

CITY OF MOUND MISSION STATEMENT: The City of Mound, through teamwork and cooperation, provides at a reasonable cost, quality services that respond to the needs of all citizens, fostering a safe, attractive and flourishing community.

A G E N D A

MOUND CITY COUNCIL REGULAR MEETING

**TUESDAY, DECEMBER 9, 2025 - 6:00 PM
MOUND CITY COUNCIL CHAMBERS**

1. Opening meeting
2. Pledge of Allegiance
3. Approve agenda, with any amendments

**Consent Agenda:* Items listed under the Consent Agenda are considered routine in nature, have been evaluated by staff, recommended by staff for approval by the Council, and will be enacted by a single roll call vote. There will be no separate discussion of these items unless a Council Member or Citizen so requests. At this time, anyone present who wishes to offer dissenting comment to any items on the Consent Agenda is invited to identify themselves and the item of concern so that the it may be removed from the Consent Agenda and considered after discussion in normal sequence. Separate introduction or further support from petitioners or requestors is not required at this time and removal of an item from the Consent Agenda for this purpose is not required or appropriate.

- | | | |
|-----|--|--------------------------|
| 4. | <u>*Consent Agenda</u> | <u>Page</u> |
| *A. | Approve payment of claims | 3060-3069 |
| *B. | Approve minutes: November 25, 2025 – Regular City Council | 3070-3075 |
| *C. | Approve Resolution No. 25-95 approving permits for 2026 Polar Plunge at Surfside Park and Beach on Saturday, January 31, 2026 and reduced fee | 3076-3084
3078 |
| *D. | Approve Ordinance No. 06-2025 Amending City Code Section 2-292 Regarding Planning Commission Members | 3085-3087
3086 |
| *E. | Approve Resolution No. 25-96 Accepting Contributions for 2025 | 3088 |
| *F. | Pay Request No. 5 in the amount of \$15,605.47 to Widmer Construction for 2024 Lift Station Improvements; City Project No. PW-24-03 | 3089-3093 |
| *G. | Pay Request No. 2 in the amount of \$151,803.97 to Widmer Construction for 2025 Lift Station Improvements; City Project No. PW-25-03 | 3094-3097 |
| *H. | Pay Request No. 1 and Final in the amount of \$41,671.65 to Pipe Services for the 2025 Sewer Televising Project; City Project PW-25-04 | 3098-3100 |
| *I. | Pay Request No. 3 and Final in the amount of \$27,076.85 to Concrete Idea, Inc. for the 2025 CSAH 15 Sidewalk Improvements – Belmont Lane to Seton Bridge; City Projects No. PW-25-08 & PW-25-09 | 3101-3103 |

PLEASE TURN OFF ALL CELL PHONES & PAGERS IN COUNCIL CHAMBERS.

ROLL CALL VOTE TO APPROVE CONSENT AGENDA

5. Comments and suggestions from citizens present on any item not on the agenda.
**If you are bringing an item to the attention of the Mayor and Council, please state your first and last name, and address for the record. (Please limit your comments to 3 minutes)*
6. Orono Police Department with the November 2025 Activity Report
7. Planning Commission Recommendation 3104-3137
Planning Case No. 25-13 3107
Expansion permit – new/replacement house
2971 Cambridge Lane
Applicant: Erica Hway from Landschute, on behalf of owners, Timothy and Joan Kenny
8. 2026 Final Levy and Budget Discussion/Approval 3138-3211
Note: The public will be invited to comment before taking action on the budget resolutions
Deputy City Manager Laila Imihy will present an overview of the 2026 Levy and Budget and will be requesting discussion and action on the following:

A. Approve Resolution No. 25-98 Approving the 2026 General Fund Budget in the amount of \$7,223,908; Setting the Final Levy at \$8,701,467; and approval of the Final Overall Budget for 2026. 3161

B. Approve Resolution No. 25-99 Approving the 2025 HRA Levy in the amount of \$250,000 for the purpose of defraying the cost of operation pursuant to the provisions of MSA 469 of the Housing and Redevelopment Authority of, and for, the City of Mound for the year 2026 3209
9. Council Discussion and Action on Appointment of City Commission Members
10. Comments/Reports from Council members
Council Member Pugh
Council Member McEnaney
Council Member Castellano
Council Member Herrick
Mayor Holt
11. Information/Miscellaneous
A. Comments/Reports from City Manager

B. Reports: Finance – October 2025 3212-3214
Liquor – November 2025 3215

C. Minutes:

D. Correspondence:
13. Adjourn

COUNCIL BRIEFING

Tuesday, December 9, 2025

Council meetings are held in the City Council Chambers in the Centennial Building on the second and fourth Tuesday each month at 6:00 PM with agendas and meeting details/locations posted to the City website the Thursday prior under the “Mayor and Council” section of the “Government” tab of the Home Page. [Government | Mound, MN \(cityofmound.com\)](#)

***** All Meetings at City Council Chambers, Centennial Building *****

Upcoming Meetings Schedule:

December 9 – City Council Regular Meeting. 6:00 PM

January 13 – City Council Regular Meeting. 6:00 PM

January 27 – City Council Regular Meeting. 6:00 PM

February 10 – City Council Regular Meeting. 6:00 PM

February 24 – City Council Regular Meeting. 6:00 PM

Events and Activities:

Subscribe to RAVE messaging tool for emergency notifications and updates

[RAVE Emergency Notifications | Mound, MN \(cityofmound.com\)](#)

Like and follow City of Mound Facebook [link goes here]

City Offices:

Closed Wednesday, December 24, 2025 for Christmas Eve

Closed Thursday, December 25, 2025 for Christmas Day

Closed Wednesday, December 31, 2025 for New Year’s Eve

Closed Thursday, January 1, 2026 for New Year’s Day

Closed Monday, January 19, 2026 for MLK Jr. Day

Closed Monday, February 16, 2026 for Presidents Day

City Official’s Absences

Please notify the City Manager in advance of an absence.

Inquire in advance, please.....

Council members are asked to call or email their questions in advance of a public meeting so that more research may be done or additional information may be provided that will assist decision-making.

2025 City of Mound Claims 12-09-25

YEAR	BATCH NAME	DOLLAR AMOUNT	
2025	ELANCC092325	\$	2,277.64
2025	PAYREQ112525	\$	312,684.18
2025	OCT25-MAN PAYMENTS	\$	48,960.95
2025	HOFFBERRYPA OCT 25	\$	9,905.00
2025	EHLERS OCT25	\$	9,661.25
TOTAL CLAIMS		\$	383,489.02

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Payments

Current Period: October 2025

Payments Batch ELANCC092325

\$2,277.64

Refer	3354 ELAN CREDIT CARD	Ck# 822997E 9/23/2025	
Cash Payment	E 609-49750-210 Operating Supplies	STAY-SAFE 4 DUPLICATE BATHROOM KEYS- HWS	\$22.00
Invoice 092325-2	8/14/2025		
Cash Payment	E 609-49750-218 Clothing and Uniforms	AMAZON.COM - OKTOBERFEST WOMEN'S COSTUME- BAVARIAN DIRNDL DRESS - HWS	\$68.99
Invoice 092325-2	8/20/2025		
Cash Payment	E 101-45200-220 Repair Supplies & Equip	AMAZON.COM - WET/DRY VAC FILTER- PARKS	\$20.99
Invoice 092325-2	8/18/2025		
Cash Payment	E 601-49400-440 Other Contractual Servic	HSEM TIER II HOMELAND SECURITY REPORTING ANNUAL FEES- HAZARDOUS REPORT 2024 WELL #3	\$25.54
Invoice 092325-2	8/5/2025		
Cash Payment	E 601-49400-440 Other Contractual Servic	HSEM TIER II HOMELAND SECURITY REPORTING ANNUAL FEES- HAZARDOUS REPORT 2024 WELL #8	\$25.54
Invoice 092325-2	8/5/2025		
Cash Payment	E 602-49450-433 Dues and Subscriptions	MN POLLUTION CONTROL AGENCY - TRAINING CERTIFICATION ADMIN- SEWER LICENSE- D. KOSKELA	\$45.97
Invoice 092325-2	8/13/2025		
Cash Payment	E 609-49750-210 Operating Supplies	PLASTIC PRINTERS - 500 CUSTOM DESIGNED GIFT CARDS- HWS	\$621.64
Invoice 092325-2	8/21/2025		
Cash Payment	E 609-49750-210 Operating Supplies	AMAZON.COM - LIQUID HANDSOAP REFILL, TOILET BOWL CLEANER, TOILET BRUSH & PLUNGER COMBO - HWS	\$40.81
Invoice 092325-2	8/11/2025		
Cash Payment	E 609-49750-210 Operating Supplies	AMAZON.COM -400 DUM DUM POPS- KIDS TREATS - HWS	\$57.90
Invoice 092325-2	8/22/2025		
Cash Payment	E 101-41930-210 Operating Supplies	FILTERCHOICE - 2 FILTERS FOR WATER COOLER @ CITY HALL	\$71.50
Invoice 092325-2	8/21/2025		
Cash Payment	E 101-42400-205 Computer Hardware/Sof	APPLE.COM- ICLOUD- 200 GB OF STORAGE- CODE ENFORCEMENT	\$1.50
Invoice 092325-2	8/7/2025		
Cash Payment	E 101-42115-430 Miscellaneous	APPLE.COM- ICLOUD- 200 GB OF STORAGE- EMERGENCY MGMT	\$1.49
Invoice 092325-2	8/7/2025		
Cash Payment	E 609-49750-200 Office Supplies	AMAZON.COM -100 1/3 CUT MANILLA FILE FOLDERS- LETTER SIZE - HWS	\$11.10
Invoice 092325-2	8/22/2025		
Cash Payment	E 101-45200-220 Repair Supplies & Equip	AMAZON.COM - DEWALT HOOK & LOOP PAD FOR SANDERS- PARKS	\$21.50
Invoice 092325-2	8/26/2025		
Cash Payment	E 101-45200-220 Repair Supplies & Equip	AMAZON.COM - LED TRAILER TAIL LIGHT KIT, LED FRONT/ REAR SIDE MARKER INDICATOR LIGHT- PARKS TRAILER	\$74.69
Invoice 092325-2	9/3/2025		

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Payments

Current Period: October 2025

Cash Payment	E 222-42260-216	Cleaning Supplies	AMAZON.COM - DISINFECTANT CONCENTRATE & ODOR ELIMINATOR- 2 GALLONS - FIRE DEPT	\$26.99
Invoice 092325-2	8/27/2025			
Cash Payment	E 222-42260-322	Postage	USPS - POSTAGE TO SEND HEADSET TO ANCOM FOR REPAIR- FIRE DEPT	\$26.95
Invoice 092325-2	8/27/2025			
Cash Payment	E 602-49450-200	Office Supplies	4 CLIPBOARDS W/ PEN HOLDER, SIDE RULER & CALCULATOR - SEWER DEPT	\$55.96
Invoice 092325-2	8/6/2025			
Cash Payment	E 222-42260-210	Operating Supplies	AMAZON.COM - ROKU STREAMBAR TV SOUNDBAR - FIRE DEPT	\$127.00
Invoice 092325-2	8/12/2025			
Cash Payment	E 222-42260-217	Fire Prevention Supplies	NATIONAL FIRE PROTECTION ASSOC - FIRE PREVENTION WEEK 2025 PROMO MATERIALS - FIRE DEPT	\$498.53
Invoice 092325-2	8/26/2025			
Cash Payment	G 222-22801	Deposits/Escrow	WALMART.COM - PERSONAL PURCHASE- G. PEDERSON- REIMBURSED CITY 10-24-25 CHECK # 5786 RECPT # 74303	\$42.34
Invoice 092325-2	8/29/2025			
Cash Payment	E 222-42260-205	Computer Hardware/Sof	CBI*ACRONIS- BACKUP FOR FIRE REPORT COMPUTER	\$86.81
Invoice 092325-2	8/30/2025			
Cash Payment	E 101-41110-210	Operating Supplies	ADOBE INDESIGN- PROGRAM FOR CITY NEWSLETTER DESIGN- MONTHLY FEE	\$37.43
Invoice 092325-2	8/20/2025			
Cash Payment	E 101-41920-205	Computer Hardware/Sof	ZOOM- WORKPLACE PRO MONTHLY FEE	\$15.99
Invoice 092325-2	8/7/2025			
Cash Payment	E 101-43100-210	Operating Supplies	FILTERCHOICE - 2 FILTERS FOR WATER COOLER @ CITY HALL	\$17.87
Invoice 092325-2	8/21/2025			
Cash Payment	E 101-45200-210	Operating Supplies	FILTERCHOICE - 2 FILTERS FOR WATER COOLER @ PUBLIC WORKS	\$17.87
Invoice 092325-2	8/21/2025			
Cash Payment	E 601-49400-210	Operating Supplies	FILTERCHOICE - 2 FILTERS FOR WATER COOLER @ PUBLIC WORKS	\$17.88
Invoice 092325-2	8/21/2025			
Cash Payment	E 602-49450-210	Operating Supplies	FILTERCHOICE - 2 FILTERS FOR WATER COOLER @ PUBLIC WORKS	\$17.88
Invoice 092325-2	8/21/2025			
Transaction Date	9/23/2025	U.S. Bank 10100	10100	Total \$2,100.66
Refer	3356 ELAN CREDIT CARD	Ck# 822998E 9/23/2025		
Cash Payment	E 101-41920-205	Computer Hardware/Sof	MICROSOFT- EMAIL SPAM PROTECTION CITY HALL STAFF	\$45.62
Invoice 082324-3	8/5/2024			
Cash Payment	E 602-49450-205	Computer Hardware/Sof	MICROSOFT- EMAIL SPAM PROTECTION SEWER DEPT STAFF	\$13.36
Invoice 082324-3	8/5/2024			
Cash Payment	E 601-49400-205	Computer Hardware/Sof	MICROSOFT- EMAIL SPAM PROTECTION WATER DEPT STAFF	\$13.36
Invoice 082324-3	8/5/2024			

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Current Period: October 2025

Cash Payment	E 101-43100-205	Computer Hardware/Sof	MICROSOFT- EMAIL SPAM PROTECTION STREETS DEPT STAFF	\$13.02
Invoice 082324-3	8/5/2024			
Cash Payment	E 101-45200-205	Computer Hardware/Sof	MICROSOFT- EMAIL SPAM PROTECTION PARKS DEPT STAFF	\$9.76
Invoice 082324-3	8/5/2024			
Cash Payment	E 222-42260-205	Computer Hardware/Sof	MICROSOFT- EMAIL SPAM PROTECTION FIRE DEPT STAFF	\$55.82
Invoice 082324-3	8/5/2024			
Cash Payment	E 101-41110-433	Dues and Subscriptions	MICROSOFT- EMAIL SPAM PROTECTION MAYOR & CITY COUNCIL MEMBERS	\$16.28
Invoice 082324-3	8/5/2024			
Cash Payment	E 609-49750-205	Computer Hardware/Sof	MICROSOFT- EMAIL SPAM PROTECTION HARBOR WINE & SPIRITS STAFF	\$9.76
Invoice 082324-3	8/5/2024			
Transaction Date	9/23/2025	U.S. Bank 10100	10100	Total \$176.98

Fund Summary

	10100 U.S. Bank 10100	
101 GENERAL FUND		\$365.51
222 AREA FIRE SERVICES		\$864.44
601 WATER FUND		\$82.32
602 SEWER FUND		\$133.17
609 MUNICIPAL LIQUOR FUND		\$832.20
		<u>\$2,277.64</u>

Pre-Written Checks	\$2,277.64
Checks to be Generated by the Computer	\$0.00
Total	<u>\$2,277.64</u>

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Payments

Current Period: November 2025

Payments Batch PAYREQ112525

\$312,684.18

Refer 3355 PEMBER COMPANIES, INC

Cash Payment E 404-45200-500 Capital Outlay FA

PAY REQUEST #1-2025 LOST LAKE
COMMONS PARK IMPROVEMENT PROJ
PHASE 2 PW 25-10 WORK COMPLETED
OCT 18, THRU NOV 14 2025

\$303,703.22

Invoice 112525 11/20/2025

Project PW2510

Transaction Date 11/26/2025

U.S. Bank 10100 10100

Total \$303,703.22

Refer 3354 WIDMER CONSTRUCTION, LLC

Cash Payment E 601-49400-500 Capital Outlay FA

PAY REQUEST #4 & FINAL 2025 WATER
TREATMENT INFRASTRUCTURE IMPROV
PROJ PW 25-12 WORK COMPLETED JULY
12, THRU AUGUST 18, 2025

\$8,980.96

Invoice 112525 11/20/2025

Project PW2512

Transaction Date 11/26/2025

U.S. Bank 10100 10100

Total \$8,980.96

Fund Summary

	10100 U.S. Bank 10100	
404 COMMUNITY INVESTMENT RESERVE		\$303,703.22
601 WATER FUND		\$8,980.96
		<hr/>
		\$312,684.18

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$312,684.18
Total	<hr/>
	\$312,684.18

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Payments

Current Period: October 2025

Payments Batch OCT25-MAN PAYMENTS

\$48,960.95

Refer	1 MANUAL PAYMENTS	Ck# 822999E 10/31/2025		
Cash Payment	E 609-49750-485 Credit Card Charges	CREDIT CARD FEES FROM CAYAN FOR SEPTEMBER 2025		\$7,422.52
Invoice	09-25 10/31/2025			
Transaction Date	10/31/2025	U.S. Bank 10100 10100	Total	\$7,422.52
Refer	9 MANUAL PAYMENTS	Ck# 823007E 10/31/2025		
Cash Payment	E 601-49400-315 Service Charges	INVOICE CLOUD SEPTEMBER FEE		\$136.50
Invoice	INVOICECLOUD 10/31/2025			
Cash Payment	E 602-49450-315 Service Charges	INVOICE CLOUD SEPTEMBER FEE		\$136.50
Invoice	INVOICECLOUD 10/31/2025			
Transaction Date	10/31/2025	U.S. Bank 10100 10100	Total	\$273.00
Refer	2 MANUAL PAYMENTS	Ck# 823000E 10/31/2025		
Cash Payment	E 222-42260-212 Motor Fuels	FUEL CHARGES FOR SEPTEMBER 2025		\$877.41
Invoice	SEPT FUEL 10/31/2025			
Cash Payment	E 601-49400-212 Motor Fuels	FUEL CHARGES FOR SEPTEMBER 2025		\$287.74
Invoice	SEPT FUEL 10/31/2025			
Cash Payment	E 602-49450-212 Motor Fuels	FUEL CHARGES FOR SEPTEMBER 2025		\$287.74
Invoice	SEPT FUEL 10/31/2025			
Cash Payment	E 101-43100-212 Motor Fuels	FUEL CHARGES FOR SEPTEMBER 2025		\$2,710.60
Invoice	SEPT FUEL 10/31/2025			
Cash Payment	E 101-45200-212 Motor Fuels	FUEL CHARGES FOR SEPTEMBER 2025		\$1,256.66
Invoice	SEPT FUEL 10/31/2025			
Cash Payment	E 101-42400-212 Motor Fuels	FUEL CHARGES FOR SEPTEMBER 2025		\$19.58
Invoice	SEPT FUEL 10/31/2025			
Cash Payment	E 101-42115-212 Motor Fuels	FUEL CHARGES FOR SEPTEMBER 2025		\$19.58
Invoice	SEPT FUEL 10/31/2025			
Transaction Date	10/31/2025	U.S. Bank 10100 10100	Total	\$5,459.31
Refer	3 MANUAL PAYMENTS	Ck# 823001E 10/31/2025		
Cash Payment	G 609-21820 State Sales Tax	SEPTEMBER 2025 SALES TAX PAYMENT		\$33,967.00
Invoice	SALESTAX 10/31/2025			
Cash Payment	G 601-21820 State Sales Tax	SEPTEMBER 2025 SALES TAX PAYMENT		\$616.00
Invoice	SALESTAX 10/31/2025			
Cash Payment	E 609-49750-202 Duplicating and copying	SEPTEMBER 2025 SALES TAX PAYMENT		\$2.00
Invoice	SALESTAX 10/31/2025			
Cash Payment	E 609-49750-321 Telephone, Cells, & Rad	SEPTEMBER 2025 SALES TAX PAYMENT		\$35.00
Invoice	SALESTAX 10/31/2025			
Cash Payment	E 609-49750-210 Operating Supplies	SEPTEMBER 2025 SALES TAX PAYMENT		\$31.00
Invoice	SALESTAX 10/31/2025			
Transaction Date	10/31/2025	U.S. Bank 10100 10100	Total	\$34,651.00
Refer	4 MANUAL PAYMENTS	Ck# 823002E 10/31/2025		
Cash Payment	E 601-49400-315 Service Charges	VANCO CHARGES FOR SEPTEMBER 2025		\$34.76
Invoice	15710994 10/31/2025			
Cash Payment	E 602-49450-315 Service Charges	VANCO CHARGES FOR SEPTEMBER 2025		\$34.76
Invoice	15710994 10/31/2025			
Transaction Date	10/31/2025	U.S. Bank 10100 10100	Total	\$69.52
Refer	5 MANUAL PAYMENTS	Ck# 823003E 10/31/2025		

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Cash Payment	E 609-49750-315 Service Charges	GIFT CARD FEE FOR SEPTEMBER 2025			\$6.14
Invoice	GIFTCARD	10/31/2025			
Transaction Date	10/31/2025	U.S. Bank 10100	10100	Total	\$6.14
Refer	6 <i>MANUAL PAYMENTS</i>	Ck# 823004E	10/31/2025		
Cash Payment	E 609-49750-315 Service Charges	CAYAN USER FEE FOR SEPTEMBER 2025			\$29.85
Invoice	3632714	10/31/2025			
Transaction Date	10/31/2025	U.S. Bank 10100	10100	Total	\$29.85
Refer	7 <i>MANUAL PAYMENTS</i>	Ck# 823005E	10/31/2025		
Cash Payment	E 884-49000-315 Service Charges	BANK FEE FOR SEPTEMBER 2025			\$181.45
Invoice	BANK	10/31/2025			
Transaction Date	10/31/2025	U.S. Bank 10100	10100	Total	\$181.45
Refer	8 <i>MANUAL RECEIPTS</i>	Ck# 823006E	10/31/2025		
Cash Payment	E 609-49750-205 Computer Hardware/Soft	CAYAN TERMINAL PURCHASES			\$868.16
Invoice	CAYAN	10/31/2025			
Transaction Date	10/31/2025	U.S. Bank 10100	10100	Total	\$868.16

Fund Summary

	10100 U.S. Bank 10100	
101 GENERAL FUND		\$4,006.42
222 AREA FIRE SERVICES		\$877.41
601 WATER FUND		\$1,075.00
602 SEWER FUND		\$459.00
609 MUNICIPAL LIQUOR FUND		\$42,361.67
884 INVESTMENT FUND		\$181.45
		\$48,960.95

Pre-Written Checks	\$48,960.95
Checks to be Generated by the Computer	\$0.00
Total	\$48,960.95

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Payments Batch HOFFBERRYPA OCT-25

\$9,905.00

Refer	3374 HOFF BARRY P.A.	-			
Cash Payment	E 101-41600-300 Professional Srvs	XCEL FRANCHISE FEE AGREEMENT UPDATE			\$1,371.00
Invoice	4800-031 10/31/2025				
Cash Payment	E 101-41600-316 Legal P & I	1737 WILDHURST BUILDING CODE ENFORCEMENT			\$767.50
Invoice	4801-005 10/31/2025				
Cash Payment	E 404-45200-500 Capital Outlay FA	LOST LAKE PARK PHASE 2 IMPROVEMENTS LEGAL SERVICES			\$57.00
Invoice	4802-004 10/31/2025				
Cash Payment	G 101-23523 LAKE MINNETONKA FLATS	REVIEW PLAT FOR LAKE MINNETONKA FLATS			\$85.50
Invoice	4802-023 10/31/2025				
Cash Payment	G 101-23518 6639 BARTLETT DEVELOP	REVIEW HALSTEAD BAY ESTATES DOCUMENTS			\$855.00
Invoice	4802-030 10/31/2025				
Cash Payment	G 101-23536 4805 ISLAND VIEW DR- PU	REVIEW 4805 ISLAND VIEW DOCUMENTS			\$826.50
Invoice	4802-034 10/31/2025				
Cash Payment	G 101-23537 2971 CAMBRIDGE LN LAN	REVIEW 2971 CAMBRIDGE LANE DOCUMENTS			\$114.00
Invoice	4802-035 10/31/2025				
Cash Payment	E 101-41600-316 Legal P & I	5712 LYNWOOD EASEMENT ISSUES			\$97.50
Invoice	4800-003 10/31/2025				
Cash Payment	E 101-41600-312 Legal Council	1583 DOVE LANE EXTENSION LETTER			\$156.00
Invoice	4800-029 10/31/2025				
Transaction Date	10/31/2025	U.S. Bank 10100 10100	Total		\$4,330.00
Refer	3375 HOFF BARRY P.A.	-			
Cash Payment	E 101-41600-300 Professional Srvs	2613 COMMERCE LETTER REVIEW			\$117.00
Invoice	4800-001 10/31/2025				
Cash Payment	E 101-41600-300 Professional Srvs	REVIEW LAKE IMPROVEMENT DISTRICT STATUTES			\$583.50
Invoice	4800-001 10/31/2025				
Cash Payment	E 101-41600-312 Legal Council	DRAFT NOTICE FOR COUNCIL MEETING			\$117.00
Invoice	4800-001 10/31/2025				
Cash Payment	E 101-41600-300 Professional Srvs	REVIEW DOG BITE MATTER WITH CITY STAFF			\$234.00
Invoice	4800-001 10/31/2025				
Cash Payment	E 101-41600-312 Legal Council	RENTAL LICENSING MEETING			\$97.50
Invoice	4800-001 10/31/2025				
Cash Payment	E 101-41600-312 Legal Council	COMMISSION VACANCY SELECTION REVIEW			\$97.50
Invoice	4800-001 10/31/2025				
Cash Payment	E 222-42260-300 Professional Srvs	LIFT ASSIST ORDINANCE REVIEW WITH FIRE DEPARTMENT			\$78.00
Invoice	4800-001 10/31/2025				
Transaction Date	10/31/2025	U.S. Bank 10100 10100	Total		\$1,324.50
Refer	3376 HOFF BARRY P.A.	-			
Cash Payment	E 101-41600-312 Legal Council	COUNCIL MEETING PREPARATION AND ATTENDANCE			\$2,047.50
Invoice	4800-02 10/31/2025				

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Cash Payment	E 101-41600-312 Legal Council	REVIEW PARK PROPERTY, RESTRICTIONS, LEGAL RESEARCH	\$1,411.00
Invoice 4800-02	10/31/2025		
Cash Payment	E 101-41600-312 Legal Council	CODE ENFORCEMENT RESEARCH	\$39.00
Invoice 4800-02	10/31/2025		
Cash Payment	E 101-41600-312 Legal Council	2603 COMMERCE BLVD CORRESPONDENCE	\$39.00
Invoice 4800-02	10/31/2025		
Cash Payment	E 101-41600-312 Legal Council	COMMISSION CANDIDATE SELECTION PROCESS MEETING WITH STAFF	\$136.50
Invoice 4800-02	10/31/2025		
Cash Payment	E 101-41600-312 Legal Council	REVISE RENTAL LICENSING ORDINANCE	\$487.50
Invoice 4800-02	10/31/2025		
Cash Payment	E 101-41600-316 Legal P & I	TITLE WORK - LAND TITLE INC	\$90.00
Invoice 4800-02	10/31/2025		
Transaction Date	10/31/2025	U.S. Bank 10100 10100	Total \$4,250.50

Fund Summary

	10100 U.S. Bank 10100
101 GENERAL FUND	\$9,770.00
222 AREA FIRE SERVICES	\$78.00
404 COMMUNITY INVESTMENT RESERVE	\$57.00
	<hr/>
	\$9,905.00

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$9,905.00
Total	\$9,905.00

CITY OF MOUND

Payments

12/02/25 8:12 AM
Page 1

Current Period: December 2025

Payments Batch EHLERS OCT25		\$9,661.25			
Refer	3377 EHLERS AND ASSOCIATES, INC.				
Cash Payment	E 101-41500-300 Professional Srvs	UPDATE FMP, CIP, AND ANALYSIS OF GOVERNMENTAL FUNDS			\$2,950.00
Invoice 103817	12/2/2025				
Cash Payment	E 601-49400-300 Professional Srvs	UPDATE FMP, CIP, AND UPDATE UTILITY RATE STUDY			\$3,355.62
Invoice 103817	12/2/2025				
Cash Payment	E 602-49450-300 Professional Srvs	UPDATE FMP, CIP, AND UTILITY RATE STUDY			\$3,355.63
Invoice 103817	12/2/2025				
Transaction Date	12/2/2025	U.S. Bank 10100	10100	Total	\$9,661.25

Fund Summary

	10100 U.S. Bank 10100	
101 GENERAL FUND		\$2,950.00
601 WATER FUND		\$3,355.62
602 SEWER FUND		\$3,355.63
		<hr/>
		\$9,661.25

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$9,661.25
Total	<hr/> \$9,661.25

MOUND CITY COUNCIL MINUTES
November 25, 2025

The City Council of the City of Mound, Hennepin County, Minnesota, met in regular session on Tuesday, November 25, 2025, at 6:00 p.m. in the Council Chambers in the Centennial Building.

Members present: Mayor Jason Holt, Council Members Sherrie Pugh, Kathy McEnaney, Kevin Castellano, and Michelle Herrick.

Members absent:

Others present: City Manager Jesse Dickson, Laila Imihy Deputy City Manager, Finance Director Noah Iverson, City Attorney Scott Landsman, Kyle Sawyer, Ehlers and Associates, Max Bitterman, Todd & Terri Crandall, Joel Bratsch, Gus Pierce, Jeff Johnston, Scott Gates.

Consent agenda: All items listed under the Consent Agenda are considered to be routine in nature by the Council. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which event it will be removed from the Consent Agenda and considered in normal sequence.

1. Open meeting

Mayor Holt called the meeting to order at 6:01 p.m.

2. Pledge of Allegiance

3. Approve agenda

MOTION by McEnaney, seconded by Herrick, to approve the amended agenda. All voted in favor. Motion carried.

4. Consent agenda

MOTION by McEnaney, seconded by Pugh, to approve the consent agenda. Upon roll call vote, all voted in favor. Motion carried.

- A. Approve payment of claims in the amount of \$1,206,976.65
- B. Approve Minutes: November 12, 2025 City Council Regular Meeting
- C. Approve Resolution No. 25-93 approving permits for 2026 Spirit of the Lakes Festival on July 16, 2026 through July 18, 2026 and waiving fees due to public purpose of gathering
- D. Approve Resolution No. 25-94 approving variance for property at 5459 Bartlett Boulevard
- E. Approve Ordinance No. 05-2025 Amending Chapter 101 of the Mound City Code Regarding General and Administrative Provisions Related to Planning Case Escrow Accounts and Temporary Sign Permit Fee
- F. Pay Request No. 2 in the amount of \$303,703.22 to Pember Companies for the Lost Lake Commons – Phase 2 Improvements; City Project PW-25-10

- G. Pay Request No. 4 and Final in the amount of \$8,980.96 to Widmer Construction for Water Treatment Infrastructure Improvements – Phase 1; City Project; PW-25-12

5. Comments and suggestions from citizens present on any item not on the agenda.

No one came forward.

6. Mound Citizen of the Year

Mayor Holt read remarks for Mound Citizen of the Year, Todd Crandall. Mr. Crandall thanked the Council and the community for the honor.

7. Follow Up Council Introduction to review additional information received from Max Bitterman, on behalf of Dog Wellness Club about their current Minneapolis facility to include a noise analysis that was requested by the City Council following presentation of a concept plan at the October 25, 2025 City Council meeting about possible reuse of the building and property at 4851 Shoreline Drive to develop a facility to provide dog day care, boarding, and training with indoor and outdoor space.

Community Development Director Smith provided an overview of the item. Mr. Bitterman provided a narrative regarding his business operations and a sound study of his current location, along with potential solutions for noise mitigation. Bitterman said a video provided within the presentation did not work. Mr. Bitterman clarified that his business is about a quarter of the size of other dog daycares. Council Member Castellano asked for clarification regarding the noise mitigation tools. Mayor Holt requested a higher edge for fencing, and expressed that barking has been a concern for residents.

A resident spoke from the audience to ask if there were times that dogs would not be allowed outside. Mr. Bitterman responded that dogs would be brought indoors at 9 p.m. Council Member Castellano added he was not worried about the parking, but is curious about the number of dogs. Mr. Bitterman said that on average 40 dogs would be common, but would be more likely to be around 50 dogs. Mr. Bitterman also suggested a dog competency test to ensure that potential operators were qualified.

Council Member McEnaney stated that she remains concerned regarding changing the zoning and the impact of allowing this type of use in many places. Smith clarified that a study would be needed to understand where amendments in the code should occur.

Council Member Pugh questioned whether Mr. Bitterman has looked at other sites, and Mr. Bitterman has said he is looking at other sites in Excelsior and Long Lake. Council Member McEnaney encouraged Mr. Bitterman to look at additional places in Mound which are less residential.

Council Member Castellano inquired about what the other implications of allowing this use in the zoning district would be. CD Director Smith reaffirmed that a study would encompass a great deal of information which would help the Council understand the impacts of this type of use. Council Member Herrick requested clarification on how the zoning change would work. Clarification was provided by CD Director Smith. Mayor Holt reiterated that this is the opportunity for the Council to provide feedback on whether or not they would be interested in this use, or if Mr. Bitterman should not continue to look at this site. Council Member Castellano was supportive of exploring this use with stipulations.

Council Member McEnaney asked CD Director Smith on what the next steps would be. CD Director Smith clarified that the applicant could request the text amendment, which would proceed to the Planning Commission and then the City Council. Mayor Holt indicated he was interested in more clarification on the business model, but was supportive of the applicant coming forward with a text

amendment. Council Member McEnaney was not supportive of changing the zoning district. Council Member Herrick is supportive of the idea but would like to see more information that would come from a study.

Joel Bratsch, 4876 Bartlett, lives adjacent to the property and is not supportive of the use at this property.

Gus Pierce, 4869 Bartlett, lives adjacent to the property and is also not supportive of the use at this property.

Jeff Johnston, 2306 Norwood Lane, is opposed to the use at this property.

Terri Crandall, 2320 Norwood Lane, is supportive of the use at this property.

Scott Gates, 4407 Wilshire, supportive of this as a conditional use because it would have standards which must be continuously met. Provided a solution for sound which was utilized in other cities.

Todd Crandall, 2320 Norwood Lane, requested clarification on how zoning works, and would like to learn more about how this process works.

Mayor Holt invited Mr. Bitterman to return to the dais, where he answered questions regarding pet waste, size of the location, and the use of a CUP. Council Member Castellano offered the advice that Mr. Bitterman should provide examples of similar facilities for a Planning Commission review. Council Member Pugh offered that she likes the business but does not like the location.

8. Continuation of Tabled Items from November 12th City Council Meeting

- A. Action on Resolution 25-89 Adopting a Street Reconstruction and Overlay Plan and Approving the Issuance of General Obligation Street Reconstruction Bonds

MOTION to move the item from being tabled by Pugh, seconded by McEnaney.

City Manager Dickson introduced the item and provided the background that the item was tabled as the City Council requested more information which was provided within the packet. Finance Director Iverson presented the debt management plan and the typical process for street reconstruction and maintenance. Council Member McEnaney was appreciative of the extra information and expressed that she is comfortable of the strategy going forward, including that it is aligned with the 2024 FMP, however she is concerned about reaching the debt limit. FD Iverson noted that water and sewer debt is not counted toward this debt limit. Council Member Castellano encouraged staff to utilize this information in City communications to assist in explaining ongoing projects. Council Member McEnaney asked for this information to have this added to the website, and expressed her gratitude to FD Iverson for his work. Council Member Herrick agreed that communication for this should be added to the website. Council Member McEnaney would like to ensure that residents are aware of the timeline and are provided more information on this. City Manager Dickson assured the Council that communication would be updated.

MOTION by McEnaney, seconded by Castellano, to approve the following resolution, No. 25-89. All voted in favor. Motion carried

Resolution No. 25-89: Adopting a Street Reconstruction and Overlay Plan

B. Action on Resolution 25-90 Approving Property Tax Abatements related to financing Phase II Improvements to Lost Lake Commons

MOTION to move the item from being tabled by Pugh, seconded by McEnaney.

No discussion was had.

MOTION by Castellano, seconded by McEnaney, to approve the following resolution, No. 25-90. All voted in favor. Motion carried

Resolution No. 25-90: Approving Property Tax Abatements related to financing Phase II Improvements to Lost Lake Commons

9. 2026 Bond Issuance – Resolution 25-91 Providing for the Issuance and Sale of \$7,240,000 General Obligation Bonds, Series 2026A

No discussion was had.

MOTION by Pugh, seconded by Castellano, to approve the following resolution, No. 25-91. All voted in favor. Motion carried.

Resolution No. 25-91: Approval of 2026 Bond Issuance – Resolution 25-91 Providing for the Issuance and Sale of \$7,240,000 General Obligation Bonds, Series 2026A

10. Kyle Sawyer, Ehlers and Associates, recommending 2026 water and sewer utility rates

Finance Director Noah Iverson introduced the item, a timeline on future phases of this item, and Kyle Sawyer of Ehlers and Associates. Mr. Sawyer reviewed a presentation on the 2026 water and sewer utility rates.

Council Member Castellano expressed his gratitude for this presentation and inquired about the technicality regarding the movement of franchise fees into the sewer and water funds. Mr. Sawyer indicated that the franchise fee dollars could be deposited however. Mayor Holt noted that while he campaigned on lowering the water bills, now after his time on Council he has a much firmer understanding of the City's position in these funds. Council Member McEnaney and Council Member Castello also agreed that this plan is what will help the City make progress in reducing deficits in cash balances. Council Member Pugh requested clear documentation on the background of this process. Mayor Holt requested that more communications be included on the website and in the newsletter to help 'tell the story' on these issues.

Council Member McEnaney encourages the City Council regarding declining liquor store sales across the country, and urged caution regarding liquor store fund balance transfers. Council Member McEnaney sought reassurance that the financial numbers regarding the liquor store are well thought out, and FD Iverson offered assurance that this can be reviewed annually, and options are available to the City should liquor revenues decline. Council Member Castellano added that he had the same question for FD Iverson, and he also felt comfortable with monitoring annually.

Mayor Holt stated that he hopes that future Councils will stick to the proposed plan. Council Member McEnaney offered that she is glad that there continues to be better planning for improvements. FD Iverson clarified that item 11 is largely utility rate changes.

11. Action on Resolution No. 25-92 Adopting the 2026 Fee Schedule

Finance Director Iverson provided an overview of the fee schedule and how to read proposed changes. Council Member Castellano inquired about where Mound falls in comparison to other communities for franchise fees. Mayor Holt clarified that many fees were changed a few years ago. Council Member McEnaney confirmed that the proposed fee schedule is what was a part of the 2024 financial management plan. Council Member Pugh was interested in whether or not there would be increased fees for “frequent flyers” who call the fire department. City Manager Dickson and Attorney Landsman clarified that this change would come in the form of an ordinance.

MOTION by McEnaney, seconded by Herrick, to approve the following resolution, No. 25-91.
All voted in favor. Motion carried.

Resolution No. 25-91: Adopting the 2026 Fee Schedule

12. Comments/Reports from Council members

Council Member Pugh – Pugh said she is healing well following her surgery.

Council Member McEnaney – McEnaney shared that she was grateful to the WCC and public works for all of their hard work on the tree lighting. She also shared about the pre-holiday meal at the American Legion. She also shared that the Gillespie center, Mamas Happy and the Langdon are all open for holiday shopping.

Council Member Castellano – Castellano mentioned that he is having issues with signing up for RAVE, and Deputy City Manager Imihy shared she is looking into it.

Castellano was also curious about adding a part-time role for code enforcement for 2026. Manager Dickson requested a meeting with the Finance Committee to discuss the 2026 budget.

Council Member Herrick – Herrick shared how much she enjoyed the tree lighting and discussion with WCC and public works on how to improve the event. Council Member Pugh suggested a movie night in addition to the tree lighting.

Mayor Holt – Holt congratulated the Council on how well the tree lighting went and improvements that were made in 2025.

Mayor Holt requested that the Council review Manager Dickson in a closed session following the December 9, 2025 meeting and Deputy City Manager Imihy offered that given current staffing changes perhaps this could be done in January of 2026.

Mayor Holt also requested they begin planning for goal setting. Manager Dickson will offer dates for the Council to decide.

Mayor Holt also requested a Parks and Open Space Commission and Planning Commission joint meetings in the first part of 2026. The Council inquired regarding applications for commissions, and the process for interviews. Deputy City Manager Imihy offered that there have been seven applications so far, and a schedule for interviews will be sent out next week. The Council discussed options regarding involving current commission members and the schedule for interviews.

13. Information/Miscellaneous

- A. Comments/reports from City Manager:
- B. Reports: Fire – October 2025
- C. Minutes: September 2, 2025 - Planning Commission
- D. Correspondence: OPD Compliance Checks – November 2025

15. Adjourn

MOTION by Castellano, seconded by Herrick, to adjourn at: 8:25 p.m. All voted in favor.
Motion carried.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk

MEMORANDUM

To: Honorable Mayor and City Council
From: Sarah Smith, Community Development Director
Date: December 2, 2025
Re: December 9, 2025 City Council Consent Agenda Item – 2026 Polar Plunge on Lake Minnetonka at Surfside Park

Summary. A Public Gathering Permit application and Musical Concert Permit application were submitted by Kendall Vecio-Fassett, on behalf of the Minnesota Special Olympics, for use of Surfside Park and Beach for the 2026 Polar Plunge being held on Saturday, January 31, 2026 on Lake Minnetonka. With event set-up and tear down, this is an all day event with plunge activities taking place from Noon to 1:00 p.m. Park set up for the 2006 Polar Plunge (i.e. tents, etc.) will take place the week of January 26th.

Details.

- Applicant information is that there will be a shuttle to/from the Transit Station so participants can park in the parking ramp. If participant numbers are higher, they will reach out to Our Lady of the Lake Catholic Church to see if use of their parking lot for the event is possible. The applicant is advised that there is limited public parking on Harbor Way (formerly Auditor's Road) so use of the public parking ramp is preferred location for participant parking.
- Similar to past years, Staff recommends a reduced fee of \$100 for the Public Gathering Permit and waiver of the \$500 damage deposit.
- Staff has notified Orono Police Department, the Mound Public Works Department and the Mound Fire Department about the upcoming event. Additionally, the Lake Minnetonka Conservation District, the Hennepin County Transportation Department, and the Hennepin County Sheriff's Water Patrol were also notified about the special event.
- A Mound Fire Department (MFD) application will be required for the tents and heaters for the event and is eligible for approval by the Fire Chief. A MFD permit has been submitted. Temporary signage is subject to the regulations in City Code Chapter 119 and approval by the City.

Recommendation. Staff recommends approval of the requested permit, subject to the following conditions:

1. Applicant shall be responsible for procurement of all required local permits for the event including payment; also required agency permits.

2. Applicant shall work with the Orono Police Department, the Fire Department, and the Public Works Department regarding any logistics for the upcoming event including, but not limited to, equipment and personnel needs, site set-up and staging, traffic/pedestrian control and circulation, etc. Applicant is responsible for payment of fees for public safety or public services that may apply.
3. Amplified music, speakers and PA/sound systems are to be directed in the direction best suited to minimize impact upon neighbors.
4. The submittal of a Certificate of Insurance, naming the City of Mound as an additional insured, is required and shall be provided prior to the release and issuance of the Public Gathering Permit. Required insurance and coverage shall be in accordance with the City's established policies. Applicant to work with City Manager Jesse Dickson regarding the form and required amounts for the Certificate of Insurance.
5. The Depot parking lot and boat launch parking lot shall be closed to accommodate the event to include set up and tear down activities with specific dates/times the week of January 26th to be determined by the City Manager.
6. If different from the application, contact information, including name and cell phone number, for the person(s) who will be on site the day of the event shall be provided prior to the release of the Public Gathering Permit.
7. No signage can be placed upon private property unless applicant has received written permission from the private property owner (or designated representative). Applicant shall also be responsible for providing written verification to the City and is directed to work with the Community Development Director and/or other involved Staff with regard to all proposed temporary signage.
8. Signage placement is subject to review and approval by the City of Mound. No signage shall be placed in a location so as to affect vehicular and pedestrian traffic. The City of Mound reserves the right to modify or remove signage in the field.

A draft resolution approving the permit application, subject to conditions, based on Staff's recommendation, has been prepared for Council consideration. Staff recommends approval.

**CITY OF MOUND
RESOLUTION NO. 25-95**

**RESOLUTION APPROVING PUBLIC GATHERING PERMIT AND MUSICAL CONCERT
PERMIT FOR 2026 MOUND POLAR PLUNGE AT SURFSIDE PARK AND BEACH ON
SATURDAY, JANUARY 31, 2026 AND REDUCED FEE**

WHEREAS, the 2025 Fee Schedule set a Public Gathering Permit Category I Location Fee at \$300 per day and the Damage Deposit at \$500 per day; and

WHEREAS, the 2025 Fee Schedule set the Musical Concert Fee at \$50 per day unless a Public Gathering Permit Fee is being paid in which case the fee is waived; and

WHEREAS, Applicant Kendall Vecio-Fassett from Special Olympics Minnesota, in cooperation with Mound Community and Commerce, submitted Public Gathering Permit and Outdoor Musical Concert Permit applications for the 2026 Annual Mound Polar Plunge on Lake Minnetonka for Special Olympics Minnesota to be held on Saturday, January 31, 2026 from Noon to 1:00 p.m. (excluding set up and tear down activities) at Surfside Park and Beach. Set up activities for the event will take place the week of January 26th; and

WHEREAS, the City Manager and City Staff desire to waive a portion of said fee and to charge a reduced Public Gathering Permit fee of \$100 and waiver of the \$500 damage deposit for the proposed public gathering because it is a community event that benefits the community as a whole, it requires an extremely limited amount of city expenditures, and the primary objective of the event is not to benefit a private interest but rather to showcase the economic, recreational, and residential opportunities and amenities located within the City of Mound as a whole and within the geographic area of the proposed public gathering; and

WHEREAS, the City Council, upon recommendation of the City Manager and City Staff, have reviewed said applications and recommend approval including the conditions included in the Staff Memorandum dated December 2, 2025 ("Conditions").

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mound as follows:

1. The recitals set forth above are incorporated into this Resolution.
2. A reduced fee of \$100 and waiver of the \$500 damage deposit for the Public Gathering Permit as it is in the public interest due to the overwhelming public benefits and extremely limited demands on city resources arising from the special event.
3. The Public Gathering Permit and Musical Concert Permit for the special event are hereby approved with Conditions.

Passed by the City Council this 9th day of December, 2025.

Mayor Jason R. Holt

Attest: Kevin Kelly

**CITY OF MOUND
2415 WILSHIRE BLVD.
MOUND, MINNESOTA 55364**

PUBLIC GATHERING PERMIT

Use of a public park or commons by any group consisting of **15 or more individuals**.

Use is not to interfere with traffic and general use of the park or commons or to be beyond the ability of the police in maintaining order.

NO LIQUOR OR BEER MAY BE USED IN ANY OF THE CITY PARKS OR BUILDINGS.

Group is to remove all litter and trash and provide a deposit to insure cleaning up of the park area.

Category I Locations: Surfside Park, Greenway, Centerview Park and Parking Deck

PERMIT FEE: \$300/DAY X DAMAGE DEPOSIT: \$500/DAY X

Category II Locations: Other Parks (neighborhoods, veteran's parks)

PERMIT FEE: \$50/DAY _____ DAMAGE DEPOSIT: \$200/DAY _____

A Certificate of Insurance naming the City of Mound as Certificate Holder/Additional Insured is required with respect to the City's ownership of the public lands.

Date(s) of Use January 31st, 2026

Area to be Used Boat launch parking lot, boat launch ramp and on ice

Time Frame All day

Intended Use Polar Plunge

Expected Attendance 300-400

Organization Special Olympics Minnesota

Representative's Name Kendall Vescio-Fassett

Address 900 2nd ave S, ste 300, Minneapolis, Minnesota, 55402

Telephone No. Daytime: _____ Work: _____

E-Mail: _____

Departmental Approval

City Clerk

Police Dept.

Public Works Dept.

Fire Dept.

_____ \$50/event (only if no Public Gathering Permit Issued)

1/31/26

_____ Date(s) of Musical Concert

_____ LICENSE #

**CITY OF MOUND
2415 WILSHIRE BLVD.
MOUND, MINNESOTA 55364**

MUSICAL CONCERT PERMIT APPLICATION

(Including, but not limited to, live music, music provided by a disc jockey, and/or any type of amplified music)

EVENT: Lake Minnetonka/Mound Polar Plunge

LOCATION OF MUSICAL CONCERT: Surfside Park

TYPE OF MUSICAL CONCERT: DJ and emcee

TIME PERIOD OF MUSICAL CONCERT Approx 11am - 1pm
(HOURS PERMITTED: Mon - Sun: 7:00 am - 10:00 pm)

REQUESTED EXTENSION OF HOURS: N/A
(Council approval must be received to conduct a musical concert after 10:00 pm)

APPLICANT: Special Olympics Minnesota CONTACT: Kendall Vescio-Fassett

ADDRESS: 900 2nd ave S, ste 300 ADDRESS: Minneapolis, Minnesota 55402

E-MAIL: _____

HOME PHONE #: _____ WORK PHONE #: _____

11/20/2025

Kendall Vescio-Fassett

Date

Applicant's Signature

A certificate of insurance naming the City of Mound as Certificate Holder/Additional Insured is required with respect to the City's ownership of the public lands, if applicable.

Department Review

Approved Denied

Police Dept. _____

Adm. _____

Fire Dept. _____



8th ANNUAL MOUND POLAR PLUNGE FOR SPECIAL OLYMPICS MINNESOTA

Overview

The 8th Annual Mound Polar Plunge for Special Olympics Minnesota will be held on Saturday, January 31, 2026 at Surfside Park. Ultimate Events will begin setting up the tents the morning of Tuesday, January 27th. On Friday, January 30^h, the Mound Fire Department will cut the hole in the ice and the Mound Polar Plunge Committee will hang banners on the tents and put up signage. The event will begin at noon (could change to slightly earlier depending on how many participants we have). Members of the Mound Fire Department will be in the hole while people are plunging for safety. Morning set-up of the event on January 31st will begin at 8am. The event should last approximately 2 hours and then we will begin tear-down. Ultimate events will be back by Tuesday, February 3rd to tear-down the tents and clean up their materials from the site. The site layout is attached.

We will need Mound Public Works to plow the beach before Ultimate Events places the tents (site layout attached). Members of the Orono Police Department will assist with safety on the grounds, monitor the participant changing tent to ensure only participants are entering the area and directing vehicles for the event.

Given this is a charity event and we want to raise as much money as possible for our athletes, we ask that the city consider waiving the public gathering permit fee, tent permit fee, building rental and banner fee.

Signage

Pre-event signage is TBD based on banners we can potentially get printed. We will fill out a permit if we plan to hang any banners.

At the event, we will have directional and decorative banners inside & outside the tents, we will have A-Frames around the area directing people where to go (approximately 3 two outside the registration tent

and one on the ice that says no diving or flipping) and we will have decorative snow fencing around the hole connected to poles and decorative flags attached to the poles with the Polar Plunge and Special Olympics logos.

Parking

We will have 2-3 shuttle buses running between our two parking places. We will have parking at the Transit Station and on Auditors Road. If numbers are looking higher, we will work with Our Lady of the Lake Catholic Church to get their permission to use their lot again and would have it posted that anyone that parks at the Church must be moved by 4pm for Saturday night mass. Volunteers will park at the Surfside Park lot or the boat launch lot (if approved to close the launch). The Gillespie Center will be our backup volunteer parking area for Saturday.

Music

We will have a sound system with two speakers and music will play from a playlist on an iPad. All music is family friendly. The music will play from 11am-3pm on. We will also have an emcee making announcements during the event from 11-2pm January 31st. The location of the speakers is on the site details map.

Food

We will not be serving any food or beverages this year.

Sanitation

We will have 4 portable restrooms and 1 ADA restrooms provided by Onsite Sanitation.

Dumpster

We will have a dumpster delivered on Friday, January 30th for the event and will also have four garbage cans throughout the grounds. The dumpster will be removed Tuesday, February 3rd so that Ultimate Events will have it there when they are doing their final tear-down.

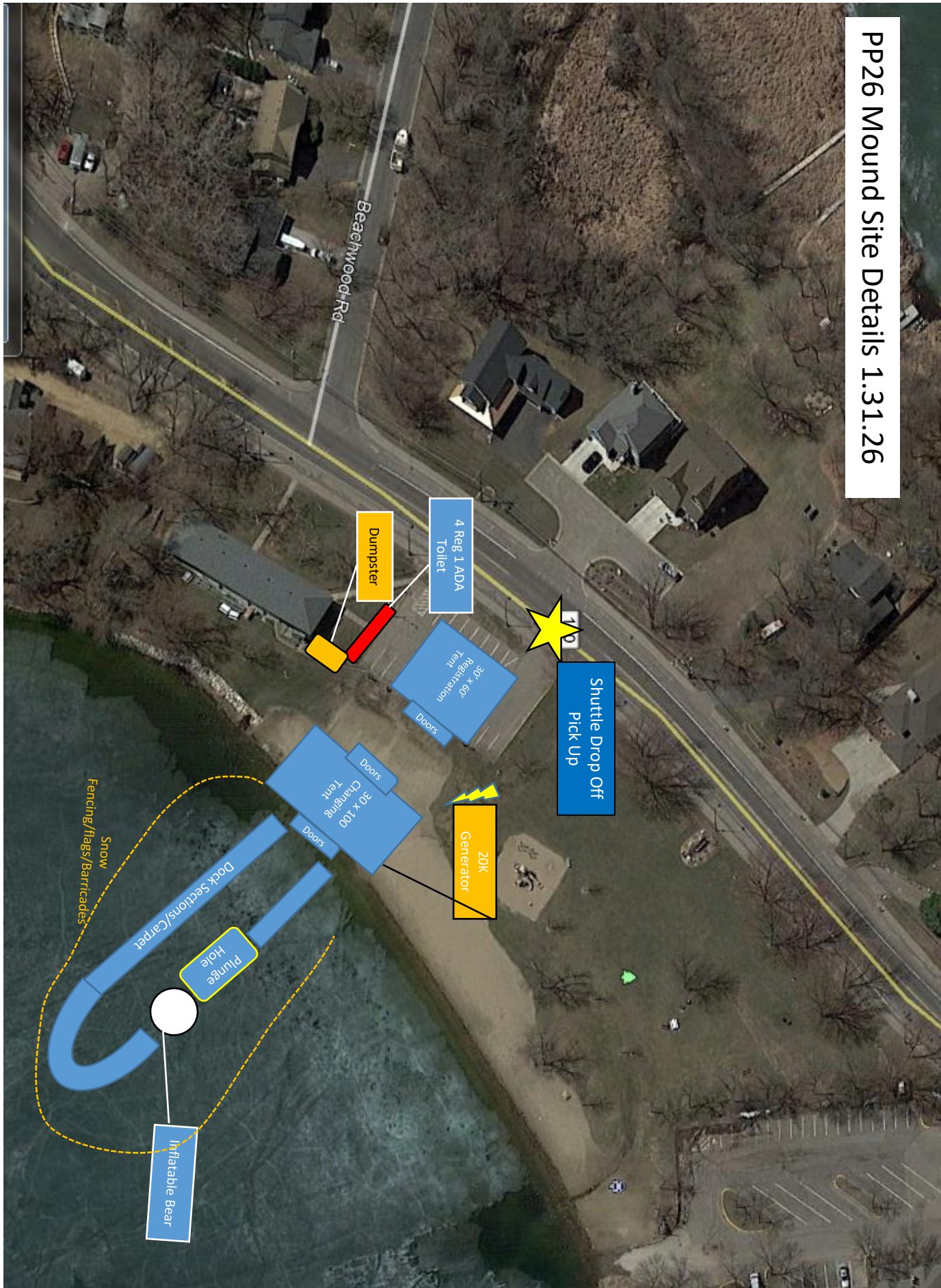
Insurance

A copy of Special Olympics Minnesota's insurance naming the City of Mound as additionally insured will be available after the first of the year, 2026 and will be sent over immediately when we receive it.

Covid-19 Plan

Our commitment to the health and well-being of our participants is top priority. We will be adhering to all local Covid-19 guidelines. We will update all safety plans as we get closer to the event.

PP26 Mound Site Details 1.31.26



2415 Wilshire Boulevard
Mound, MN 55364
(952) 472-0604

City of Mound
Memorandum

To: Honorable Mayor and City Council
From: Sarah Smith, Community Development Director; Jesse Dickson, City Manager
Date: December 3, 2026
Re: Ordinance Amending Mound City Code Section 2-292

Summary. For review and consideration by the City Council at its Tuesday, December 9, 2025 meeting, a proposed ordinance to amend Mound City Code Section 2-292 regarding the Planning Commission has been prepared by the City Attorney. More specifically, the proposed ordinance will reduce number of members on the Planning Commission from 9 to 7 members, to include the City Council appointee, and to confirm that the City Council appointee to the Planning Commission shall be a voting member. Members may recall, the membership of the Planning Commission was discussed at the annual concurrent City Council and Planning Commission special meeting workshop held on February 18th and the recent City Council workshop held on October 14th.

Members are advised that the ordinance was posted on the City website on November 26th for compliance with the 10-day requirement in statute. The proposed ordinance was also posted on the City Hall bulletin board in the front lobby.

Requested Action. Staff recommends approval of the proposed ordinance amending Mound City Code Section 2-292.

**CITY OF MOUND
ORDINANCE NO. 06-2025**

**AN ORDINANCE AMENDING MOUND CITY CODE SECTION 2-292 REGARDING
PLANNING COMMISSION MEMBERS**

THE CITY COUNCIL OF THE CITY OF MOUND DOES ORDAIN:

SECTION 1. AMENDMENT. Mound City Code Section 2-292 is hereby amended as set forth below to add the underlined language and delete the ~~striktthrough~~ language as follows:

Sec. 2-292. Composition.

- (a) *Members; ~~ex officio member~~.* The Planning Commission shall consist of ~~nine~~ seven members ~~members. Eight members shall be appointed by the City Council and may be removed by a fourfifths vote of the Council. The Council shall also select an ex officio member of the commission from among its own members, the said Councilmember to be appointed for one year, commencing in January of each year.~~ comprised of six resident citizen commissioners and one City Council member commissioner. The resident citizen commissioners shall be appointed by a majority of the City Council and may be removed by a super majority of the City Council. The City Council member commissioner shall be selected by the City Council to be appointed for one year, commencing in January of each year. A quorum of the planning commission shall be based on the total number of members appointed by the City Council.
- (b) *Appointment; term; vacancy; oath; compensation.* Except for the City Council member commissioner ~~ex officio member~~, resident citizen commissioners ~~members~~ shall be appointed for terms of three years and until their successors are appointed and qualified. The term of the City Council member commissioner ~~ex officio member~~ shall not extend beyond the City Council member's office tenure. Vacancies during the term shall be filled by the City Council for the unexpired portion of the term. Every appointed member before entering upon the discharge of his duties shall take an oath that he will faithfully discharge the duties of his office. All members shall serve without compensation.

SECTION 2. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage and publications as required by law.

Adopted by the City Council of the City of Mound this ____ day of _____, 2025.

Jason R. Holt, Mayor

ATTEST:

Kevin Kelly, City Clerk

Published in the _____ on _____, 2025

**CITY OF MOUND
RESOLUTION NO. 25-96**

RESOLUTION APPROVING CONTRIBUTIONS FOR 2025

WHEREAS, The City of Mound is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens and is specifically authorized to accept gifts and bequests for the benefit of recreational service pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash sums set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>	<u>Date</u>	<u>Purpose</u>
Sharrie Flaig	\$150.00	2/10/2025	Memorial for Kevin Flaig – Fire Department
Donald McDonald	\$100.00	2/10/2025	Memorial for Kevin Flaig – Fire Department
DP Fleming	\$100.00	2/10/2025	Memorial for Kevin Flaig – Fire Department
Robert Cavan JR.	\$100.00	2/10/2025	Memorial for Kevin Flaig – Fire Department
Lori Falness	\$25.00	2/10/2025	Memorial for Kevin Flaig – Fire Department
Linda Flaig	\$500.00	2/10/2025	Memorial for Kevin Flaig – Fire Department
Vicki Weber	\$25.00	2/10/2025	Memorial for Kevin Flaig – Fire Department
Rockvam Boat Yards	\$210.00	3/03/2025	Donation to Fire Department
Spring Park Pharmacy	\$105.00	3/03/2025	Donation to Fire Department
Westonka Animal Hospital	\$100.00	3/6/2025	Donation to Fire Department
Dock and Lift	\$700.00	3/18/2025	Donation to Fire Department
Maple Plain Snomads	\$251.00	3/21/2025	Donation to Fire Department
Westonka Jaycees	\$6,000.00	3/21/2025	Donation to Fire Department
Mound Fire Dept. Auxiliary	\$5,000.00	5/09/2025	Donation to Fire Department for Equipment
Westonka Jaycees	\$15,000.00	7/23/2025	Donation for Depot Improvements
Westonka Jaycees	\$4,000.00	7/23/2025	Donation for Green Space
Westonka Jaycees	\$5,000.00	7/23/2025	Donation to Fire Department
Northwest Tonka Lions Club	\$6,000.00	7/23/2025	Donation to Fire Department for Equipment
Pelican Point Homeowners Association	\$2,750.00	8/07/2025	National Night Out Donation to Fire Dept.
Jerry Babb	\$40.00	10/03/2025	Donation to Fire Department
Mound Fire Dept. Relief Association	\$14,255.93	10/14/2025	Donation to Fire Department for Equipment
Harbor Wine & Spirits' Customers	\$676.26	11/03/2025	Donation to Fire Department

WHEREAS, The City Council hereby finds that it is appropriate to accept the contributions offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MOUND, MINNESOTA, AS FOLLOWS:

1. The contributions described above are hereby acknowledged and accepted by the City of Mound.
2. The City Council of the City of Mound expresses its thanks and appreciation for the contributions.

Adopted by the City Council of the City of Mound this 9th day of December, 2025.

Mayor Jason R. Holt

ATTEST: _____
Kevin Kelly, Clerk



**BOLTON
& MENK**

Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

December 4, 2025

Mr. Jesse Dickson, City Manager
City of Mound
2415 Wilshire Boulevard
Mound, MN 55364

RE: 2024 Lift Station Improvements
City Project No. PW-24-03
Pay Request No. 5

Dear Mr. Dickson:

Please find enclosed Pay Request No. 5 from Widmer Construction for work completed on the 2024 Lift Station Improvements Project from April 5, 2025, through November 30, 2025.

At this time the project is substantially complete, and we have prepared a pay request for the project that includes the reduction of retainage to 1%.

We have reviewed the contractor's request, verified quantities, and recommend payment in the amount of \$15,605.47 to Widmer Construction.

Sincerely,

Bolton & Menk, Inc.

Matthew S. Bauman, P.E.
City Engineer

DATE: 12/1/2025
 CONTRACTOR'S PAY REQUEST NO. 5
 2024 LIFT STATION IMPROVEMENT PROJECT
 CITY PROJECT NOS. PW-24-03
 BMI PROJECT NO. 0C1.132620
 FOR WORK COMPLETED FROM 4/5/2025 THROUGH 11/30/2025

CONTRACTOR
 OWNER
 ENGINEER

Widmer Construction
 City of Mound
 Bolton & Menk

TOTAL AMOUNT BID.....	\$	399,681.23
APPROVED CHANGE ORDERS.....	\$	-
CURRENT CONTRACT AMOUNT.....	\$	399,681.23
TOTAL, COMPLETED WORK TO DATE.....	\$	383,272.57
TOTAL, STORED MATERIALS TO DATE.....	\$	-
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED.....	\$	-
TOTAL, COMPLETED WORK & STORED MATERIALS.....	\$	383,272.57
RETAINED PERCENTAGE (1%)	\$	3,832.73
TOTAL AMOUNT OF OTHER DEDUCTIONS.....	\$	-
NET AMOUNT DUE TO CONTRACTOR TO DATE.....	\$	379,439.84
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$	363,834.37
PAY CONTRACTOR AS ESTIMATE NO. 5.....	\$	15,605.47

Certificate for Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: Widmer Construction
 9455 County Rd 15
 Maple Plain, MN 55359

By *Ray Vondra* MANAGING MEMBER
 Name Title
 Date 12-25

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
 BOLTON & MENK, INC., ENGINEERS, 2638 SHADOW LN, SUITE 200, CHASKA MN 55318

By *Matthew S. Bauman*, PROJECT MANAGER
 Matthew S. Bauman

Date 12/4/2025

APPROVED FOR PAYMENT:
 Owner: CITY OF MOUND

By _____
 Name Title Date

REQUEST FOR PAYMENT

DATE: 12/1/2025

REQUEST NO.: 5

PROJECT: 2024 LIFT STATION IMPROVEMENT PROJECT

CONTRACTOR: Widmer Construction

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ITEM NO.	BID ITEM	ORIGINAL BID			COMPLETED			
		UNIT	BID QUANTITY	UNIT PRICE	THIS MONTH		TO DATE	
					QUANTITY	AMOUNT	QUANTITY	AMOUNT
BASE BID								
1	MOBILIZATION	LS	1	\$19,587.81	0.10	\$1,958.78	1.00	\$19,587.81
2	TRAFFIC CONTROL	LS	1	\$1,245.09	0.10	\$124.51	1.00	\$1,245.09
3	CLEARING AND GRUBBING	TREE	42	\$246.94			42.00	\$10,371.48
4	SALVAGE LIFT SATION EQUIPMENT AND CONTROL PAI	LS	1	\$1,592.26	0.75	\$1,194.20	1.00	\$1,592.26
5	SALVAGE & REINSTALL STORM SEWER (ANY SIZE)	LF	80	\$93.05			80.00	\$7,444.00
6	SALVAGE & REINSTALL 21" RC PIPE APRON	EA	1	\$1,329.77			1.00	\$1,329.77
7	REMOVE & REPLACE CASTING ASSEMBLY (SANITARY)	EA	4	\$1,258.67			2.00	\$2,517.34
8	REMOVE SANITARY STRUCTURE	EA	1	\$405.03			1.00	\$405.03
9	REMOVE SANITARY SEWER & FORCEMAIN	LF	80	\$5.06			60.00	\$303.60
10	REMOVE STORM SEWER (ANY SIZE)	LF	24	\$12.15			24.00	\$291.60
11	REMOVE DRAINAGE STRUCTURE	EA	1	\$354.40			1.00	\$354.40
12	REMOVE CONCRETE CURB & GUTTER	LF	120	\$11.03			80.00	\$882.40
13	REMOVE CONCRETE PAVEMENT	SF	200	\$6.20			447.00	\$2,771.40
14	REMOVE LANDSCAPE RETAINING WALL	LF	30	\$12.08			30.00	\$362.40
15	ABANDON EXISTING LIFT STATION	LS	1	\$4,195.35	1.00	\$4,195.35	1.00	\$4,195.35
16	ABANDON SANITARY SEWER & FORCEMAN	LF	90	\$11.00	45.00	\$495.00	45.00	\$495.00
17	8" PVC SDR 35 SANITARY SEWER	LF	125	\$91.24			77.00	\$7,025.48
18	4" Nom. Dia. PVC C900 DR 18/HDPE DR 11 (PIPE BURST	LF	450	\$72.83			424.00	\$30,879.92
19	4" Nom. Dia. PVC C900 DR 19/HDPE DR 11 (OPEN CUT)	LF	70	\$89.63			50.00	\$4,481.50
20	4" GATE VALVE & BOX	EA	2	\$1,982.41			2.00	\$3,964.82
21	VERIFY SANITARY SERVICE- POST PIPE BURST	EA	6	\$518.79			6.00	\$3,112.74
22	REPAIR SANITARY SERVICE- POST PIPE BURST	EA	2	\$2,647.17			1.00	\$2,647.17
23	DUCTILE IRON FITTINGS	LB	150	\$19.61			150.00	\$2,941.50
24	CONNECT TO EXISTING SANITARY SEWER	EA	3	\$1,329.77			3.00	\$3,989.31

REQUEST FOR PAYMENT

DATE: 12/1/2025

REQUEST NO.: 5

PROJECT: 2024 LIFT STATION IMPROVEMENT PROJECT

CONTRACTOR: Widmer Construction

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ITEM NO.	BID ITEM	ORIGINAL BID			COMPLETED			
		UNIT	BID QUANTITY	UNIT PRICE	THIS MONTH		TO DATE	
					QUANTITY	AMOUNT	QUANTITY	AMOUNT
25	CONNECT TO EXISTING SANITARY MANHOLE	EA	2	\$1,780.49			2.00	\$3,560.98
26	48" SANITARY SEWER MANHOLE	LF	12	\$843.60			12.00	\$10,123.20
27	CASTING ASSEMBLY (SANITARY)	EA	1	\$464.05			1.00	\$464.05
28	MANHOLE JOINT SEALING	EA	1	\$1,265.72			1.00	\$1,265.72
29	ADJUST CASTING	EA	2	\$692.38			4.50	\$3,115.71
30	CHIMENY SEAL	EA	2	\$351.89			4.00	\$1,407.56
31	SEWAGE PUMP TRUCK	HR	5	\$259.39				
32	LIFT STATION AND VALVE VAULT	LS	1	\$116,095.23			1.00	\$116,095.23
33	ELECTRICAL CONSTRUCTION	LS	1	\$20,763.90		\$0.05	0.95	\$19,725.71
34	BYPASS PUMPING	LS	1	\$10,626.67			1.00	\$10,626.67
35	RECONSTRUCT MANHOLE INVERT	EA	1	\$1,138.30	1.00	\$1,138.30	1.00	\$1,138.30
36	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	LF	4	\$993.97			4.00	\$3,975.88
37	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LF	10	\$561.92			10.00	\$5,619.20
38	CASTING ASSEMBLY (STORM)	EA	1	\$590.63			2.00	\$1,181.26
39	15" RC PIPE CLASS V SEWER PIPE	LF	8	\$96.16			8.00	\$769.28
40	18" RC PIPE CLASS V SEWER PIPE	LF	8	\$101.70			8.00	\$813.60
41	21" RC PIPE CLASS V SEWER PIPE	LF	16	\$118.53			16.00	\$1,896.48
42	CONNECT TO EXISTING STORM SEWER	EA	2	\$1,395.77			2.00	\$2,791.54
43	4" NON PERF PVC DRAIN TITLE	LF	25	\$29.71			23.00	\$683.33
44	4" PERF PVC DRAIN TILE WITH AGGREGATE	LF	35	\$29.95			36.00	\$1,078.20
45	4" PVC CLEANOUT	EA	1	\$332.08			1.00	\$332.08
46	SITE GRADING	LS	1	\$16,142.60			0.90	\$14,528.34
47	CITY STREET PATCH	SY	125	\$127.58			197.00	\$25,133.26
48	LIFT STATION DRIVEWAY	SY	75	\$79.28				
49	AGGREGATE BEDDING	TON	18	\$17.59				
50	AGGERGATE DWY SURFACING, CL 5 (100% CRUSHED I	TON	5	\$107.47				

REQUEST FOR PAYMENT

DATE: 12/1/2025

REQUEST NO.: 5

PROJECT: 2024 LIFT STATION IMPROVEMENT PROJECT

CONTRACTOR: Widmer Construction

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ITEM NO.	BID ITEM	ORIGINAL BID			COMPLETED			
		UNIT	BID QUANTITY	UNIT PRICE	THIS MONTH		TO DATE	
					QUANTITY	AMOUNT	QUANTITY	AMOUNT
51	6" CONCRETE DRIVEWAY (W/6" CL. 5 AGG BASE)	SF	125	\$24.99			287.00	\$7,172.13
52	8" CONCRETE GENERATOR PAD	SF	130	\$39.25			176.00	\$6,908.00
53	4" CONCRETE CONTROL PANEL PAD	SF	75	\$40.62			76.50	\$3,107.43
54	CONCRETE CURB AND GUTTER (ANY TYPE)	LF	120	\$86.55			80.00	\$6,924.00
55	BOLLARD GUARD POST	EA	4	\$907.88			4.00	\$3,631.52
56	HYDROMULCH W/ MNDOT SEED MIX 25-141	SY	1,225	\$2.08	88.00	\$183.04	1,263.00	\$2,627.04
57	HYDROMULCH W/ MNDOT SEED MIX 33-261	SY	250	\$2.85			230.00	\$655.50
58	TOPSOIL BORROW (LV)	CY	100	\$142.39	6.00	\$854.34	98.00	\$13,954.22
59	INLET PROTECTION	EA	4	\$130.47			4.00	\$521.88
60	BIOLOG, STRAW TYPE	LF	100	\$3.63			80.00	\$290.40
61	RANDOM RIPRAP, CL III	CY	7	\$184.43				
62	SILT FENCE	LF	225	\$2.59			200.00	\$518.00
63	FLOATATION SILT CURTAIN	LF	70	\$18.33				
64	LANDSCAPE ALLOWANCE	ALLOWANCE	1	\$2,500.00	0.76	\$1,902.50	0.76	\$1,902.50
EW1	WATER SERVICE REPAIR						1.00	\$1,700.00
EW2	2 EXTRA BURSTING PITS FOR SAG IN LINE						1.00	\$3,400.00
EW3	ADDITIONAL ROADWAY AGGREGATE						1.00	\$2,200.00
EW4	ELECTRIC PUMP INVOICE						1.00	-\$11,757.00
TOTAL AMOUNT						\$12,046.07		\$383,272.57



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& MENK**

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Chaska, MN 55318-1172

Ph: (952) 448-8838
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Bolton-Menk.com

December 4, 2025

Mr. Jesse Dickson, City Manager
City of Mound
2415 Wilshire Boulevard
Mound, MN 55364

RE: 2025 Lift Station Improvements
City Project No. PW 25-03
Project Nos.: 24X.136464

Dear Mr. Dickson:

Please find enclosed Pay Request No. 2 from Widmer Construction for work completed on the 2025 Lift Station Improvement Project from November 1, 2025, through December 1, 2025.

We have reviewed the contractor's request, verified quantities, and recommend payment in the amount of \$151,803.97 to Widmer Construction.

Sincerely,

Bolton & Menk, Inc.

Matthew S. Bauman, P.E.
City Engineer

DATE: 11/30/2025
 CONTRACTOR'S PAY REQUEST NO. 2
 2025 LIFT STATION IMPROVEMENT PROJECT
 CITY PROJECT NOS. PW-25-03
 BMI PROJECT NO. 24X.136464
 FOR WORK COMPLETED FROM 11/1/2025 THROUGH 12/1/2025

CONTRACTOR
 OWNER
 ENGINEER

Widmer Construction
 City of Mound
 Bolton & Menk

TOTAL AMOUNT BID.....	\$	504,467.23
APPROVED CHANGE ORDERS.....	\$	-
CURRENT CONTRACT AMOUNT.....	\$	504,467.23
TOTAL, COMPLETED WORK TO DATE.....	\$	404,894.49
TOTAL, STORED MATERIALS TO DATE.....	\$	-
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED.....	\$	-
TOTAL, COMPLETED WORK & STORED MATERIALS.....	\$	404,894.49
RETAINED PERCENTAGE (5%)	\$	20,244.72
TOTAL AMOUNT OF OTHER DEDUCTIONS.....	\$	-
NET AMOUNT DUE TO CONTRACTOR TO DATE.....	\$	384,649.76
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$	232,845.79
PAY CONTRACTOR AS ESTIMATE NO. 2.....	\$	151,803.97

Certificate for Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: Widmer Construction
 9455 County Rd 15
 Maple Plain, MN 55359

By Long Vachstein MANAGING MEMBER
 Name Title
 Date 12-2-25

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
 BOLTON & MENK, INC., ENGINEERS, 2638 SHADOW LN, SUITE 200, CHASKA MN 55318

By Matthew S. Bauman, PROJECT MANAGER
 Matthew S. Bauman

Date 12/4/2025

APPROVED FOR PAYMENT:
 Owner: CITY OF MOUND

By _____
 Name Title Date

REQUEST FOR PAYMENT

DATE: 11/30/2025

REQUEST NO.: 2

PROJECT: 2025 LIFT STATION IMPROVEMENT PROJECT

CONTRACTOR: Widmer Construction

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ITEM NO.	BID ITEM	ORIGINAL BID			COMPLETED			
		UNIT	BID QUANTITY	UNIT PRICE	THIS MONTH		TO DATE	
					QUANTITY	AMOUNT	QUANTITY	AMOUNT
BASE BID								
1	MOBILIZATION	LS	1	\$34,320.00	0.45	\$15,444.00	0.95	\$32,604.00
2	TRAFFIC CONTROL	LS	1	\$3,190.00	0.20	\$638.00	0.95	\$3,030.50
3	CLEARING AND GRUBBING	TREE	20	\$462.00	1.00	\$462.00	21.00	\$9,702.00
4	SALVAGE LIFT STATION EQUIPMENT AND CONTROL PANEL	LS	1	\$1,500.00				
5	REMOVE SANITARY STRUCTURE	EA	3	\$300.00	1.00	\$300.00	3.00	\$900.00
6	REMOVE SANITARY SEWER & FORCEMAIN	LF	249	\$5.00	41.00	\$205.00	241.00	\$1,205.00
7	REMOVE DRAINAGE STRUCTURE	EA	1	\$350.00			1.00	\$350.00
8	REMOVE STORM SEWER (ANY SIZE)	LF	8	\$30.00			5.50	\$165.00
9	REMOVE CONCRETE CURB & GUTTER	LF	330	\$10.00	67.00	\$670.00	362.00	\$3,620.00
10	REMOVE CONCRETE PAVEMENT	SF	100	\$7.00			100.00	\$700.00
11	REMOVE BITUMINOUS ROAD PAVEMENT	SY	1,000	\$9.25	258.00	\$2,386.50	1,258.00	\$11,636.50
12	SALVAGE & REINSTALL HYDRANT & GATE VALVE	LS	1	\$4,500.00			1.00	\$4,500.00
13	SALVAGE & REINSTALL CASTING ASSEMBLY (STORM)	EA	1	\$400.00			1.00	\$400.00
14	ABANDON EXISTING SANITARY SEWER	LF	35	\$10.00				
15	DECOMMISSION EXISTING FORCEMAIN	LS	1	\$2,500.00				
16	ABANDON EXISTING LIFT STATION AND WET WELL	LS	1	\$8,800.00				
17	8" X 4" PVC WYE	EA	4	\$645.00				
18	8" X 6" PVC WYE	EA	3	\$675.00			5.00	\$3,375.00
19	4" PVC SEWER, SDR 26 SANITARY	LF	45	\$38.00				
20	6" PVC SEWER, SDR 26 SANITARY	LF	20	\$42.00			47.00	\$1,974.00
21	8" PVC SEWER, SDR 26 SANITARY	LF	290	\$47.50	41.00	\$1,947.50	287.00	\$13,632.50
22	4" Nom. Dia. HDPE DR 11 (HDD)	LF	410	\$38.25			439.00	\$16,791.75
23	4" DIP FORCEMAIN, CL 52	LF	45	\$146.00			8.50	\$1,241.00
24	6" DIP WATERMAIN, CL 52	LF	32	\$75.00	13.00	\$975.00	45.00	\$3,375.00
25	WATER SERVICE LID	EA	1	\$150.00				
26	DUCTILE IRON FITTINGS (FM)	LB	50	\$15.50	26.00	\$403.00	26.00	\$403.00
27	DUCTILE IRON FITTINGS (WM)	LB	100	\$11.50	72.00	\$828.00	72.00	\$828.00
28	CONNECT TO EXISTING SANITARY SEWER	EA	5	\$1,706.00	4.00	\$6,824.00	5.00	\$8,530.00
29	CONNECT TO EXISTING SANITARY SERVICE	EA	9	\$1,692.00			7.00	\$11,844.00
30	CONNECT TO EXISTING RESIDENTIAL FORCEMAIN	EA	2	\$1,100.00			2.00	\$2,200.00
31	CONNECT TO EXISTING WATERMAIN	EA	1	\$4,000.00			1.00	\$4,000.00
32	48" SANITARY SEWER MANHOLE	LF	38	\$405.50	21.79	\$8,835.85	37.86	\$15,352.23
33	CASTING ASSEMBLY (SANITARY)	EA	3	\$750.00	1.00	\$750.00	3.00	\$2,250.00
34	CHIMNEY SEAL	EA	3	\$625.00	3.00	\$1,875.00	3.00	\$1,875.00
35	SEWAGE PUMP TRUCK	HR	20	\$275.00	2.50	\$687.50	2.50	\$687.50
36	LIFT STATION AND VALVE VAULT	LS	1	\$158,706.00			0.75	\$119,029.50
37	ELECTRICAL CONSTRUCTION (INCLUDING LIGHT POLE)	LS	1	\$24,185.00	1.00	\$24,185.00	1.00	\$24,185.00
38	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	EA	1	\$4,279.00			1.00	\$4,279.00
39	CONNECT TO EXISTING STORM SEWER	EA	2	\$977.00			2.00	\$1,954.00
40	15" RC PIPE CLASS V SEWER PIPE	LF	8	\$71.00			5.50	\$390.50
41	4" PERF PVC DRAIN TILE WITH AGGREGATE	LF	70	\$27.00			70.00	\$1,890.00
42	4" PVC CLEANOUT	EA	1	\$175.00			1.00	\$175.00
43	SITE GRADING	LS	1	\$10,000.00	1.00	\$10,000.00	1.00	\$10,000.00
44	COMMON EXCAVATION (EV) (P)	CY	240	\$35.00	240.00	\$8,400.00	240.00	\$8,400.00
45	SUBGRADE EXCAVATION (EV)	CY	300	\$37.00	208.30	\$7,707.10	208.30	\$7,707.10
46	STABILIZING AGGREGATE	CY	300	\$55.00	208.30	\$11,456.50	208.30	\$11,456.50
47	AGGREGATE BEDDING	TON	50	\$41.00	16.00	\$656.00	51.00	\$2,091.00
48	AGGREGATE BASE, CL.5 (CV)	CY	240	\$49.00	280.95	\$13,766.55	280.95	\$13,766.55
49	GEOTEXTILE FABRIC (CLASS V)	SY	1,000	\$1.00	1,000.00	\$1,000.00	1,000.00	\$1,000.00
50	TYPE SP 9.5 BITUMINOUS WEAR COURSE MIX (2,B)	TON	90	\$121.00	77.14	\$9,333.94	77.14	\$9,333.94
51	TYPE SP 12.5 BITUMINOUS NON-WEAR COURSE MIX (2,B)	TON	120	\$115.50	129.19	\$14,921.45	129.19	\$14,921.45
52	LIFT STATION DRIVEWAY	SY	70	\$43.00	63.00	\$2,709.00	63.00	\$2,709.00
53	BITUMINOUS DRIVEWAY (W/6" CL. 5 AGG BASE)	SY	5	\$123.00				
54	6" CONCRETE DRIVEWAY (W/6" CL. 5 AGG BASE)	SF	180	\$17.30	152.00	\$2,629.60	152.00	\$2,629.60
55	5" CONCRETE CONTROL PANEL PAD	SF	95	\$15.80	160.00	\$2,528.00	160.00	\$2,528.00
56	8" CONCRETE GENERATOR PAD	SF	180	\$22.10	176.00	\$3,889.60	176.00	\$3,889.60
57	CONCRETE CURB AND GUTTER (ANY TYPE)	LF	330	\$51.40	362.00	\$18,606.80	362.00	\$18,606.80
58	BOLLARD GUARD POST	EA	6	\$600.00	6.00	\$3,600.00	6.00	\$3,600.00
59	INLET PROTECTION	EA	3	\$175.00			2.00	\$350.00
60	HYDROMULCH W/ MNDOT SEED MIX 25-151	SY	450	\$2.25	419.00	\$942.75	419.00	\$942.75
61	TOPSOIL BORROW (LV)	CY	70	\$50.00	70.00	\$3,500.00	70.00	\$3,500.00

REQUEST FOR PAYMENT

DATE: 11/30/2025

REQUEST NO.: 2

PROJECT: 2025 LIFT STATION IMPROVEMENT PROJECT

CONTRACTOR: Widmer Construction

FILEPATH: H:\MOUN\24X136464000\7_Construction\D_Pay Applications\[136464_Pay App.xlsx]PAY REQ 2

ITEM NO.	BID ITEM	ORIGINAL BID			COMPLETED			
		UNIT	BID QUANTITY	UNIT PRICE	THIS MONTH		TO DATE	
					QUANTITY	AMOUNT	QUANTITY	AMOUNT
62	BIOLOG, STRAW TYPE	LF	500	\$2.75			120.00	\$330.00
63	SILT FENCE	LF	450	\$2.40			553.00	\$1,327.20
64	LANDSCAPE ALLOWANCE	ALLOWANCE	1	\$3,500.00				
EW 1	ADD GATE VALVE & WATER SERVICE REPAIRE				1.00	\$12,260.16	1.00	\$12,260.16
EW 2	REPLACE HYDRANT ON EAGLE				1.00	\$7,188.86	1.00	\$7,188.86
EW 3	INSTALL BACKFLOW PREVENTER				1.00	\$1,207.50	1.00	\$1,207.50
EW 4	TRANSFORMER PAD				1.00	\$1,410.00	1.00	\$1,410.00
TOTAL AMOUNT						\$205,130.15		\$404,894.49



**BOLTON
& MENK**

Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

December 4, 2025

Mr. Jesse Dickson, City Manager
City of Mound
2415 Wilshire Boulevard
Mound, MN 55364

RE: 2025 Sewer Televising Project
City Project No. PW 25-04
Pay Request No. 1 & Final

Dear Mr. Dickson:

Please find enclosed Pay Request No. 1 & Final from Pipe Services for work completed on the 2025 Sewer Televising Project from August 31, 2025, through October 30, 2025.

At this time the project is complete, and we have prepared a pay request for the project that includes the release of all retainage.

We have reviewed the contractor's request, verified quantities, and recommend payment in the amount of \$41,671.65 to Pipe Services.

Sincerely,

Bolton & Menk, Inc.

Matthew S. Bauman, P.E.
City Engineer

DATE: 12/1/2025

CONTRACTOR'S PAY REQUEST NO.
2025 SEWER TELEVISION PROJECT
CITY PROJECT NOS. PW-25-04
BMI PROJECT NO. 24X.137158
FOR WORK COMPLETED FROM

1 & FINAL

CONTRACTOR
OWNER
1 & FINAL

Pipe Services
City of Mound
Bolton & Menk

8/31/2025 THROUGH 10/30/2025

TOTAL AMOUNT BID.....	\$	42,023.49
APPROVED CHANGE ORDERS.....		
CURRENT CONTRACT AMOUNT.....	\$	42,023.49
TOTAL, COMPLETED WORK TO DATE.....	\$	41,671.65
TOTAL, STORED MATERIALS TO DATE.....	\$	-
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED.....	\$	-
TOTAL, COMPLETED WORK & STORED MATERIALS.....	\$	41,671.65
RETAINED PERCENTAGE (0%)	\$	-
TOTAL AMOUNT OF OTHER DEDUCTIONS.....	\$	-
NET AMOUNT DUE TO CONTRACTOR TO DATE.....	\$	41,671.65
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$	-
PAY CONTRACTOR AS ESTIMATE NO. 1 & FINAL.....	\$	41,671.65

Certificate for Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the amount for the Final Estimate, that the provisions of M. S. 290.92 have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

Contractor: Pipe Services
16281 Baseline Avenue
Shakopee, MN 55379

By

Name

Title

Date

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
BOLTON & MENK, INC., ENGINEERS, 2638 SHADOW LN, SUITE 200, CHASKA MN 55318

By

Matthew S. Bauman

PROJECT MANAGER

Date 12/4/2025

APPROVED FOR PAYMENT:

Owner: CITY OF MOUND

By

Name

Title

Date

REQUEST FOR PAYMENT

DATE: 12/1/2025 REQUEST NO.: 1 & FINAL

PROJECT: 2025 SEWER TELEVISION PROJECT

CONTRACTOR: Pipe Services

ITEM NO.		BID ITEM	ORIGINAL BID		UNIT PRICE	THIS MONTH		COMPLETED		TO DATE	
			UNIT	BID QUANTITY		QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
1	MOBILIZATION		LS	1	\$0.00	1.00	\$0.00	1.00	\$0.00		\$0.00
2	TRAFFIC CONTROL		LS	1	\$0.00	1.00	\$0.00	1.00	\$0.00		\$0.00
3	TELEVISION SANITARY SEWER (ANY SIZE)		LF	48,703	\$0.83	47,956.50	\$39,803.90	47,956.50	\$39,803.90		\$39,803.90
4	REVERSE SETUP		EACH	25	\$64.00	16.00	\$1,024.00	16.00	\$1,024.00		\$1,024.00
EW 1		HIGHLAND BLVD AND PARADISE LANE				1.00	\$843.75	1.00	\$843.75		\$843.75
TOTAL AMOUNT							\$41,671.65		\$41,671.65		\$41,671.65



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& MENK**

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Fax: (952) 448-8805
Bolton-Menk.com

December 4, 2025

Mr. Jesse Dickson, City Manager
City of Mound
2415 Wilshire Boulevard
Mound, MN 55364

RE: CSAH 15 Sidewalk Replacement Projects
City Project No. PW-25-08 & 25-09
Pay Request No. 3 & Final

Dear Mr. Dickson:

Please find enclosed Pay Request No. 3 & Final from Concrete Idea, Inc. for work completed on the 2025 CSAH 15 Sidewalk Improvements – Belmont Ln to Seton Bridge from June 21, 2025, through September 19, 2025.

At this time the project is complete, and we have prepared a pay request for the project that includes the release of all retainage.

We have reviewed the contractor's request, verified quantities, and recommend payment in the amount of \$27,076.85 to Concrete Idea, Inc.

Sincerely,

Bolton & Menk, Inc.

Matthew S. Bauman, P.E.

City Engineer

CONTRACTOR'S PAY REQUEST**2025 CSAH 16 SIDEWALK IMPROVEMENTS -
BELMONT LN TO SETON BRIDGE****BOLTON
& MENK**

Real People. Real Solutions.

DISTRIBUTION:

CONTRACTOR (1)

OWNER (1)

ENGINEER (1)

CITY OF MOUND - PW-25-08 & PW-25-09**BMI PROJECT NO. 24X.136587, 24X.136588**

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	\$514,300.00
TOTAL, COMPLETED WORK TO DATE	\$555,986.00
TOTAL, STORED MATERIALS TO DATE	\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	\$555,986.00
RETAINED PERCENTAGE (0.0%)	\$0.00
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	(\$3,600.00)
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$552,386.00
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$525,309.15
PAY CONTRACTOR AS ESTIMATE NO. 3 & FINAL	\$27,076.85

CERTIFICATE FOR FINAL PAYMENT

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project betwauthorized changes, and that the foregoing is a true and correct statement of the amount authorized changes, and that the foregoing is a true and correct statement of the amount for the Final Estimate, that the provisions of M. S. 290.92 have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

Contractor:Concrete Idea, Inc
7138 108TH St NW
Maple Lake, MN 55358

By

Name

Title

Date

12/3/2025

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:**ENGINEER: BOLTON & MENK, INC., 2638 SHADOW LANE, STE 200, CHASKA, MN 55318**

By

, CONSULTING ENGINEER

Date

12/4/2025

APPROVED FOR PAYMENT:**OWNER:**

By

Name

Title

Date

And

Name

Title

Date

Pay Request No.: 3 & FINAL

2025 CSAH 15 SIDEWALK IMPROVEMENTS - BELMONT LN TO SETON BRIDGE



CITY OF MOUND
BMI PROJECT NO. 24X.136587, 24X.136588
WORK COMPLETED THROUGH FRIDAY, SEPTEMBER 19, 2025

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	MOBILIZATION	\$15,000.00	1.00 LUMP SUM	\$15,000.00	1.00 LUMP SUM	\$15,000.00	1.00 LUMP SUM	\$15,000.00
2	TRAFFIC CONTROL	\$7,500.00	1.00 LUMP SUM	\$7,500.00	1.00 LUMP SUM	\$7,500.00	1.00 LUMP SUM	\$7,500.00
3	REMOVE CASTING	\$500.00	7.00 EACH	\$3,500.00	10.00 EACH	\$5,000.00	10.00 EACH	\$5,000.00
4	REMOVE CONCRETE CURB & GUTTER	\$6.00	700.00 LIN FT	\$4,200.00	1,084.00 LIN FT	\$6,504.00	1,084.00 LIN FT	\$6,504.00
5	REMOVE CONCRETE WALK	\$1.00	40,900.00 SQ FT	\$40,900.00	40,819.00 SQ FT	\$40,819.00	41,088.00 SQ FT	\$41,088.00
6	SALVAGE MAIL BOX	\$100.00	13.00 EACH	\$1,300.00	13.00 EACH	\$1,300.00	13.00 EACH	\$1,300.00
7	BITUMINOUS COUNTY PATCH	\$75.00	160.00 SQ YD	\$12,000.00	191.50 SQ YD	\$14,362.50	191.50 SQ YD	\$14,362.50
8	RESIDENTIAL DRIVEWAY PATCH	\$75.00	90.00 SQ YD	\$6,750.00	82.00 SQ YD	\$6,150.00	103.00 SQ YD	\$7,725.00
9	COMMERCIAL PARKING LOT PATCH	\$75.00	250.00 SQ YD	\$18,750.00	394.00 SQ YD	\$29,550.00	394.00 SQ YD	\$29,550.00
10	CASTING ASSEMBLY	\$1,200.00	7.00 EACH	\$8,400.00	10.00 EACH	\$12,000.00	10.00 EACH	\$12,000.00
11	ADJUST CASTING	\$500.00	5.00 EACH	\$2,500.00	3.00 EACH	\$1,500.00	3.00 EACH	\$1,500.00
12	CONCRETE V-CURB	\$50.00	150.00 LIN FT	\$7,500.00	42.00 LIN FT	\$2,100.00	42.00 LIN FT	\$2,100.00
13	4" CONCRETE WALK	\$7.50	27,000.00 SQ FT	\$202,500.00	29,166.00 SQ FT	\$218,745.00	29,324.00 SQ FT	\$219,930.00
14	6" CONCRETE WALK/DRIVEWAY	\$8.50	12,600.00 SQ FT	\$107,100.00	10,527.00 SQ FT	\$89,479.50	10,527.00 SQ FT	\$89,479.50
15	8" CONCRETE WALK/DRIVEWAY	\$9.50	1,300.00 SQ FT	\$12,350.00	1,126.00 SQ FT	\$10,697.00	1,126.00 SQ FT	\$10,697.00
16	B624 CONCRETE CURB & GUTTER	\$44.00	700.00 LIN FT	\$30,800.00	1,084.00 LIN FT	\$47,696.00	1,084.00 LIN FT	\$47,696.00
17	TRUNCATED DOMES	\$50.00	360.00 SQ FT	\$18,000.00	356.00 SQ FT	\$17,800.00	356.00 SQ FT	\$17,800.00
18	INSTALL MAIL BOX	\$100.00	13.00 EACH	\$1,300.00	13.00 EACH	\$1,300.00	13.00 EACH	\$1,300.00
19	ADJUST HANDHOLE	\$250.00	6.00 EACH	\$1,500.00	9.00 EACH	\$2,250.00	9.00 EACH	\$2,250.00
20	INLET PROTECTION	\$50.00	46.00 EACH	\$2,300.00	2.00 EACH	\$100.00	2.00 EACH	\$100.00
21	TURF RESTORATION	\$3.00	2,550.00 LIN FT	\$7,650.00	2,868.00 LIN FT	\$8,604.00	2,868.00 LIN FT	\$8,604.00
22	LANDSCAPING	\$2,500.00	1.00 ALLOWANCE	\$2,500.00	0.00 ALLOWANCE	\$0.00	0.00 ALLOWANCE	\$0.00
EW 1	IVD & WARNER RD CONCRETE	\$14,500.00	0.00 LUMP SUM	\$0.00	1.00 LUMP SUM	\$14,500.00	1.00 LUMP SUM	\$14,500.00
							0	0
TOTAL AMOUNT:				\$514,300.00	\$552,957.00		\$555,986.00	



Executive Summary

TO: Honorable Mayor and City Council
FROM: Sarah Smith, Community Development Director
Rita Trapp and Mia Colloredo-Mansfeld, Consulting Planners
DATE: December 4, 2025
SUBJECT: Expansion Permit Request for New/Replacement House
LOCATION: 2971 Cambridge Lane (PID No. 24-117-24-42-0004)
APPLICANT: Erica Hway, Landschute on behalf of Timothy and Joan Kenny
CASE NO: 25-13
COMPREHENSIVE PLAN: Low Density Residential
ZONING: R-1A Single Family Residential, Shoreland Overlay District

SUMMARY

The applicant, Erica Hway of Landschute, is requesting an Expansion Permit on behalf of Timothy and Joan Kenny for a new/replacement house project to be constructed predominately within the existing house footprint. The lakeshore lot is a 4,005 square foot lot of record located on the eastern side of Cooks Bay. The existing house has nonconforming setbacks and currently exceeds the 40 percent impervious surface allowance. The proposed house reconstruction will increase the footprint of the house from 1,351 square feet to 1,551 square feet. The proposed reconstruction will increase the house from a one-story house to a 2.5 story house, thus requiring an expansion permit. With the proposed reconstruction, impervious surface will continue to be nonconforming, however, use of permeable pavers will reduce the degree of nonconformity.

Additional changes between the existing and proposed house include removal of an accessory shed; the expansion of the garage to the south, shifting the southern edge of the house and the garage closer to the property line on the south; and the relocation of the steps to the water on the lakeshore side. These changes are conforming.

PLANNING COMMISSION MEETING SUMMARY AND RECOMMENDATION

The Planning Commission considered the expansion permit request at its November 18, 2025 meeting. The neighboring property owner at 2957 Cambridge Lane, Trenton Sims, spoke at the meeting regarding the request. Additionally, the former owner of the property, Tom Sims, also spoke at the meeting. They raised concerns about access to the property at 2957 Cambridge

Lane due to changing the size and location of the proposed garage. Currently Cambridge Lane ends just north of 2971 Cambridge Lane, and the adjacent property owners at 2957 Cambridge Lane have approximately 7 feet of public access to the roadway. As a result, 2957 Cambridge Lane has been accessed by driving across the northeast corner of 2971 Cambridge Lane. As further described in the minutes, a notable concern is that it may be harder to maneuver in and out of 2957 Cambridge Lane as a result of the proposed project. The applicant indicated that the project for 2971 Cambridge was designed with continued access in mind, as demonstrated by the placement of the garage as far south on the lot as possible and retention of paved area on the north for 2957 Cambridge Lane access.

In discussing the request, the Planning Commission noted that the issue of access to the adjacent property is a concern. However, access is not under the purview of Planning Commission and the requested expansion permit does not impact the access for 2957 Cambridge Lane. After discussion, the Planning Commission voted 6-1 to recommend approval of the requested expansion permit. The vote against the motion was made because of the concern about access issues for the neighboring property including the need for additional information. It was also requested that the information be shared with both property owners when available.

SUPPLEMENTAL INFORMATION

In response to the request for more information, City Staff met to consider the questions raised by the Planning Commission. Participants included the City Manager, Community Development Director, Public Works Superintendent, City Attorney, Consulting City Engineer, and Consulting Planner. The following is a summary of the findings that was shared with both property owners:

- 1) The 2971 Cambridge Lane property is Torrens. There is a prohibition within Torrens properties against adverse possession. As such, even though a corner of the property has been traversed for multiple years, there are no prescriptive rights for 2957 Cambridge Lane and adverse possession cannot occur.
- 2) In Mound the minimum required driveway width is 10 feet. Based on information submitted with the 2971 Cambridge Lane expansion permit, a driveway of approximately 7 feet is constructed on 2957 Cambridge Lane.
- 3) There are two retaining walls in the vicinity of 2957 Cambridge Lane. One wall is located on the 2957 Cambridge Lane property. There is also a city-constructed retaining wall, last constructed in 2012, that is in the right-of-way of Cambridge Lane. A copy of the record plan for the 2012 street project was shared with the applicant and property owners.

- 4) As the Cambridge Lane right-of-way (ROW) extends north past the 2957 Cambridge Lane property, there is the ability for the property owner of 2957 Cambridge Lane to make improvements and provide direct access to the property. Staff notes that there is a watermain in the right-of-way that may need to be lowered or insulated. The preliminary estimated cost to address the access issue, including extending the driveway in the ROW, rebuilding the wall and addressing the watermain, if needed, is estimated to be approximately \$40,000 to \$60,000 and would be a property owner responsibility or could be petitioned for the City to construct and would be assessed to the benefitting property owner(s).
- 5) The access for 2957 Cambridge Lane is not changing with the requested expansion permit.

The City of Mound, on December 4, 2025, executed a 60 extension for action on the expansion permit as provided by MN Statute section 15.99.

REQUESTED ACTION

The City Council is requested to consider the expansion permit as part of its meeting on Tuesday, December 9, 2025. As the Planning Commission and Staff have recommended approval, a resolution of approval has been prepared for Council consideration.

**CITY OF MOUND
RESOLUTION NO. 25-97**

**RESOLUTION APPROVING AN EXPANSION PERMIT FOR
PROPERTY AT 2971 CAMBRIDGE LANE
PLANNING CASE NO. 25-13
PID NO. 24-117-24-42-0004**

WHEREAS, the applicant, Erica Hway from Landschute, on behalf of property owners Timothy and Joan Kenny, has submitted a request for an expansion permit pursuant to City Code Section 129-41 for the property at 2971 Cambridge Lane, PID No. 24-117-24-42-0004; and

WHEREAS, the property is zoned R1-A Single Family Residential and is in the Shoreland Overlay District; and

WHEREAS, the existing house on the property is nonconforming; and

WHEREAS, the applicant is proposing to replace the existing house with a new house that is predominantly in the existing house footprint; and

WHEREAS, additional changes between the existing and proposed house include removal of an accessory shed; the expansion of the garage to the south, shifting the southern edge of the house and the garage closer to the property line on the south; and the relocation of the steps to the water on the lakeshore side; and

WHEREAS, the applicant is proposing to reduce existing nonconformities by reducing impervious surface on the property; and

WHEREAS, all other additional changes that increase the house footprint are conforming; and

WHEREAS, the project requires an expansion permit to allow for the construction of a new house that will increase the size of the nonconforming structure by adding a second story; and

WHEREAS, the applicant submitted a complete expansion permit application on October 16, 2025 for the proposed project; and

WHEREAS, details about the project are contained in Planning Report No. 25-13 for the November 18, 2025 Planning Commission special/rescheduled meeting, including the applicant's submitted application and supporting materials; and

WHEREAS, City Code Section 129-41 (a) outlines the criteria for granting an expansion which is provided below:

1. The proposed expansion is a reasonable use of the property considering:
 - I. Function and aesthetics of the expansion.
 - II. Absence of adverse off-site impacts such as from traffic, noise, odors and dust.
 - III. Adequacy of off-street parking.

2. Exceptional or extraordinary circumstances justifying the expansion are unique to the property and result from lot size or shape, topography, or other circumstances over which the owners of the property since enactment of this chapter have had no control.
3. The exceptional or extraordinary circumstances do not result from the actions of the applicant.
4. The expansion would not adversely affect or alter the essential character of the neighborhood.
5. The expansion requested is the minimum needed; and

WHEREAS, the expansion permit application was reviewed by the Planning Commission at a special/rescheduled meeting held on November 18, 2025. After discussion, the Planning Commission recommended Council approval with the findings and conditions recommended by Staff; and

WHEREAS, the City Council reviewed the requested expansion permit at its December 9, 2025 meeting and determined that approval would allow the property to be used in a reasonable manner; and

WHEREAS, the City Council's decision on the expansion permit was made within the required timeline in Minnesota Statutes 15.99; and

WHEREAS, in granting approval, the City Council hereby makes the following findings of fact:

1. The criteria of City Code Section 129-41 Expansion Permit are being met.
2. The existing building nonconformities on the site were there prior to the applicant's acquisition of the property.
3. The proposed expansion is a reasonable use of the property. The expansion will be in keeping with the character and aesthetics of the area.
4. The proposed expansion allows for the continued use of the property as a single family home in a manner that does not create any additional adverse impacts to the area.
5. This expansion would not increase the degree of nonconformity, only the intensity of the use of the lot in order to increase the living area of the house.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Mound does hereby incorporate and restate the recitals set forth above and approves a expansion permit for the property at 2971 Cambridge Lane, as described in Exhibit A, for the new/replacement house project subject to the following conditions:

1. The bay window shall be modified so as to qualify as an encroachment allowance per City Code Sec. 129-197.
2. Any eave not meeting the 2-foot encroachment allowance shall be modified in accordance with City Code Sec. 129-197.

3. The applicant shall ensure the A/C units and the generator do not extend more than two feet into the required yard area.
4. The applicant shall work with the City as part of permitting to ensure that construction parking, staging, and delivery of materials is addressed in a manner which ensures access and road safety.
5. The applicant shall be responsible for recording the resolution with Hennepin County unless the applicant requests the City file the resolution with the recording fees to be paid by the escrow. The applicant is advised that the resolution will not be released for recording until all fees for the variance application have been paid and the escrow account is in good standing.
6. Applicant shall be responsible for procurement of any and/or all public agency permits including the submittal of all required information prior to building permit issuance.

Adopted by the City Council this 9th day of December, 2025.

Jason R. Holt, Mayor

Attest: City Clerk Kevin Kelly

Exhibit A

(- to be inserted -)

MEETING MINUTE EXCERPTS - DRAFT
SPECIAL/RESCHEDULED PLANNING COMMISSION
NOVEMBER 18, 2025

1. Call to Order

Chair Goode called the meeting to order at 6:00 p.m.

2. Roll Call

Members present: David Goode, Sheri Wallace, Jason Baker, Drew Heal, Samantha Wacker and Kathy McEnaney

Members absent: Nick Rosener

Staff present: Sarah Smith, Rita Trapp, Mia Colloredo-Mansfeld, Sarah Lenz

Others present: Scott Gates (4407 Wilshire Blvd), Tim & Joan Kenny (2971 Cambridge Lane), Erica Hway & Jon Monson (202 Water Street Ste 202, Excelsior), Lisa & Mark Thostenson (5459 Bartlett Blvd), Trent Sims (2957 Cambridge Lane), Tom Sims (70 Birch Bluff Road, Tonka Bay)

3. Review and approval of agenda, including any amendments

MOTION by Baker, seconded by Heal, to approve the agenda. **MOTION** passed unanimously.

4. Review and action

A. September 2, 2025 regular meeting minutes

MOTION by Baker, seconded by Heal, to approve the September 2, 2025 meeting minutes. **MOTION** passed unanimously.

5. Board of Adjustment and Appeals

B. Review/Recommendation – Planning Case No. 25-13

Expansion permit – new/replacement house

2971 Cambridge Lane

Applicant: Erica Hway from Landschute, on behalf of owners, Timothy and Joan Kenny

Planning consultant Colloredo-Mansfeld presented an overview of the property and expansion request. Colloredo-Mansfeld noted that the lot area requirement of a R-1A lot of record is 6,000 square feet, but the existing lot is only 4,005 square feet. The house is currently nonconforming on the rear and north sides. The new proposed house will be constructed predominately in the same footprint but will add a second story to the home which is why an expansion permit is needed. She also noted that the proposed project will decrease the hardcover on site with changes to the patio on the northern side of the house, removal of an accessory shed and replacement of the driveway with permeable pavers. The nonconforming setbacks will remain the same but the hardcover will go from 64.69% to a proposed 48.31%.

Colloredo-Mansfeld explained that the northeast corner of the property is required to be used by the neighboring property owner for access to the home due to Cambridge Lane ending at 2971 Cambridge Lane. Due to the unusual access for the properties, it is recommended the applicant contact Public Works to coordinate construction-related activities to ensure the road remains clear.

Colloredo-Mansfeld noted there is a bay window on the second story that exceeds the eight square feet requirement and will need to be reduced. Baker asked why the eaves are allowed to be 2 feet into the setback but the bay window, being less than that, are not. Trapp explained that it is not about the depth of the window, it's the combination of the depth and the width. The intent of the code is to make sure that the window does not take up the whole width of the wall as that would increase the usable area of the room.

Erica Hway, with Landschute, introduced herself and stood for questions. Smith asked what the lower level elevation for the elevator pit will be. Hway responded that the pit will be the same elevation as the slab.

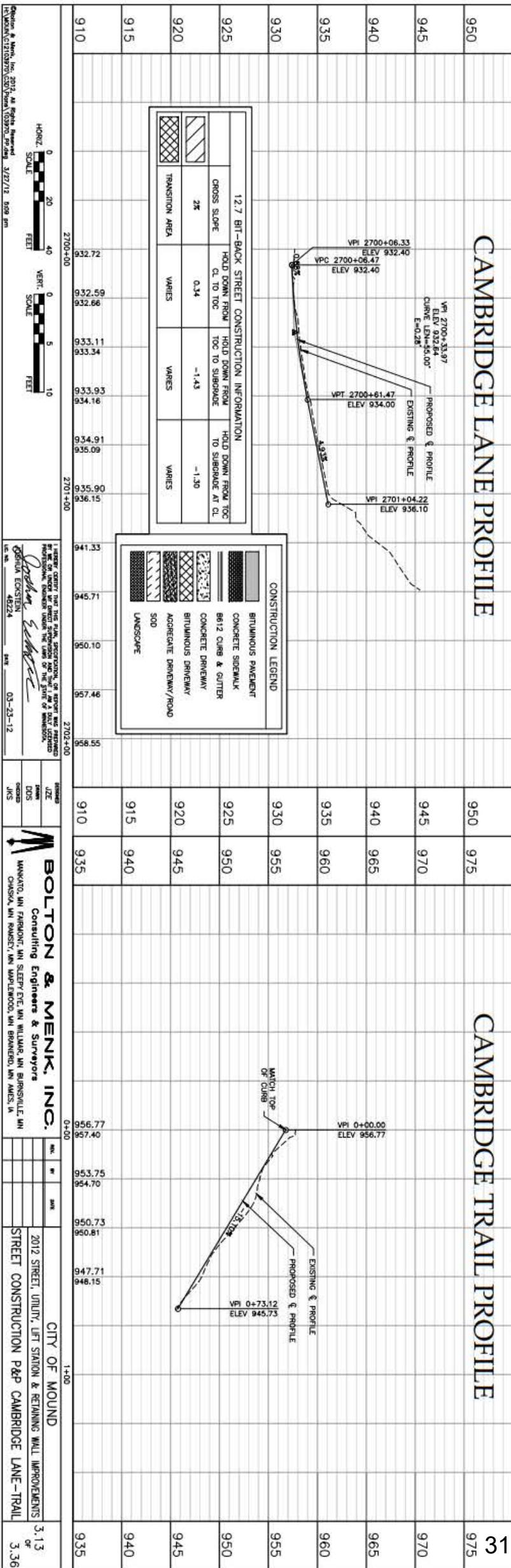
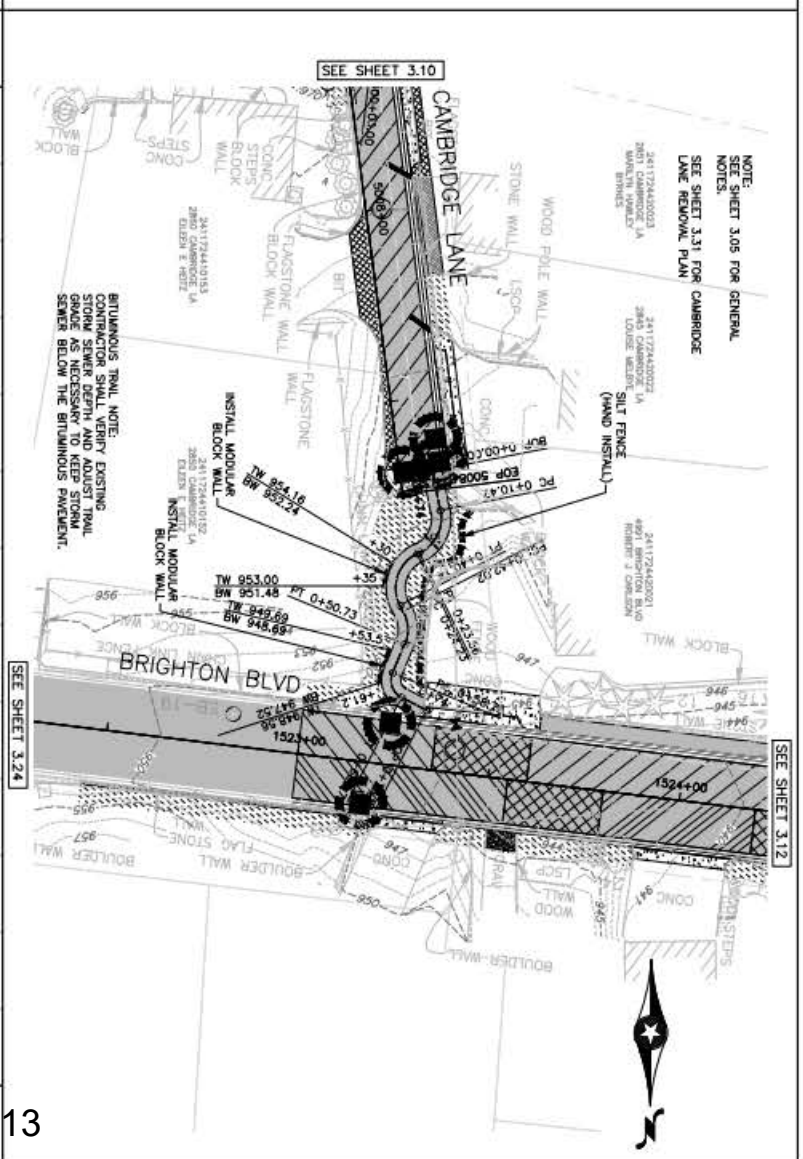
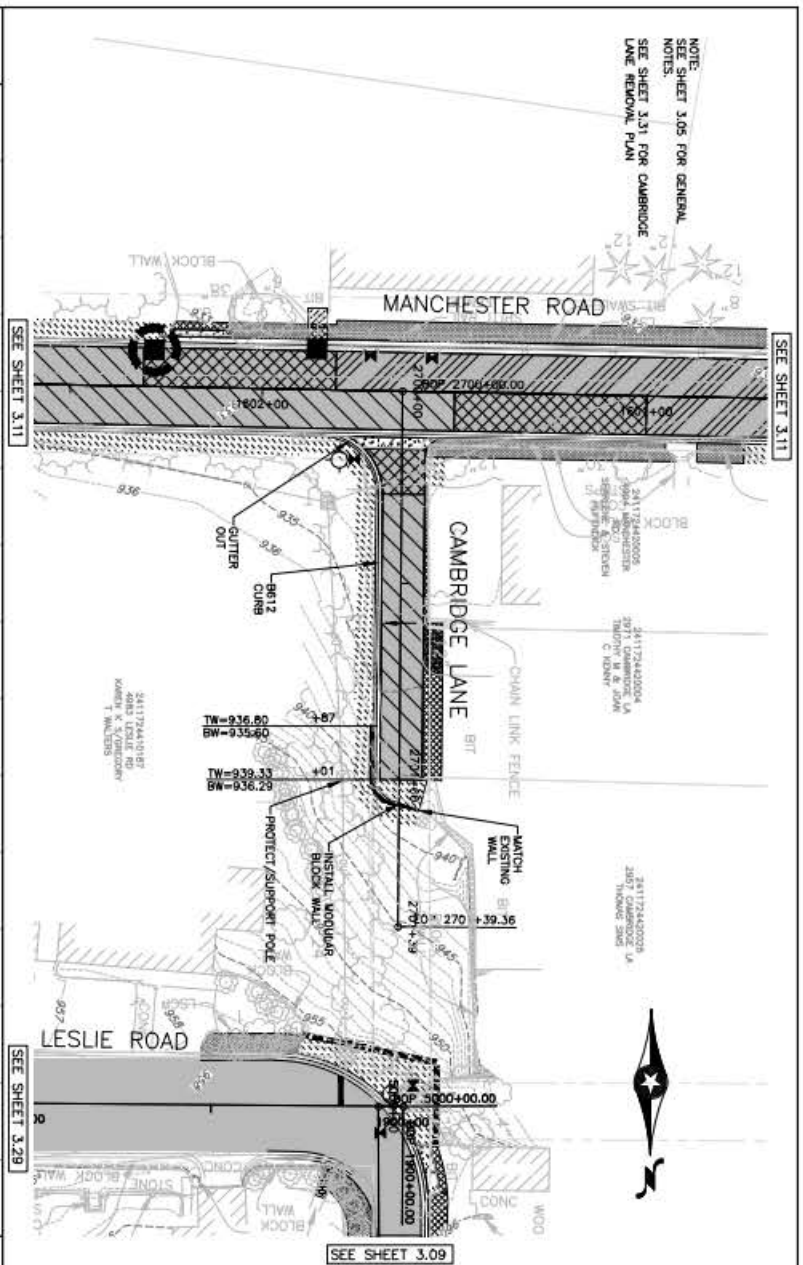
Chair Goode invited attendees to comment on the proposed project. Trent Sims, the owner of the neighboring property, approached expressing concerns about how tight the access is to his property. With the applicant family intending to use the home on a more permanent basis the concern is that there will be cars parked in the driveway more often, creating issues which have been dealt with amicably up to this point. Baker asked if there are any plans to finish out the road or why the driveway cannot be moved north on Cambridge Lane. Sims stated that utilities are located in the hill behind the retaining wall so the driveway cannot be extended to create more space. Smith responded that there are no known plans to expand the roadway. McEnaney added that the future projects list through 2029 for mill & overlay or reconstruction does not show Cambridge Lane.

Tim Kenny, the applicant, introduced himself explaining the home will be used as a full-time residence instead of a summer home with the intent to allow guests or family members to visit. Kenny explained the garage is being moved 4 feet south creating more space and allowing additional access on the driveway.

Tom Sims introduced himself and discussed some history of the purchase of the property and how the retaining wall came to be. Sims expressed his concerns about the driveway access and future marketability of the property.

Discussion ensued about accessibility, future hardships and a whether a discussion with Public Works and Engineering may be needed. Commission Members agreed, from a land use perspective, the project meets all requirements for the approval but expressed concerns that it may cause hardship for the neighboring property in the future, particularly if either property changes ownership.

MOTION by Young, seconded by Heal, to approve the expansion permit with 6 conditions and 5 findings of fact. **MOTION** passed 6-1 with Baker opposed. Baker voted against the motion as he would like additional information about the driveway access issues in ROW before proceeding. Mr. Baker also suggested to keep both property owners informed of any new information.





PLANNING REPORT

TO: Planning Commission
FROM: Rita Trapp and Mia Colloredo-Mansfeld, Consulting Planners
Sarah Smith, Community Development Director
SUBJECT: Review of Expansion Permit Request (Case No. 25-13)
APPLICANT: Erica Hway, Landschute on behalf of Timothy and Joan Kenny
LOCATION: 2971 Cambridge Lane (PID No. 24-117-24-42-0004)
MEETING DATE: November 18, 2025
COMPREHENSIVE PLAN: Low Density Residential
ZONING: R-1A Single Family Residential, Shoreland Overlay District

SUMMARY

The applicant, Erica Hway of Landschute, is requesting an Expansion Permit on behalf of Timothy and Joan Kenny for a new/replacement house project to be constructed predominately within the existing house footprint. The lakeshore lot is a 4,005 square foot lot of record located on the eastern side of Cooks Bay. The existing house has nonconforming setbacks and currently exceeds the 40 percent impervious surface allowance. The proposed house reconstruction will increase the footprint of the house from 1,351 square feet to 1,551 square feet. The proposed reconstruction will increase the house from a one-story house to a 2.5 story house, thus requiring an expansion permit. With the proposed reconstruction, impervious surface will continue to be nonconforming, however, use of permeable pavers will reduce the degree of nonconformity.

Additional changes between the existing and proposed house include removal of an accessory shed; the expansion of the garage to the south, shifting the southern edge of the house and the garage closer to the property line on the south; and the relocation of the steps to the water on the lakeshore side.

REVIEW PROCEDURE

Criteria

An expansion permit for a nonconforming structure may be issued, but is not mandated, to provide relief to the landowner where this chapter imposes practical difficulties to the property owner in the reasonable use of the land. In determining whether practical difficulties exist, the applicant must demonstrate that the following criteria exist:

1. The proposed expansion is a reasonable use of the property considering:
 - (a) Function and aesthetics of the expansion.
 - (b) Absence of adverse off-site impacts such as from traffic, noise, odors and dust.
 - (c) Adequacy of off-street parking.
2. Exceptional or extraordinary circumstances justifying the expansion are unique to the property and result from lot size or shape, topography, or other circumstances over which the owners of the property since enactment of this chapter have had no control.
3. The exceptional or extraordinary circumstances do not result from the actions of the applicant.
4. The expansion would not adversely affect or alter the essential character of the neighborhood.
5. The expansion requested is the minimum needed.

60-Day Land Use Application Review Process

Pursuant to Minnesota State Statutes Section 15.99, local government agencies are required to approve or deny land use requests within 60 days. Within the 60-day period, an automatic extension of no more than 60 days can be obtained by providing the applicant written notice containing the reason for the extension and specifying how much additional time is needed. For the purpose of Minnesota Statutes Section 15.99, “Day 1” is determined to be October 16, 2025 as provided by Minnesota Statutes Section 645.15. The review period can be extended by the City for an additional 60-days if needed. The 60-day timeline expires on or around December 14, 2025. The applicant and Planning Commission are advised that the City will be executing a 60 day extension for action on the expansion permit.

NOTIFICATION

Neighboring property owners of the subject site were mailed a letter on November 7, 2025 to inform them of the Planning Commission's review of the application at its November 18th special/rescheduled meeting.

STAFF / CONSULTANT / AGENCY / UTILITIES REVIEW

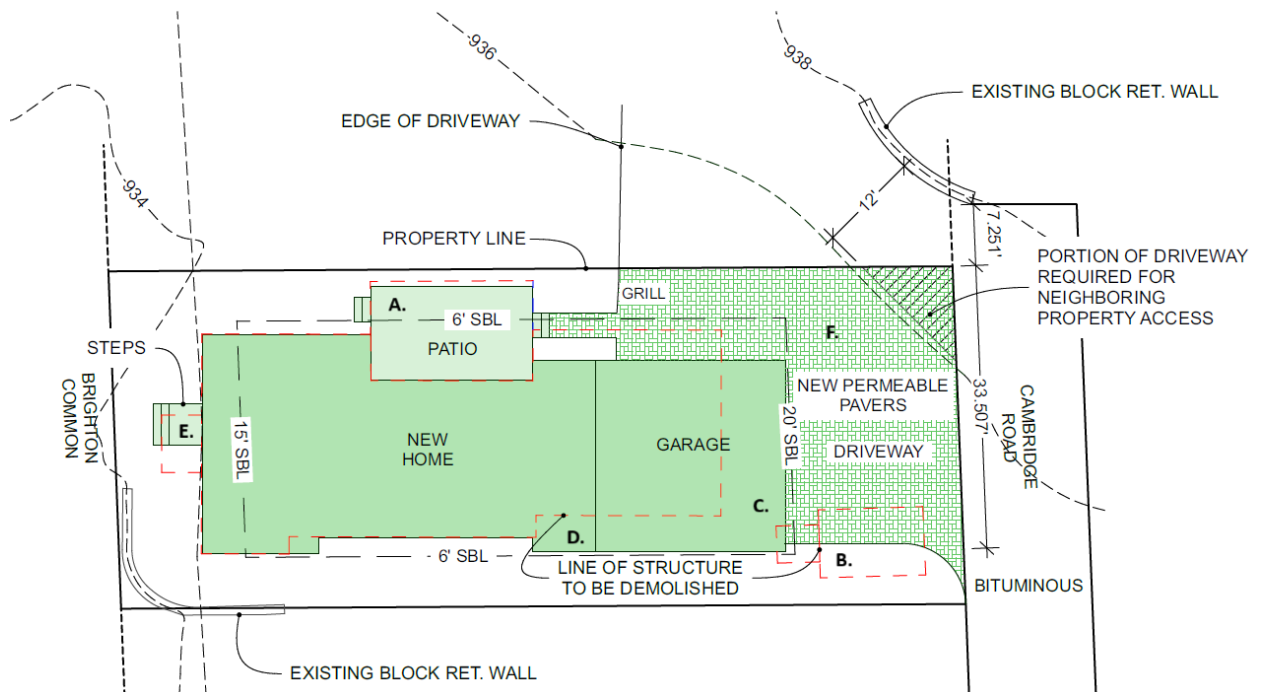
Copies of the request and supporting materials were forwarded to involved departments, consultants, agencies, and private utilities for review and comment. As of the preparation of the packet, no staff/consultant/agency comments have been received.

DISCUSSION

1. At 4,005 square feet, the property is under the minimum required lot area of 6,000 square feet for a lot of record in R1-A. The lot is adjacent to Brighton Commons so there is approximately 60 feet between the proposed structure and the ordinary high water level (OHWL).
2. The applicant is proposing a new house that maintains the nonconforming rear yard setback of 9.84 ft and the nonconforming deck setback of 1.4 ft in the north side yard. The proposed front and south side yard setbacks are conforming, as is the OHWL setback. Required setbacks, existing setbacks, and proposed new setbacks are listed in the table below.

Setback	Required	Existing	Proposed
Front yard	20 ft	27.75 ft	20.3 ft
Rear yard	15 ft	9.84 ft	9.84 ft
Side yard (south)	6 ft	6.36 ft	6.2 ft
Side yard (north)	6 ft	1.4 ft (deck); 7.5 building	1.4 (deck); 7.5 (building)
OHWL	50 ft	60.9 ft	60.9 ft

3. The proposed new house increases the footprint of the existing house from 1,351 square feet to 1,551 square feet. The areas where the footprint of the proposed house is larger than the existing house are all conforming. Additional changes between the existing and proposed house include:
 - A. Reconstructing the patio on the northern side of the house. The patio is slightly smaller, but still nonconforming, thus requiring an expansion permit.
 - B. Removal of an accessory shed in the southeast corner.
 - C. The expansion of the garage to the south and east.
 - D. Shifting the southern edge of the house and the garage closer to the property line on the south.
 - E. The relocation of the steps on the rear of the house on the lakeshore side.
 - F. Replacing driveway with permeable pavers.



4. The proposed house will also increase in height, from one story to 2.5 stories. As the rear wall of the house has a nonconforming setback, the addition of a second story at this setback is considered a fill-in expansion and requires an expansion permit. Applicant information is that the approximate building height is 31 feet for the new/replacement but has not been verified.
5. Access to the adjacent property to the north requires use of a portion of the driveway located in the northeast corner of the property as Cambridge Lane ends just north of this property. This requires pavement, permeable pavers, or other suitable driveway surfacing in order to facilitate access to the adjacent property. Due to the required access, reducing the driveway area for the property to align with the garage entrance is not realistic.
6. Impervious surface coverage on the current lot is 64.69%. The maximum impervious surface for a lot of record is 40%. The applicant is proposing to use permeable pavers on the driveway resulting in a new impervious surface coverage of 48.31%. While this is still nonconforming, it significantly reduces the nonconformity. As noted above, a portion of the driveway serves the property to the north.

7. Yard Encroachments

- A. The proposed house has a bay window on the rear wall of the second story. Per Sec. 129-197, bay windows do not count as encroachments to yard requirements, “provided the encroachment within the yard area does not exceed eight square feet and provided the setback of the principal wall conforms to district setback requirements.”

Due to the existing nonconforming rear yard setback, the principal wall is determined to be the existing setback of 9.84 feet. Based on the submitted survey, the bay window has an area of approximately 11.4 square feet, which exceeds the allowed encroachment. The applicant should decrease the size of the bay window to meet requirements.

- B. The site plan shows the A/C and generator units located on the exterior of the south side of the proposed house. Per City Code Sec. 129-197, mechanical equipment cannot extend more than two feet into the required yard area. Mechanical equipment may also count towards hardcover.
- C. The proposed stairs shown on the rear of the house is an allowed encroachment per City Code Sec. 129-197 which reads as follows:

“Uncovered porches, stoops or similar entrance structures not exceeding 32 square feet which do not extend in elevation above the height of the ground floor elevation of the principal building, and steps that do not extend to a distance of less than two feet from any lot line.”

- D. Eaves are allowed to encroach into setbacks by 2 feet. Any eave portion exceed 2 feet counts towards hardcover unless there is hardcover underneath.
- 8. Per code, all new construction is required to be at or over the Regulatory Flood Protection Elevation of 933.0 for Lake Minnetonka. The survey shows a basement floor elevation of 934.73 which meets the required minimum elevation. The plans also show an elevator/elevator pit. Applicant is advised there there may be building code and/or floodproofing requirements that apply.

9. Construction parking, staging, delivery and storage of materials, and related construction activities need to be coordinated with the Public Works Department for the proposed new/replacement house project to ensure the road remains clear during construction to provide access and road safety. Applicant is requested to contact Public Works Director Ryan Prich to discuss parking/equipment/materials staging plans for the project and the City's on street parking regulations and seasonal parking restrictions.

RECOMMENDATION

Staff recommends that the Planning Commission recommend City Council approval of the Expansion Permit for the house remodel/additions project subject to the following list of conditions:

1. The bay window shall be modified so as to qualify as an encroachment allowance per City Code Sec. 129-197.
2. Any eave not meeting the 2 foot encroachment allowance shall be modified in accordance with City Code Sec. 129-197.
3. The applicant shall ensure the A/C units and generator do not extend more than two feet into the required yard area.
3. The applicant shall work with the City as part of permitting to ensure that construction parking, staging, and delivery of materials is addressed in a manner which ensures access and road safety.
4. The applicant shall be responsible for recording the resolution with Hennepin County unless the applicant requests the City file the resolution with the recording fees to be paid by the escrow. The applicant is advised that the resolution will not be released for recording until all fees for the variance application have been paid and the escrow account is in good standing.
5. Applicant shall be responsible for procurement of any and/or all public agency permits including the submittal of all required information prior to building permit issuance.
6. Additional conditions from Staff, the Planning Commission, and City Council.

In recommending approval of the expansion permit, Staff offers the following findings:

1. The criteria of City Code Section 129-41 Expansion Permit are being met.

2. The existing building nonconformities on the site were there prior to the applicant's acquisition of the property.
3. The proposed expansion is a reasonable use of the property. The expansion will be in keeping with the character and aesthetics of the area.
4. The proposed expansion allows for the continued use of the property as a single-family home in a manner that does not create any additional adverse impacts to the area.
5. This expansion would not increase the degree of nonconformity, only the intensity of the use of the lot in order to increase the living area of the house.

CITY COUNCIL REVIEW

In the event a recommendation is received from the Planning Commission, it is anticipated that the expansion permit request will be considered by the City Council at its December 9, 2025 meeting at 6:00 p.m.



2415 Wilshire Boulevard, Mound, MN 553
Phone 952-472-0600 FAX 952-472-0620

EXPANSION PERMIT APPLICATION

100152025

Application Fee and Escrow Deposit required at time of application.

Case No. _____

Please type or print legibly

SUBJECT PROPERTY LEGAL DESC.	Address <u>2971 Cambridge Lane</u> Lot <u>11</u> Block <u>33</u> Subdivision <u>Wychwood</u> PID # <u>2411724420004</u> Zoning: R1 <u>(R1A)</u> R2 R3 B1 B2 B3 (Circle one)
PROPERTY OWNER	Name <u>Timothy M. & Joan C. Kenny</u> Ema _____ Address <u>768 Osceola Avenue, St. Paul, MN 55105</u> Phone Home _____ 1 Wor _____ Fax _____
APPLICANT (IF OTHER THAN OWNER)	Name <u>Landschute/Erica Hway</u> Emai. _____ Address <u>202 Water Street Suite 202, Excelsior, MN 55331</u> Phone Home _____ Work _____ Fax _____

1. Has an application ever been made for zoning, variance, conditional use permit, or other zoning procedure for this property? Yes () No ☒. If yes, list date(s) of application, action taken, resolution number(s) and provide copies of resolutions.

2. Detailed description of proposed construction or alteration (size, number of stories, type of use, etc.):

new 2.5-story single-family residence, 1,551 sq. ft. footprint, 3,614 sq. ft. total finished area, home to be
constructed predominantly on existing footprint

Case No. _____

3. Please complete the following information related to the property and building's conformity with the zoning regulations for the district in which it is located including the expansion permit request.

SETBACKS:	REQUIRED	REQUESTED (or existing)	EXPANSION
Front Yard: (N S <u>E</u> W)	<u>20</u> ft.	<u>20.3</u> ft.	<u>7.5</u> ft.
Side Yard: (<u>N</u> S E W)	<u>6</u> ft.	<u>7.5</u> ft.	<u>0</u> ft.
Side Yard: (N <u>S</u> E W)	<u>6</u> ft.	<u>6.2</u> ft.	<u>0.2</u> ft.
Rear Yard: (N S E <u>W</u>)	<u>15</u> ft.	<u>9.9</u> ft.	<u>0</u> ft.
Lakeside: (N S E W)	_____ ft.	_____ ft.	_____ ft.
_____ : (N S E W)	_____ ft.	_____ ft.	_____ ft.
Street Frontage:	<u>40</u> ft.	<u>40</u> ft.	<u>0</u> ft.
Lot Size:	<u>6,000</u> sq ft	<u>4,005</u> sq ft	<u>0</u> sq ft
Hardcover:	<u>1,602</u> sq ft	<u>2,720</u> sq ft	<u>0 (w/ pavers)</u> sq ft

4. Does the present use of the property conform to all regulations for the zoning district in which it is located? Yes (), No ☒. If no, specify each non-conformity:

rear yard setback (existing = 9.84'), deck setback (existing = 1.4'),

hardcover (existing = 2,591 sq ft/64.69%)

5. Are there exceptional or extraordinary circumstances justifying the expansion unique to the property such as lot size or shape, topography or other circumstances over which the owners of the property since enactment of this chapter have no control? Please check all that apply:

☐ too narrow ☒ topography ☐ soil
☒ too small ☐ drainage ☒ existing situation
☐ too shallow ☐ shape ☐ other: specify

Please describe: The property is 4,005 sq. ft., which is significantly below the 6,000 sq. ft.

minimum for lots of record in R1-A. In addition, due to the low elevation of the property, a

lower level is not possible.

Case No. _____

6. Were the exceptional or extraordinary circumstances described above created by the action of anyone having property interests in the land after the zoning ordinance was adopted (1982)? Yes (), No ☒. If yes, explain:

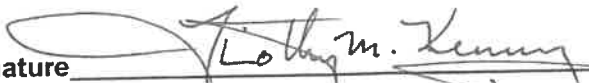
7. Were the exceptional or extraordinary circumstances created by any other person-made change, such as the relocation of a road? Yes (), No ☒. If yes, explain:

8. Are the exceptional or extraordinary circumstances for which you request an expansion permit peculiar only to the property described in this petition? Yes (), No ☒. If no, list some other properties which are similarly affected?

4994 Manchester road

9. Comments: This adjacent property has a small lot size of 4,696 sq. ft., which is 691 sq. ft more
than the subject property of this application. It also has a similarly low elevation.

I certify that all of the above statements and the statements contained in any required papers or plans to be submitted herewith are true and accurate. I acknowledge that I have read all of the variance information provided. I consent to the entry in or upon the premises described in this application by any authorized official of the City of Mound for the purpose of inspecting, or of posting, maintaining and removing such notices as may be required by law.

Owner's Signature  Date 15 October 2025

Applicant's Signature  Date 15 October 2025

Surveyors Certificate
Existing Conditions Survey For:

City Benchmark: Benchmark No. 2012-12 top nut of hydrant
west side of Cambridge Lane opposite house No. 2927
Elevation = 962.38 feet NGVD 29

Site Benchmark: Original 1st Floor Elevation = 936.92 feet

100 Year Flood Elevation = 931.1 feet
Per FEMA Map No. 27053C0292F, effective date 11/4/2016

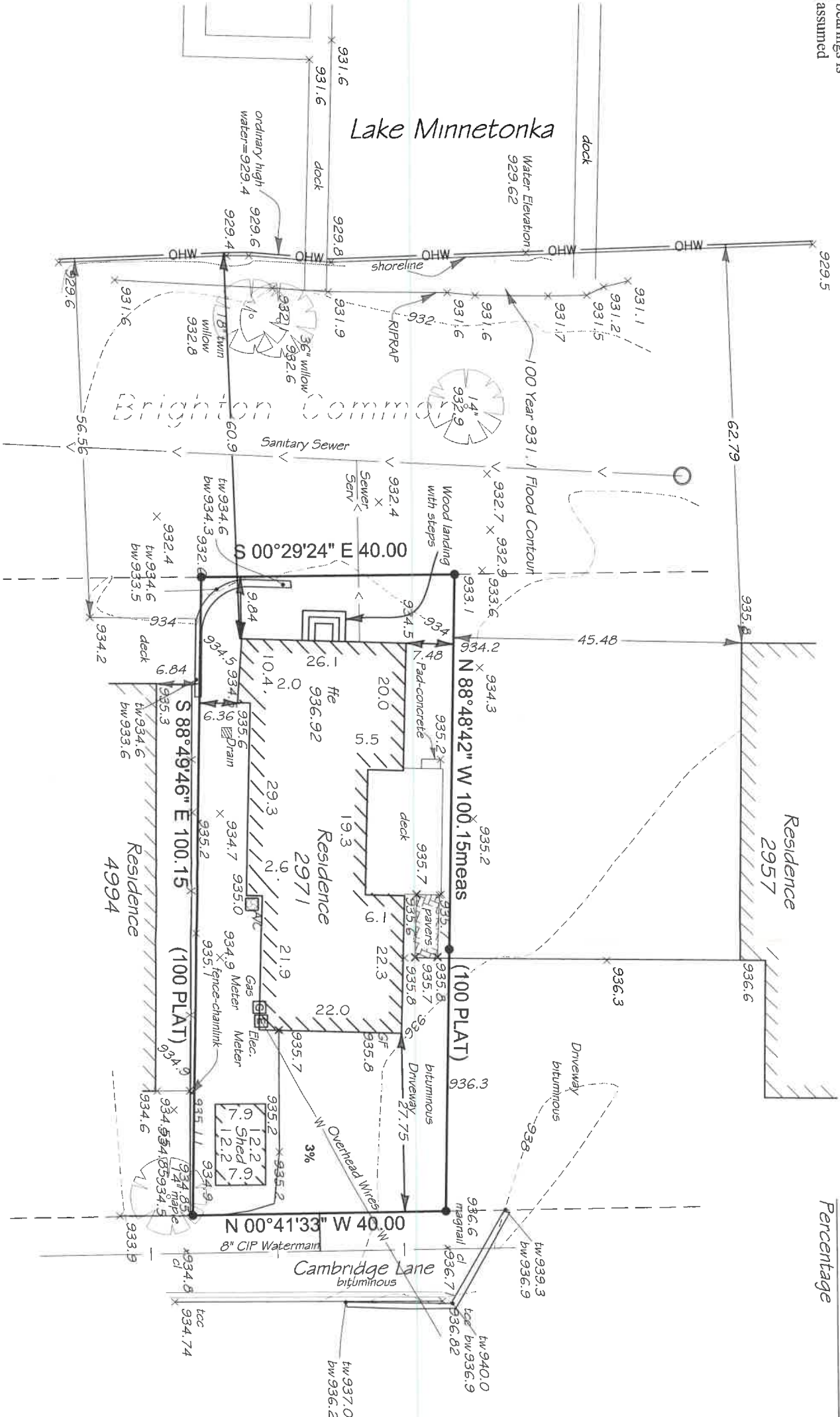
Basis for
bearings is
assumed

Property located in Section
24, Township 117, Range 24,
Hennepin County, Minnesota

LANDSCHUTTE GROUP

Existing-Hardcover	
Lot Area	4,005 sq ft
Building	1,351 sq ft
Deck w/ Steps	32 sq ft
Pad-Concrete	4 sq ft
Deck	228 sq ft
Walk-Pavers	37 sq ft
Shed	97 sq ft
Driveway-Bit	842 sq ft
Total	2,591 sq ft
Percentage	64.69%

- Denotes Found Iron Monument
- Denotes Iron Monument
- Denotes Wood Hub Set for excavation only
- Denotes Existing Contours
- Denotes Proposed Contours
- Denotes Existing Elevation
- Denotes Proposed Elevation
- Denotes Surface Drainage



Property Zoned as 'R-1A'
Building Setback Requirements
Front - 20 feet
Side - 6 feet
Rear - 6 feet
Note: Refer to City Code additional
requirements or exceptions.

NOTE: The only easements shown are from plats of
record or information provided by client.

Legal Description
Lot 11, Block 33, WYCHWOOD
Hennepin County, Minnesota

DEMARC
LAND SURVEYING & ENGINEERING
7601 73rd Avenue North
Minneapolis, Minnesota 55428
(763) 560-3093
Demarcinc.com

Project No. 91071 Scale: 1" = 20'

F.B.No. - Drawn By JH

Address: 2971 Cambridge Lane
Mound, MN, 55364

rev 10-15-25 city req.

I certify that this survey, plan, or report was prepared by me or under my
direct supervision and that I am a duly Licensed Land Surveyor under the
laws of the State of Minnesota.
Surveyed this 10th day of June 2025.

Signed
Gregory R. Prasch, Minn. Reg. No. 24992

Surveyors Certificate
Existing Conditions Survey For:

LANDSCHUTE GROUP

Property located in Section
24, Township 117, Range 24,
Hennepin County, Minnesota

City Benchmark: Benchmark No. 2012-12 top nut of hydrant
west side of Cambridge Lane opposite house No. 2927
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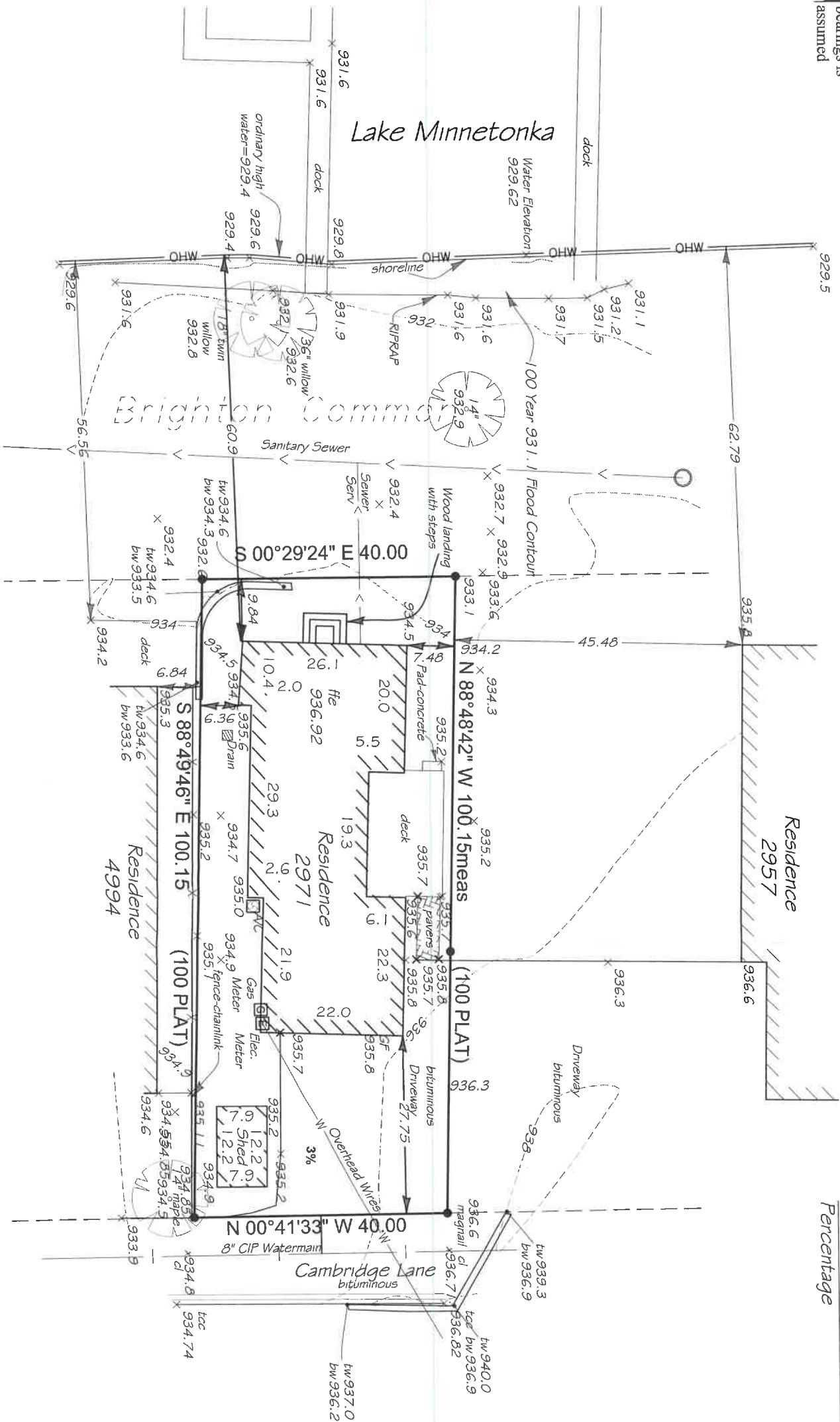
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Property Zoned as 'R-1A'
Building Setback Requirements
Front - 20 feet
Side - 6 feet
Rear - 6 feet
Note: Refer to City Code additional
requirements or exceptions.

NOTE: The only easements shown are from plats of
record or information provided by client.

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Project No. 91071 Scale: 1" = 20'

F.B.No. - Drawn By JJC

Address: 2971 Cambridge Lane
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rev 10-15-25 city req.

I certify that this survey, plan, or report was prepared by me or under my
direct supervision and that I am a duly Licensed Land Surveyor under the
laws of the State of Minnesota.
Surveyed this 10th day of June 2025.

Signed
Gregory R. Prasch, Minn. Reg. No. 24992

Property Zoned as 'R-1A'
Building Setback Requirements
Front - 20 feet
Side - 6 feet
Rear - 6 feet
Note: Refer to City Code additional requirements or exceptions.

Basis for bearings is assumed

City Benchmark: Benchmark No. 2012-12 top nut of hydrant west side of Cambridge Lane opposite house No. 2927
Elevation = 962.38 feet NGVD 29

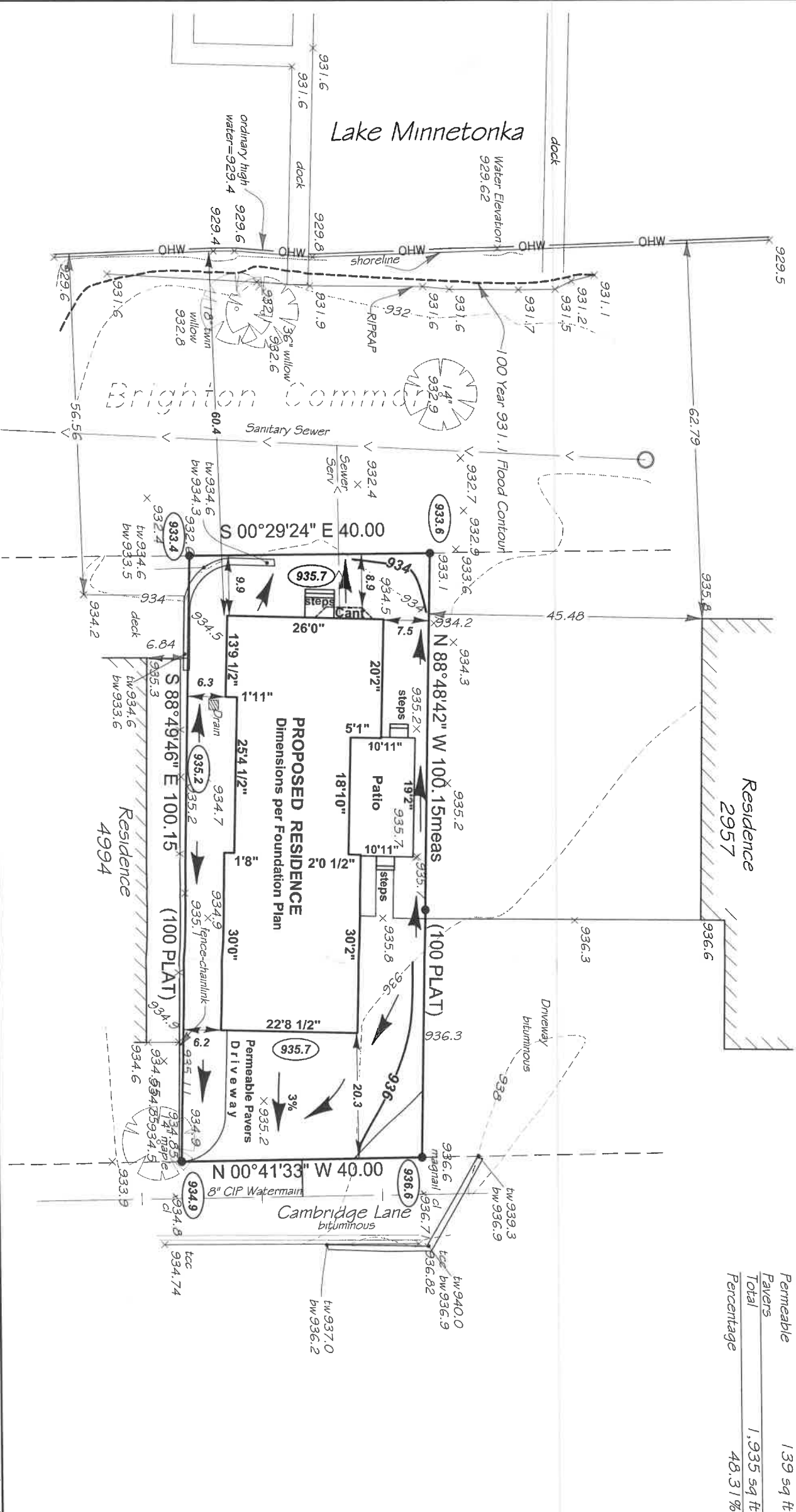
Site Benchmark: Original 1st Floor Elevation = 936.92 feet

100 Year Flood Elevation = 931.1 feet
Per FEMA Map No. 27053C0292F, effective date 11/4/2016

Property located in Section 24, Township 117, Range 24, Hennepin County, Minnesota

Site Plan Survey For:
LANDSCHUTE GROUP

Average elevation at lot lines opposite building corner = 935.0



Proposed Impervious Surface	
Lot Area	4,005 sq ft
Building	1,551 sq ft
Deck	208 sq ft
steps	23 sq ft
steps	7 sq ft
steps	7 sq ft
Pavers	924 sq ft
Total	2,720 sq ft
Percentage	67.92%
Alternate Hardcover with Permeable Pavers	
Lot Area	4,005 sq ft
Building	1,551 sq ft
Deck	208 sq ft
steps	23 sq ft
steps	7 sq ft
steps	7 sq ft
Permeable Pavers	139 sq ft
Total	1,935 sq ft
Percentage	48.31%

- Denotes Found Iron Monument
- Denotes Iron Monument
- Denotes Wood Hub Set for excavation only
- Denotes Existing Contours
- Denotes Proposed Contours
- Denotes Existing Elevation
- Denotes Proposed Elevation
- Denotes Surface Drainage

936.92	Proposed First Floor
935.73	Proposed Garage Floor
934.73	Proposed Basement Floor
Type of Building	
Slab on Grade	

NOTE: Proposed grades are subject to results of soil tests. Proposed building information must be checked with approved building plan and development or grading plan before excavation and construction. Proposed grades shown on this survey are interpolations of proposed contours from the drainage, grading and/or development plans.

NOTE: The relationship between proposed floor elevations to be verified by builder.

NOTE: The only easements shown are from plats of record or information provided by client.

Legal Description

Lot 11, Block 33, WYCHWOOD
Hennepin County, Minnesota

DEMARC

LAND SURVEYING & ENGINEERING
7601 73rd Avenue North (763) 560-3093
Minneapolis, Minnesota 55428 Demarcinc.com

Project No. 91071 Scale: 1" = 20'

F.B.No. - Drawn By

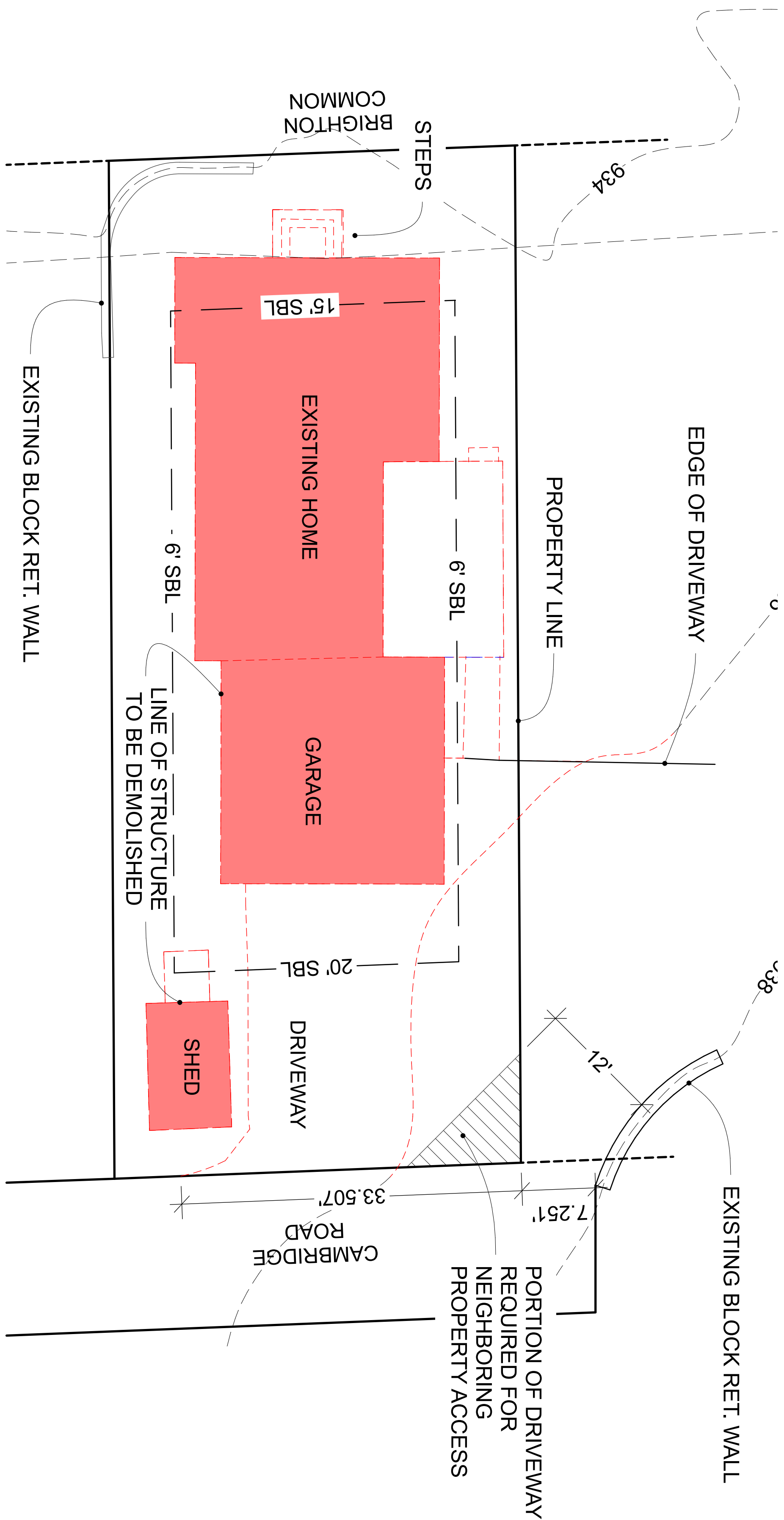
Address: 2971 Cambridge Lane
Mound, MN, 55364

rev 10-15-25 city req.

I certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.
Prepared this 6th day of October 2025.

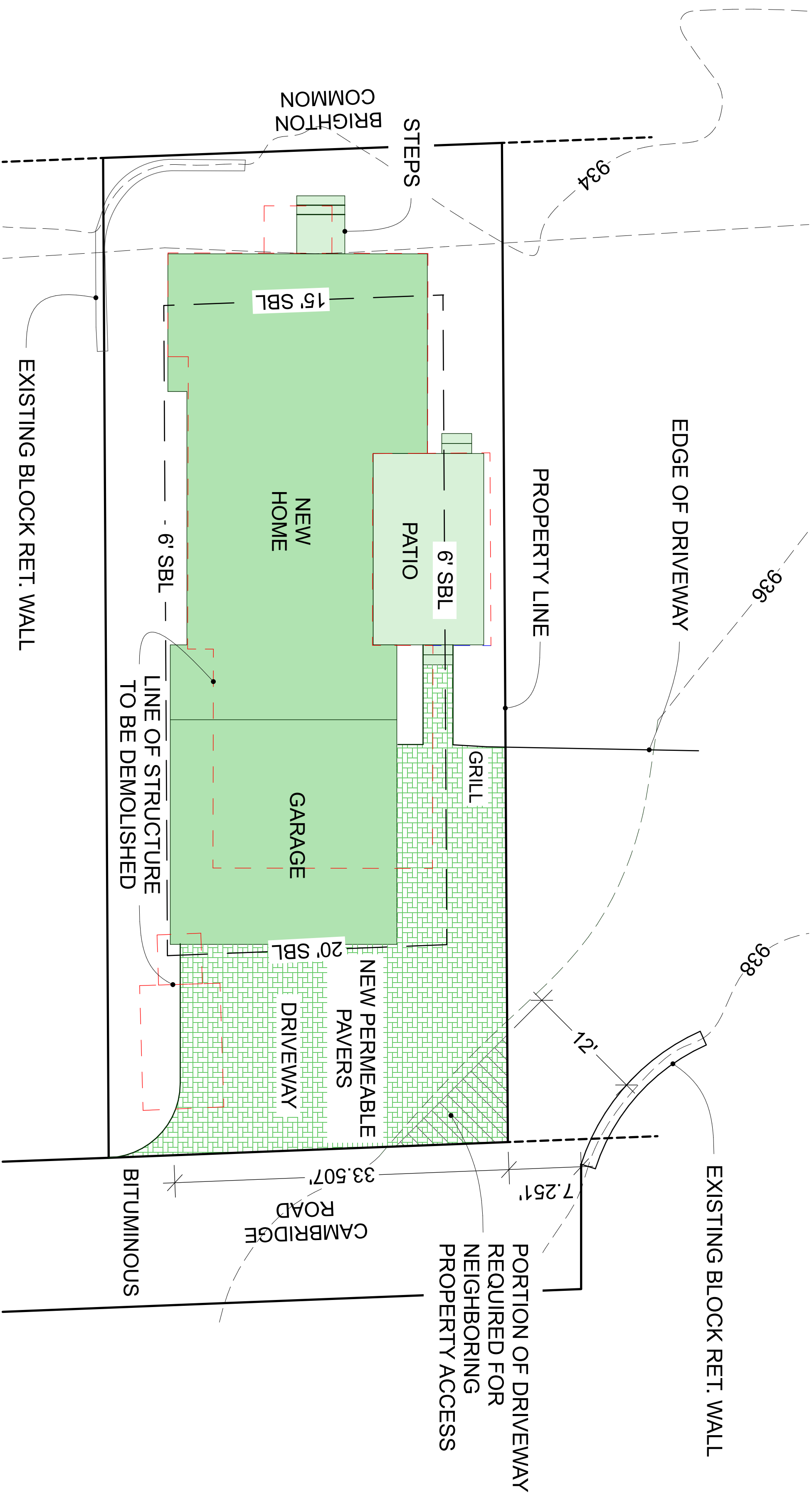
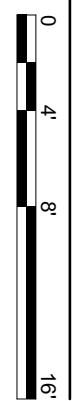
Signed

Gregory R. Frasch, Mfn. Reg. No. 24992



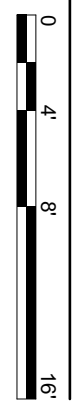
1 Site Plan - Demolition




SCALE: 1/8" = 1'-0"



2 Site Plan - Proposed New Construction

SCALE: 1/8" = 1'-0"



RENOVATION PLAN LEGEND	ARCHITECT & BUILDER
 <p>EXISTING TO BE RETAINED</p>  <p>TO BE DEMOLISHED</p>  <p>NEW CONSTRUCTION</p>	<p>© 2025</p> <div> <p>LANDSCHUTTE</p> <p>• Architects • Builders • Designers • Real Estate •</p> </div> <p>2022 Water St. #202 Excelsior, MN 55331 (952) 470-7416</p> <p>Builder License: BC002303</p>

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KENNY RESIDENCE		
Cottage Rebuild		
CLIENT NAME		
Tim & Joan Kenny		
PROJECT ADDRESS		
2971 Cambridge Lane Mound, MN 55364		
PRINTED DATE: 10/15/25		
DRAWN BY: ELH		
ISSUE HISTORY		
ISSUE	DATE	ISSUED FOR
E01	10/15/25	Submission - Expansion Permit

[illegible]

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PROJECT

KENNY RESIDENCE

Cottage Rebuild

CLIENT NAME

Tim & Joan Kenny

PROJECT ADDRESS
2971 Cambridge Lane
Mound, MN 55364

PRINTED DATE: 10/15/25

DRAWN BY: ELH

ISSUE HISTORY

ISSUE	DATE	ISSUED FOR
E01	10/15/25	Submission - Expansion Permit

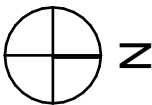
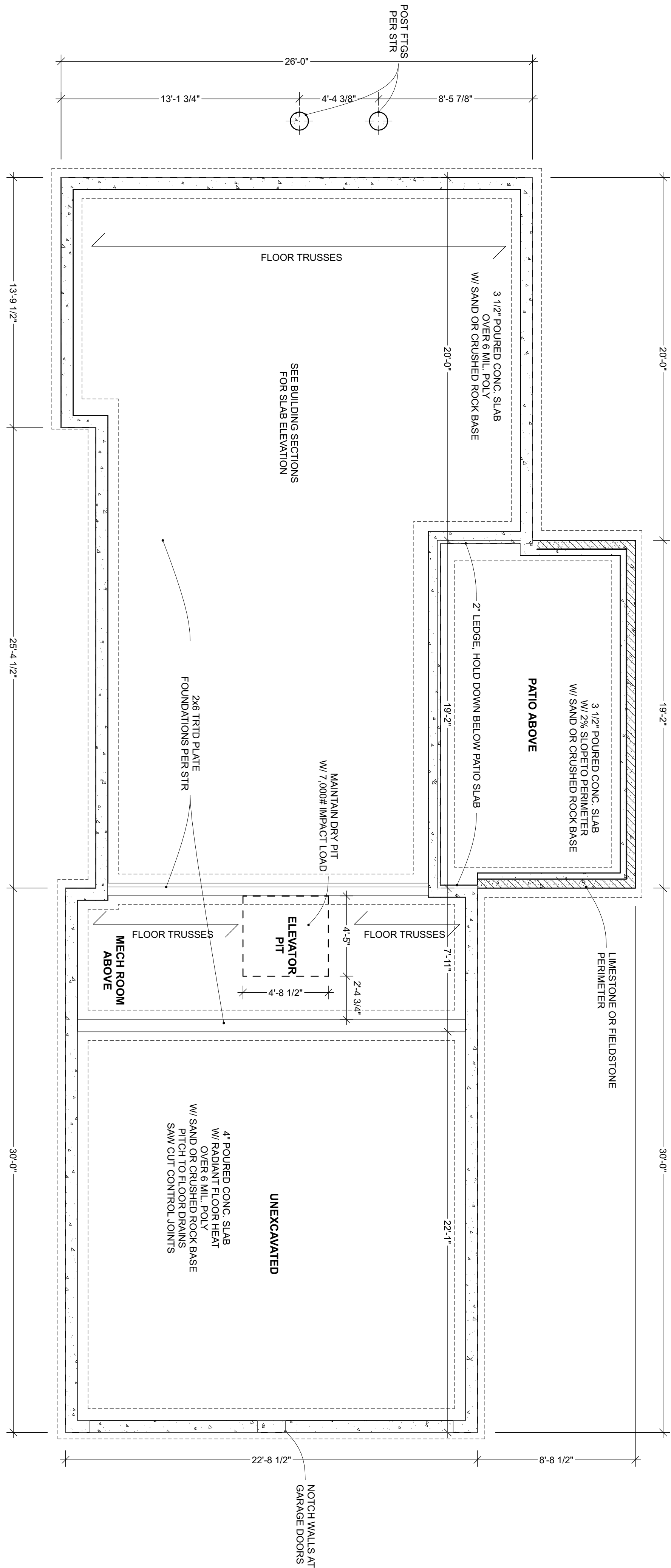
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CURRENT REVISIONS

REV	DESCRIPTION
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FOUNDATION PLAN NOTES

1. Elevations of TOW and GOF are indicated on the Foundation Plan but are subject to field verification. Consult with Landscaper if any discrepancies are discovered.
2. Top of all concrete foundation walls to be at minimum 6" and most 12" above finished grade as indicated on the survey.
3. Top of masonry ledges to be 6" below finished grade as indicated on survey.
4. Pilon poured stoops and porch slab away from structure 1/4" per foot minimum.
5. Structural details for foundation walls and strip footings to be provided by Subcontractor.





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Excelsior, MN 55531
(952) 470-7416
Builder License: BC002

Builder License: BC002303

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PROJECT

**KENNY
RESIDENCE**

Cottage Rebuild

CLIENT NAME

Tim & Joan Kenny

PROJECT ADDRESS
2971 Cambridge Lane
Mound, MN 55364

PRINTED DATE: 10/15/25

DRAWN BY: ELH

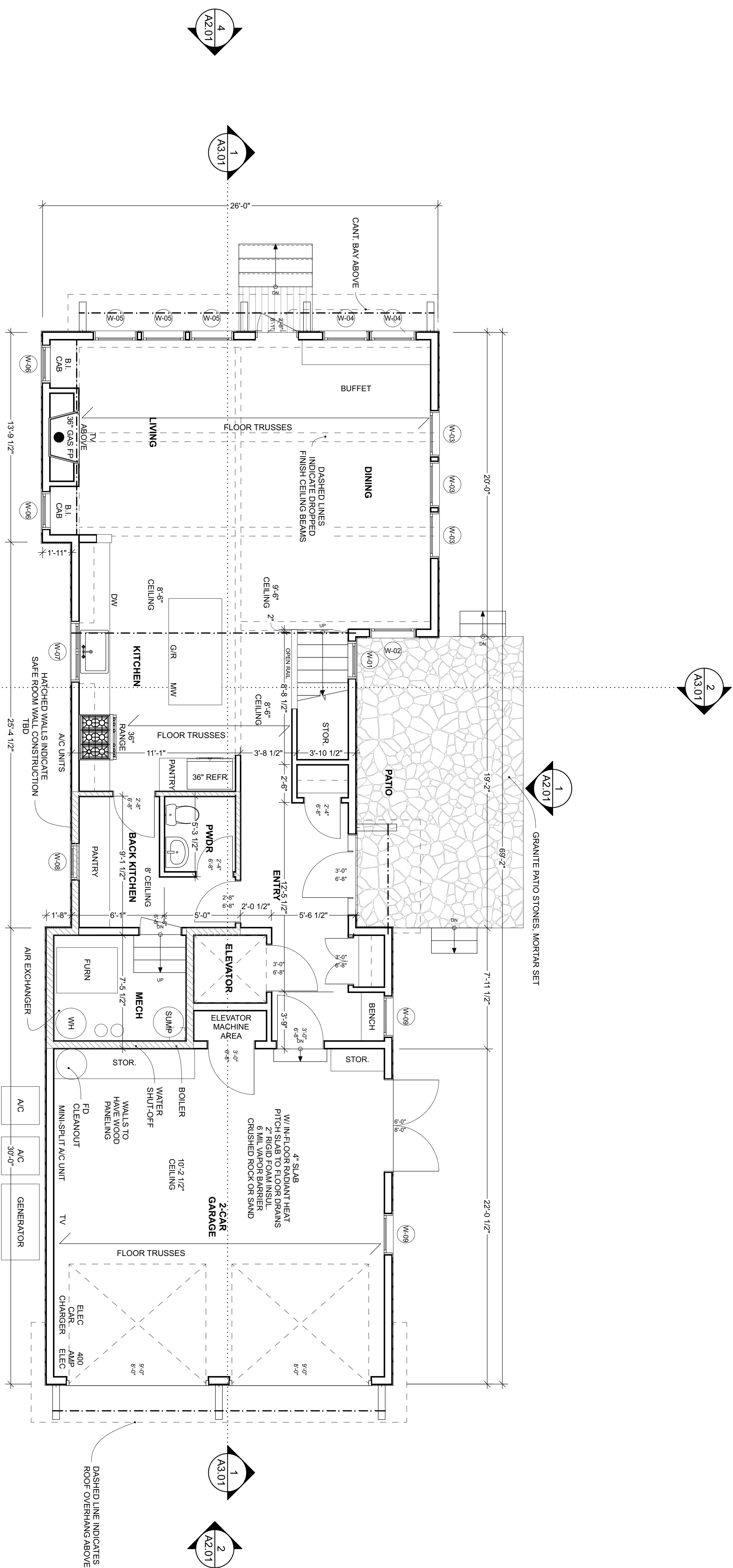
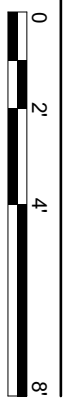
ISSUE HISTORY

ISSUE	DATE	ISSUED FOR
E01	10/15/25	Submission - Expansion Permit

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SCALE ASHE

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well as fines up to \$100,000 per offense.

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CLIENT NAME

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Mound, MN 55364

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PRINTED DATE: 10/15/20

DRAWN BY: ELH

ISSUE HISTORY

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CURRENT REVISIONS

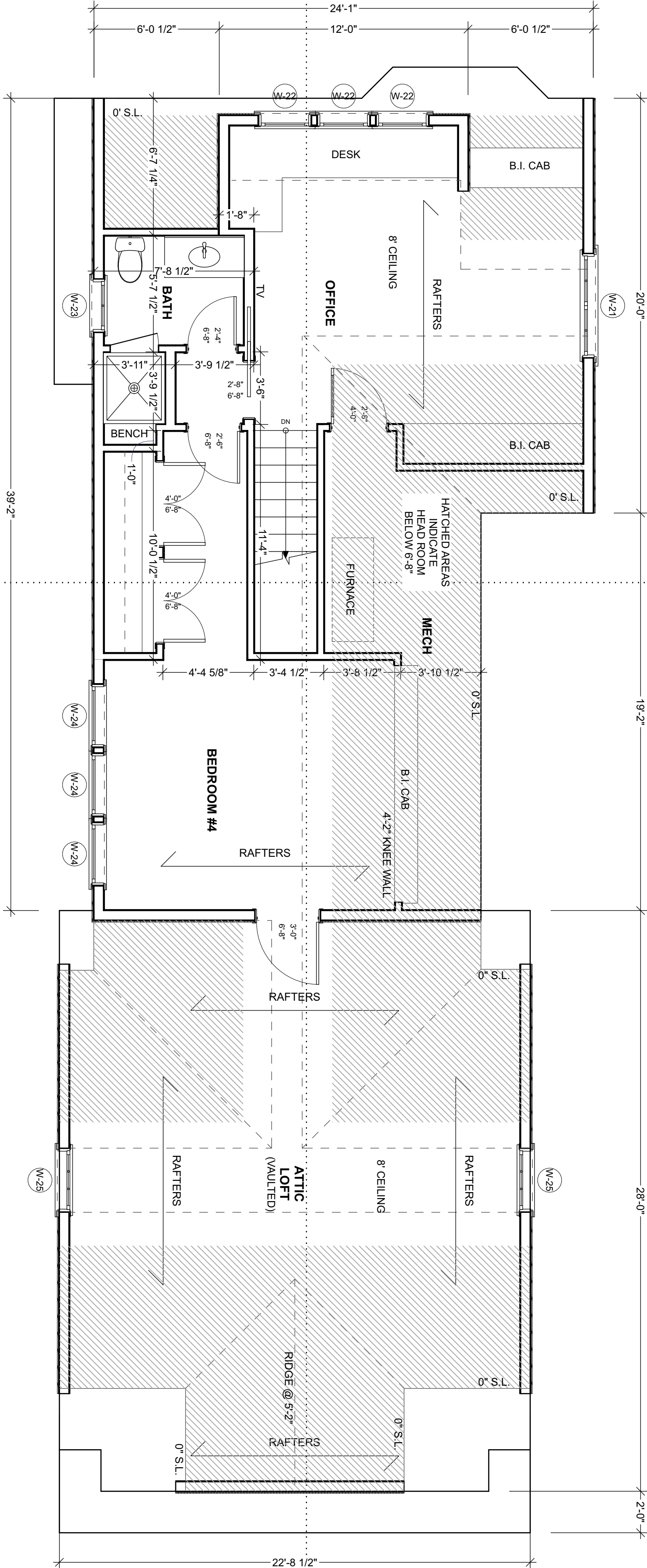
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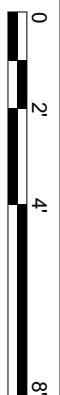
Attic Plan

A1.04



Attic Plan

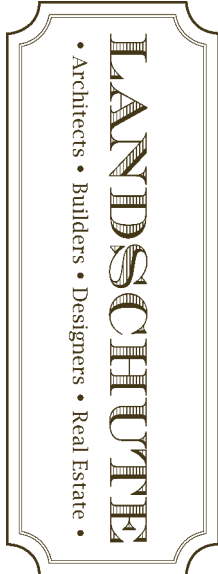
SCALE: 1/4" = 1'-0"



ROOF AREA	
Top Surface	Area
Roof - Asphalt	2,731

ARCHITECT & BUILDER

© 2025



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RESIDENCE
Cottage Rebuild

CLIENT NAME
Tim & Joan Kenny

PROJECT ADDRESS
2971 Cambridge Lane
Mound, MN 55364

PRINTED DATE: 10/15/25

DRAWN BY: ELH

ISSUE HISTORY

ISSUE	DATE	ISSUED FOR
EP1	10/15/25	Submission - Expansion Permit

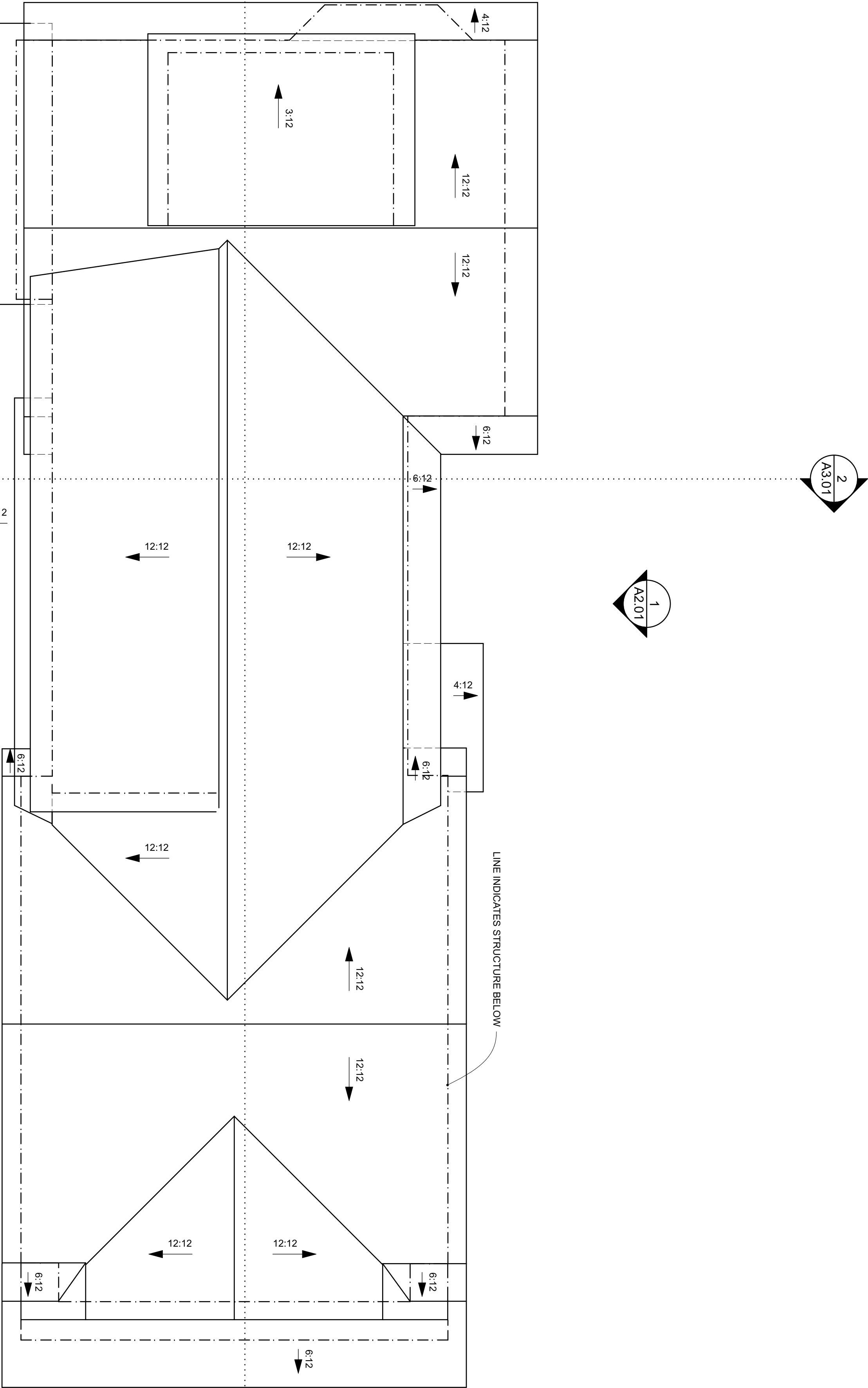
CURRENT REVISIONS

REV DESCRIPTION

SCALE AS INDICATED

SHEET NAME
Roof Plan

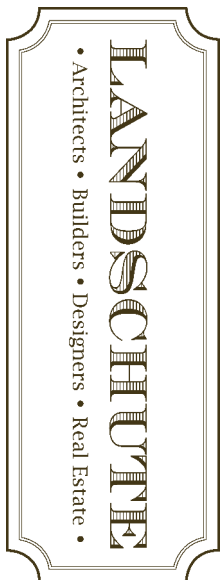
A1.05



Roof Plan

SCALE: 1/8" = 1'-0"





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ISSUE HISTORY

ISSUE	DATE	ISSUED FOR
ED1	10/15/25	Submission - Expansion Permit

CURRENT REVISIONS

REV DESCRIPTION

SHEET NAME

Exterior Elevation & Building Height

A2.01



1 North Elevation & Building Height Analysis

SCALE: 1/4" = 1'-0"



BUILDING HEIGHT CALCULATION
HOW-TO FORM

Job Address 2971 Cambridge Lane

Per Mound City Code, Section 129-2, building height and building line are defined as follows:

Building Height The vertical distance to be measured from the average grade of a building line to the top, to the cornice of a flat roof, to the deck line of a mansard roof, to a point on the roof directly above the highest wall of a shed roof, to the uppermost point on a round or other arch type roof, to the mean distance of the highest gable on a pitched roof.

Building Line A line parallel to the street right-of-way or the ordinary high water level at any story level of a building and representing the minimum distance which all or any part of the building is set back from said right-of-way line or ordinary high water level.

COMPLETE THE FOLLOWING

1. Describe the type of roof style proposed (i.e., pitched, flat, shed roof, etc.)
PITCHED & SHED
2. Provide the average grade elevation of the building line facing the street:
935.6 based on proposed grades referenced on submitted survey.
3. Provide the average grade elevation of the building line facing the rear of the lot or lake:
934.4 based on proposed grades referenced on submitted survey.
4. Provide the average grade elevation of the building line(s): **935**
5. Provide the height of the proposed structure as measured from the lowest grade elevation to highest point of structure: _____.
6. Provide the proposed height of the structure based on the definition of building height referenced above: _____.
7. **Attach diagram** - Graphic documentation, usually an elevation drawing, must be provided to confirm that the proposed height of the new structure, based on the Zoning Ordinance definition, meets the height regulations of the applicable zoning district. Graphics document must be sealed to allow for checking by staff.

• Architects • Builders • Designers • Real Estate •

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Builder License: BC0023

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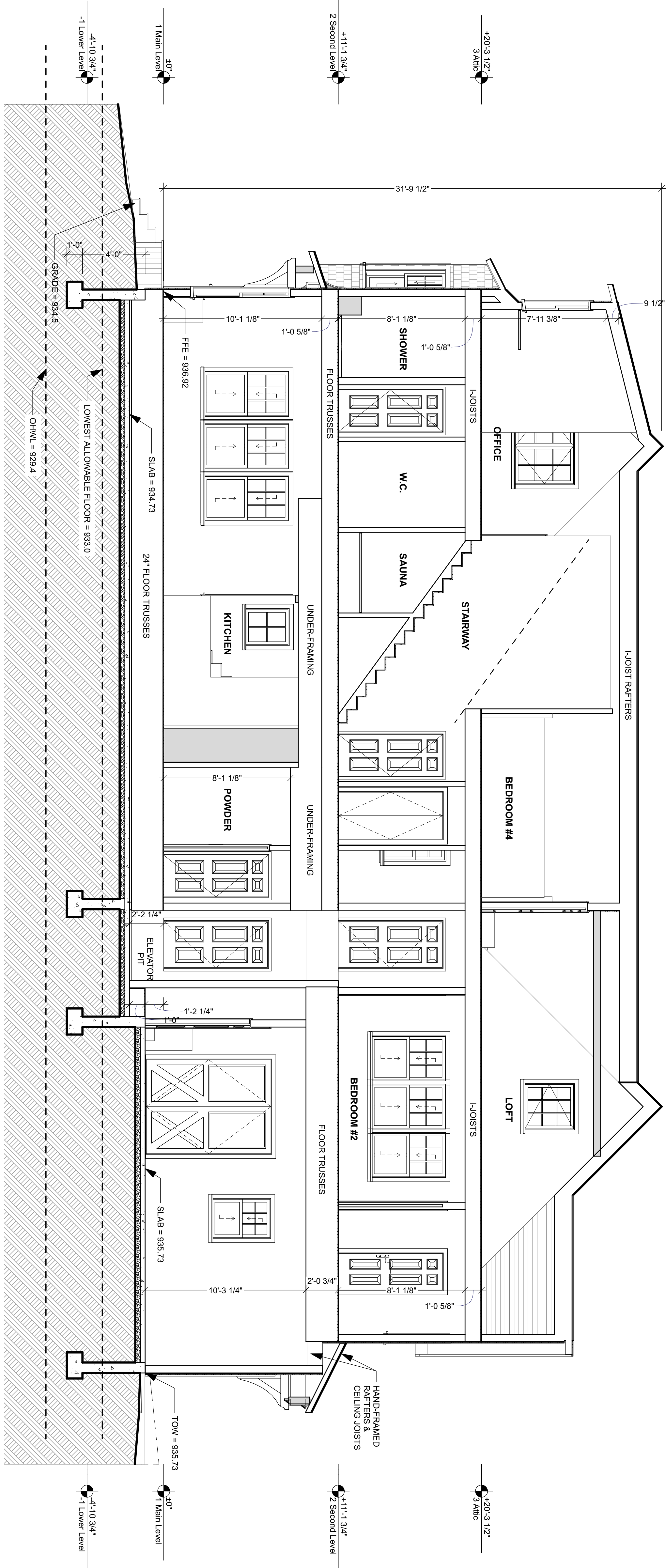
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E01	10/15/25	Submission - Expansion Permit

CURRENT REVISIONS

REV	DESCRIPTION
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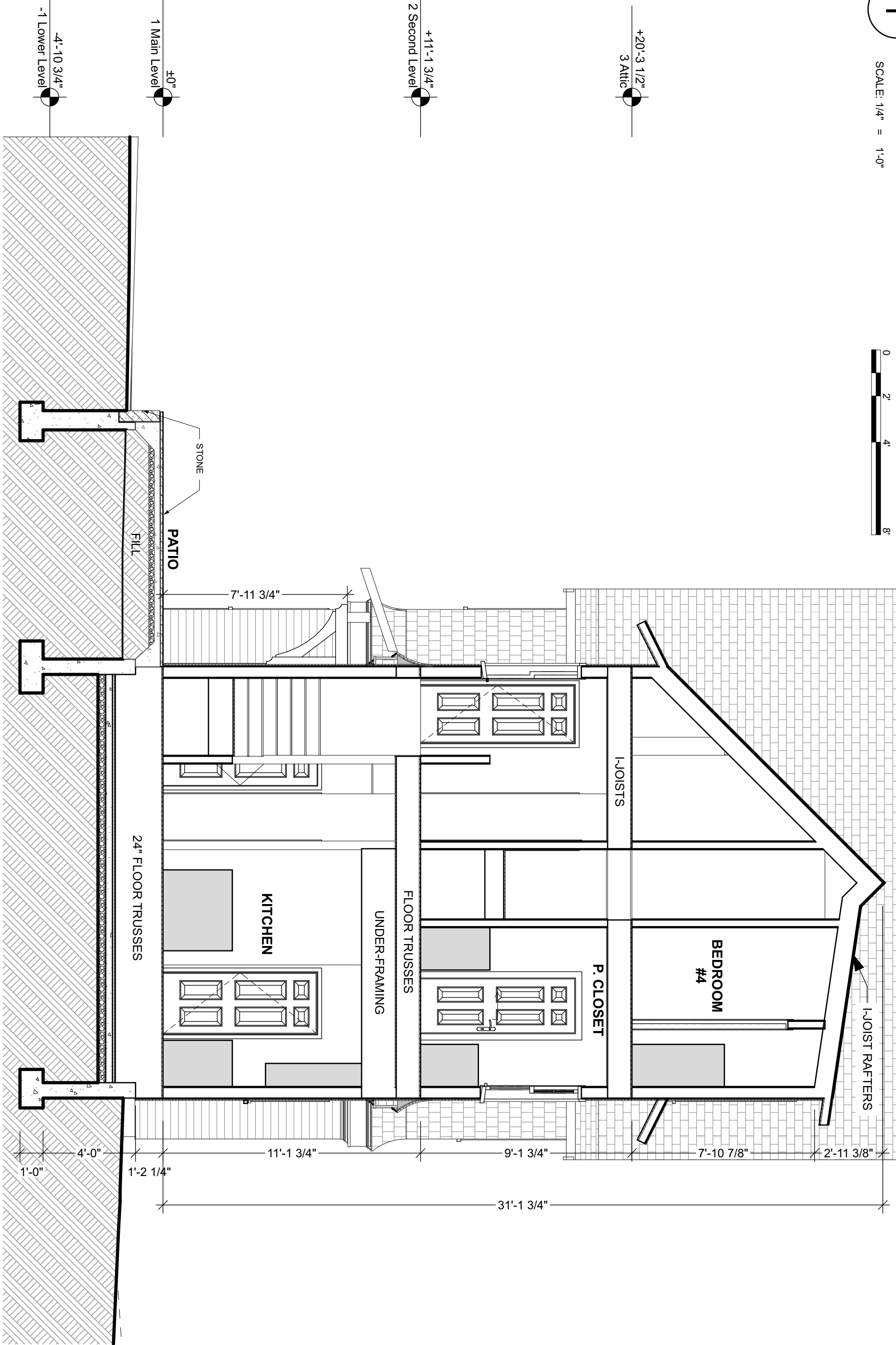
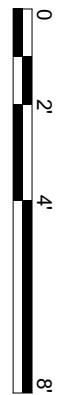
Building Sections

A3.01



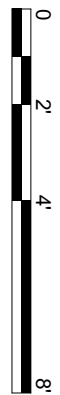
Building Section A

SCALE: 1/4" = 1'-0"



Building Section B

SCALE: 1/4" = 1'-0"





2026 Final Levy and Budget & Truth in Taxation Presentation

Laila Imihy, AICP - Deputy City Manager

December 9, 2025

Council Goals & Priorities

- Improve External Customer Service
 - Increase responsiveness on customer inquiries
 - Build better systems for Code Enforcement
- Create Efficiencies
 - Utilize staff to make processes externally and internally more efficient, saving time and money
- Fiscal Responsibility & Risk Reduction
 - Work to reduce costs on consultants
 - Reduce potential liability



Truth in Taxation Meeting

- The Truth in Taxation meeting requirement was enacted in 1988 to enhance public participation in the property tax system
- A formal meeting on the City's proposed taxes is intended to:
 - Increase transparency in the government budgeting process
 - Provide an educational tool for property owners on how their property taxes are determined
 - Create an opportunity for property owners to offer feedback on the proposed levy and budget.



Budget Process & Property Tax Appraisals

- Property valuations are set by the County Assessor in January
 - This is done in the beginning of the year and mailed out to property owners by the County.
 - Property owners may appeal this valuation at the County level
 - The city **does not** have a part in determining property valuation
- The City's preliminary levy must be sent to the County by September 30th
 - This is used to calculate preliminary tax statements which are mailed out in November
- A final levy must be sent to the County by December 26th
 - This is used to calculate final tax statements
 - A city's final tax levy can only be the same or less than it's proposed preliminary levy



Where does your tax dollar go?



SCHOOL
\$0.27

CITY/HRA
\$0.32

COUNTY
\$0.35

MET COUNCIL OTHER
\$0.02 \$0.04



Budget Timeline

- September 23, 2025
 - Reviewed and Adopted 2026 Preliminary Levy and Budget
 - Approved 2026 HRA Preliminary Levy
- September 30, 2025
 - Preliminary Levy Information due to Hennepin County
- November 25, 2025
 - Approved rate schedules, user fees, and general fee schedule
- December 9, 2025
 - Truth in Taxation Presentation
 - Final Levy and Budget Presentation
- December 26, 2025
 - Final Levy Information due to Hennepin County



2026 Budget Highlights

- The City's Taxable Market Value increased by 2.95%
- The City is working to create utility rate stabilization by using Franchise Fees to supplement the Water and Sewer Funds
- In 2025, the City began a five-year period of necessary street reconstruction projects and completed a Street Rehabilitation and Overlay Plan to address the financing of street projects through 2029.
- The City continued to focus on the maintenance of Capital Reserve Funds in an effort to rely less on issues debt and/or assessing property for major capital projects
- The City is continuing to follow and update its Finance Management Plan and Utility rate study to evaluate options for potential water treatment plant.



Developing the Budget

- Staff has finalized contracts and confirmed costs for budget related items
- Council has adopted 2026 Utility Rates and updates to the general fee schedule
 - Included a review of Phase 1 of the Utility Rate Study
 - Included the change to move franchise fees from general fund to Water and Sewer Funds
- Proposal to add one full-time staff position to address code enforcement and assist the planning department



Code Enforcement Solutions

- Currently staffed by 1 FTE – Field Officer
 - Oversees Code Enforcement Administration
 - Emergency Management
 - Responds to daytime fire calls for service
- Council has requested a higher level of responsiveness & reduced wait times for CE issues to be dealt with
 - Current staffing model is not adequate to provide an increased level of service.
- Propose to add a Planning Tech / Code Enforcement Admin
 - 50% of time spent on code enforcement support
 - Tracking complaints, issuing letters and communicating with residents
 - Free up capacity for Field Officer to focus on documentation, litigation and working alongside OPD, organizations and Hennepin County to provide support when necessary
 - In 2026, this will allow the City to create a system and process for Code Enforcement that is predictable and reliable.
 - Remainder of time will be to assist with customer service in the planning department (permitting, etc).



Preliminary Levy: Comparison to Neighbors

		Final 2025	Preliminary 2026	Levy \$ Change	Levy % Change
CITY NAME	COUNTY				
CORCORAN	HENNEPIN COUNTY	9,159,264	11,917,361	2,758,097	30.10%
TONKA BAY	HENNEPIN COUNTY	1,847,730	2,136,927	289,197	15.70%
GREENFIELD	HENNEPIN COUNTY	2,695,662	3,040,139	344,477	12.80%
MEDINA	HENNEPIN COUNTY	6,685,876	7,510,332	824,456	12.30%
EXCELSIOR	HENNEPIN COUNTY	2,680,158	2,991,580	311,422	11.60%
SPRING PARK	HENNEPIN COUNTY	1,709,847	1,888,231	178,384	10.40%
VICTORIA	CARVER COUNTY	8,984,327	9,879,558	895,231	10.00%
DEEPHAVEN	HENNEPIN COUNTY	4,256,886	4,680,451	423,565	10.00%
MINNETRISTA	HENNEPIN COUNTY	7,130,867	7,838,365	707,498	9.90%
LONG LAKE	HENNEPIN COUNTY	1,745,661	1,910,402	164,741	9.40%
WATERTOWN	CARVER COUNTY	3,404,313	3,700,632	296,319	8.70%
SHOREWOOD	HENNEPIN COUNTY	7,593,570	8,246,983	653,413	8.60%
INDEPENDENCE	HENNEPIN COUNTY	4,171,342	4,493,564	322,222	7.70%
WAYZATA	HENNEPIN COUNTY	6,903,453	7,421,212	517,759	7.50%
WACONIA	CARVER COUNTY	13,012,694	13,964,617	951,923	7.30%
CHANHASSEN	CARVER COUNTY	15,370,000	16,473,000	1,103,000	7.20%
ORONO	HENNEPIN COUNTY	9,631,000	10,278,500	647,500	6.70%
MINNETONKA BEACH	HENNEPIN COUNTY	1,457,668	1,546,030	88,362	6.10%
MOUND	HENNEPIN COUNTY	8,208,694	8,701,467	492,773	6.00%
MAPLE PLAIN	HENNEPIN COUNTY	1,886,434	1,997,220	110,786	5.90%
SAINT BONIFACIUS	HENNEPIN COUNTY	3,140,853	1,083,696	46,843	4.50%



Estimated Property Tax

Home Valuation	2025 City Taxes	2026 City Taxes	Annual Change	Monthly Change	Percent Change
\$ 250,000	\$ 802	\$ 825	\$ 23	\$ 1.92	2.87
\$ 350,000	\$ 1,188	\$ 1,223	\$ 35	\$ 2.92	2.95
\$ 450,000	\$ 1,575	\$ 1,621	\$ 46	\$ 3.83	2.92
\$ 600,000	\$ 2,217	\$ 2,282	\$ 65	\$ 5.42	2.93
\$ 750,000	\$ 2,882	\$ 2,967	\$ 85	\$ 7.08	2.95
\$ 1,000,000	\$ 3,991	\$ 4,108	\$ 117	\$ 9.75	2.93
\$ 1,200,000	\$ 4,878	\$ 5,021	\$ 143	\$ 11.92	2.93
\$ 1,500,000	\$ 6,208	\$ 6,390	\$ 182	\$ 15.17	2.93

- The Average Taxable Market value for a home in Mound is \$355,200
- Most Taxpayers will see a less than 3.0% increase in City taxes



Property Tax Statement



Hennepin County

A-600 Government Center
300 S. Sixth Street
Minneapolis, MN 55487-0060
612-348-3011 www.hennepin.us

Proposed levies & taxes

2025 values for taxes payable in 2026

2026



THIS IS NOT A BILL - DO NOT PAY

Property ID NO: 14-117-24 31 0015
HILLCREST RD

Property taxes statement schedule

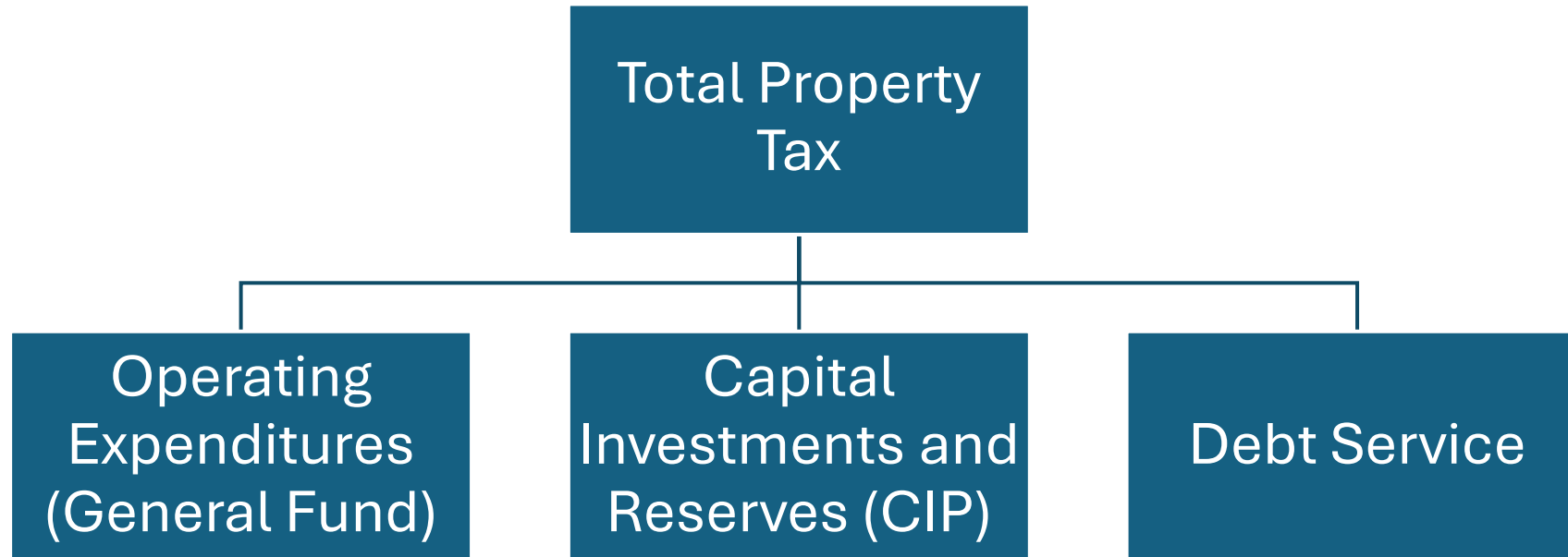
Step 1	Value & classification		
	TAX YEAR PAYABLE	2025	2026
	CLASS:	HOMESTEAD	HOMESTEAD
	Estimate Market Value:	\$430,300.00	\$416,200.00
	Homestead Exclusion:	\$7,823.00	\$9,092.00
	Other Exclusion/Deferral:		
	Taxable Market Value:	\$422,477.00	\$407,108.00

Step 2	Proposed levies & taxes	
	2025 TAX	\$4,647.84
	2026 PROPOSED	\$4,590.23
	Percent change	-1.2%

Now is the time to provide feedback on proposed levies.
It is too late to appeal your value or classification without going to Tax Court.

Step 3 Property tax statement
Coming March 2026, due May 15, 2026 and October 15, 2026

What makes up Property Taxes?



What makes up Property Taxes?

OPERATIONS

Money For Annual
Operating Costs



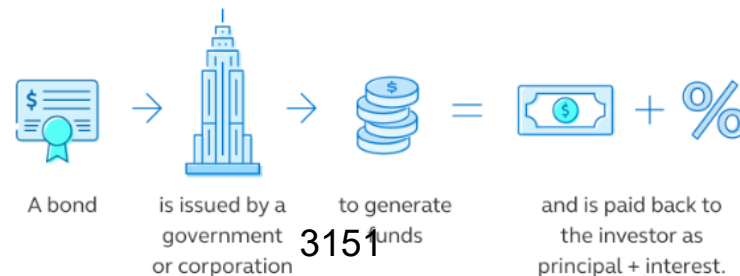
CAPITAL

Equipment and Assets
(Planning Ahead &
Preventative)



DEBT

Money Borrowed &
Owed

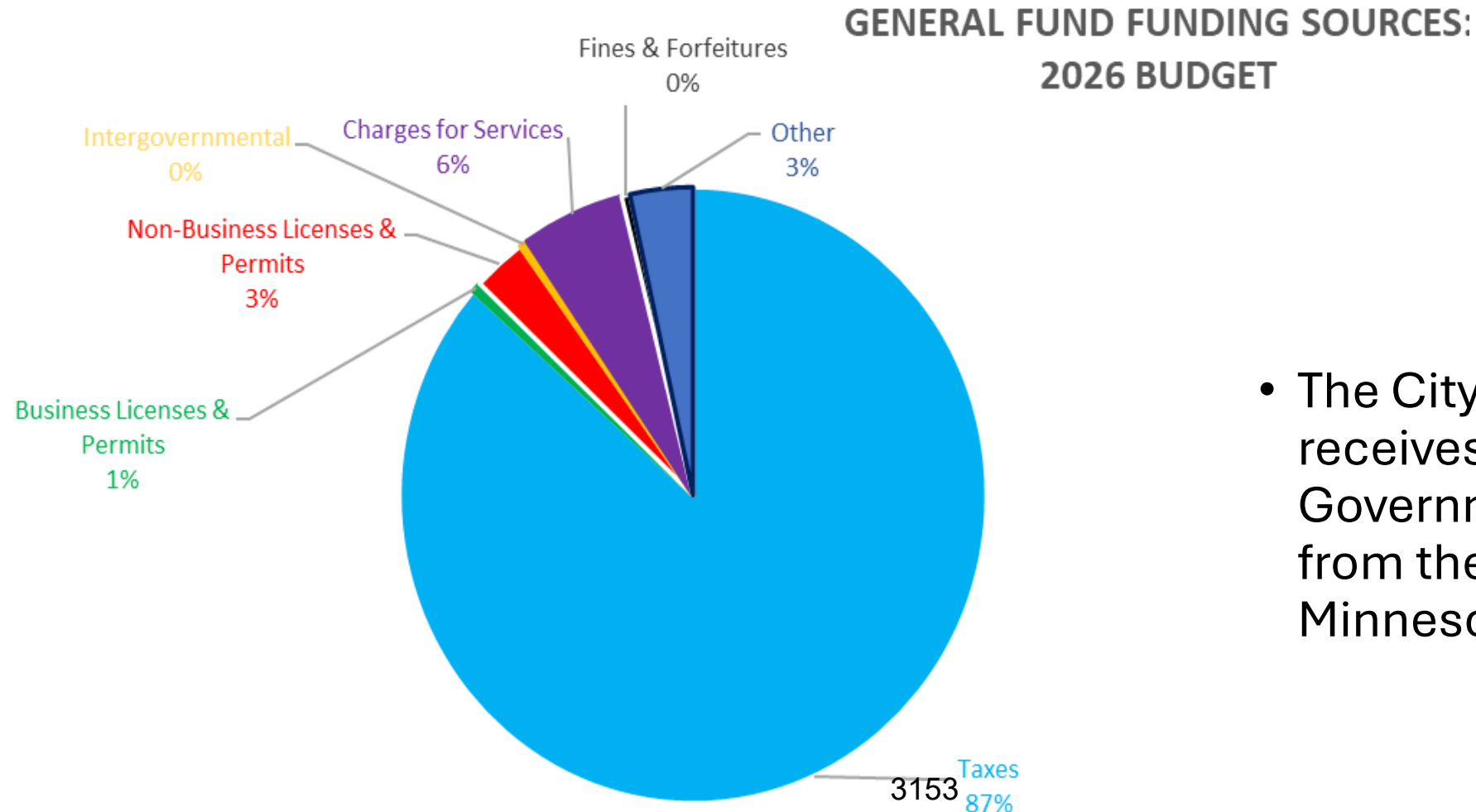


General Fund

- The General Fund includes the operating divisions that provide basic City services such as Police and Fire Services, Public Works, Planning and Zoning and other Administrative functions
- The General Fund is supported by the tax levy as well as other revenues such as charges for service and fees.

City of Mound		
General Fund Summary of Revenue and Expenditures		
	2026	%
Classification	Proposed	Change
Revenues		
Taxes	6,250,484	17.08%
Business Licenses & Permits	38,100	3.81%
Non-Business Licenses & Permits	211,500	0.14%
Intergovernmental	32,000	6.67%
Charges for Services	408,824	-59.60%
Fines & Forfeitures	33,000	3.13%
Other	250,000	0.00%
TOTAL REVENUES	7,223,908	4.54%
Expenditures		
City Council	81,685	-4.98%
Promotions	50,000	20.48%
City Manager	233,094	3.82%
Elections	25,300	716.13%
Finance & Administrative Services	592,585	1.39%
Assessor	-	0.00%
Legal	208,460	4.51%
Centennial Building	60,183	0.85%
Information Technology	47,000	0.00%
City Hall (2415 Wilshire)	82,540	18.73%
Police	2,176,130	2.25%
Emergency Preparedness	58,213	-4.18%
Planning & Inspections	698,391	22.52%
Streets	1,211,485	-2.11%
Parks/Cemetery	942,805	5.06%
Fire Protection & Other Transfers - Misc	756,036	7.81%
TOTAL EXPENDITURES & TRANSFERS	7,223,908	4.54%

General Fund Revenue Sources



- The City no longer receives Local Government Aid (LGA) from the State of Minnesota as of 2025.

General Fund Expenditures

- Operating costs remain relatively stable with a few adjustments:
- Elections:
 - 2026 is an election year so the City has budgeted for election judges and other costs associated with administering an election.
- Fire Protection:
 - The Fire Commission approved a new Assistant Fire Chief to start July 1, 2026 to address growing daytime staffing needs and support more effective operations.
- Code Enforcement & Planning
 - Includes Planning Technician /Code Enforcement Admin to improve the code enforcement process.
 - Includes a Phase 1 of the required 2050 Comprehensive Plan

City of Mound				
General Fund Summary of Expenditures				
	2024	2025	2026	%
Classification	Actual	Budget	Proposed	Change
Expenditures				
City Council	70,831	85,967	81,685	-4.98%
Promotions	39,055	41,500	50,000	20.48%
City Manager	226,019	224,508	233,094	3.82%
Elections	31,819	3,100	25,300	716.13%
Finance & Administrative Services	539,791	584,433	592,585	1.39%
Assessor	144,891	-	-	0.00%
Legal	244,307	199,470	208,460	4.51%
Centennial Building	43,223	59,676	60,183	0.85%
Information Technology	42,562	47,000	47,000	0.00%
City Hall (2415 Wilshire)	65,392	69,519	82,540	18.73%
Police	2,071,329	2,128,150	2,176,130	2.25%
Emergency Preparedness	50,965	60,753	58,213	-4.18%
Planning & Inspections	562,597	570,030	698,391	22.52%
Streets	1,007,808	1,237,629	1,211,485	-2.11%
Parks/Cemetery	768,938	897,405	942,805	5.06%
Fire Protection & Other Transfers - Misc	1,059,619	701,242	756,036	7.81%
TOTAL EXPENDITURES & TRANSFERS	6,969,146	6,910,382	7,223,908	4.54%

Capital Investments and Planning

CITY OF MOUND
CAPITAL EXPENDITURES
2026 BUDGET

NOTE: Items <\$10,000 are expensed but some over \$5,000 are listed for transparency

DEPARTMENT	ITEM DESCRIPTION	2026 REQUESTED AMOUNT	2026 PROPOSED AMOUNT
Equip. Capital Fund (403-500)	Ford F-550 with Aerial Lift	\$ 230,000	\$ 230,000
Equip. Capital Fund (403-500)	Ford F-350 4X4	60,000	60,000
Equip. Capital Fund (403-500)	Toro Zero Turn Mower with Bagger	21,000	21,000
Equip. Capital Fund (403-500)	John Deere Gator	25,000	25,000
Parks Capital Fund (404-500)	Surfside Irrigation	30,000	30,000
Building Capital Fund (405-500)	Depot Improvement Project - Electrical, Ventilation, Appliances, & Cabinetry	30,000	30,000
Building Capital Fund (405-500)	Security Upgrades at City Hall	20,000	20,000
Building Capital Fund (405-500)	Public Works Building Garage Doors Project - Streets, Parks, Water & Sewer	12,500	12,500
Fire Fund (222-500)	Replace Carpet - Flooring (Fire Offices)	16,000	16,000
Water & Sewer Funds (601 & 602)	Public Works Building Garage Doors Project - Streets, Parks, Water & Sewer	12,500	12,500
Water & Sewer Funds (601 & 602)	SCADA Control & Software upgrade	60,000	60,000
Sewer Fund (602-500)	Ford F-150 4X4	49,000	49,000
Total Capital Expenditures		<u>\$ 566,000</u>	<u>\$ 566,000</u>

NOTES:

1. Public Works Capital Improvement Plan (CIP) projects are approved on a project by project basis and are not included above.
2. Items <\$10,000 are expensed but some over \$5,000 are listed for historical transparency.
3. Trade-In values were built into the Long Term Financial Management Plan (FMP) and are already reflected into the levy calculations.
4. All requests above were included in the FMP except SCADA Control & Software upgrade, Surfside Irrigation & City Hall Security upgrades.
5. Westonka Jaycees donated \$15,000 for Depot improvements - staff moved forward future planned CIP for the Depot to facilitate 2026 project & donation.
6. Total 2026 budget for Capital Replacement Reserve Funds (403, 404 & 405) is \$428,500 as items are listed above.

- In addition to Capital Costs, just under \$1 million is being set aside for future capital costs

Debt Service

- In following the Financial Management Plan, the City is managing debt in the immediate term while also addressing CIP needs.
- The Financial Management Plan also works to reduce the reliance on debt with no debt issuance planned beyond 2029

Item	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget	2026 Final Budget
Special Levies (Debt)	\$1,727,028	\$1,636,591	\$1,336,089	\$1,104,742	\$791,000	\$776,000



Tax Levy Overview

CITY OF MOUND TAX LEVY RECAP							
Fund	Description	Type	2022	2023	2024	2025	2026
101	Revenue - General Operations	Revenue	4,009,744	4,813,693	5,168,836	5,338,592	6,250,484
222	Fire Department Levy	Revenue	79,115	82,839	86,571	91,102	95,696
401	Infrastructure Replacement Reserve Fund	Capital	220,000	308,000	818,928	1,278,000	969,287
403	Cap Replacement - Vehicles & Equip	Capital	340,000	-	150,000	250,000	260,000
404	Community Investment Fund	Capital	220,000	320,000	325,000	320,000	200,000
405	Cap Replacement - City Buildings	Capital	100,000	75,000	90,000	140,000	150,000
362	G.O. Ref (2008B) 2016B	Special	50,000	50,000	-	-	-
363	G.O. Refunding - (2009A) 2018A	Special	215,600	215,600	215,600	-	-
370	G.O. Refunding - 2011A	Special	173,762	179,054	-	-	-
364	G.O. Improvement - 2011B - 2020A	Special	150,000	150,000	150,000	130,000	125,000
365	G.O. Improvement - 2012A	Special	50,000	50,000	50,000	-	-
371	G.O. Refunding - 2012B (PS Building)	Special	349,000	-	-	-	-
310	G.O. Improvement - 2013A	Special	100,000	100,000	100,000	85,000	85,000
311	G.O. Improvement - 2014A	Special	37,340	41,527	40,214	-	-
312	G.O. Improvement/Ref- 2015A	Special	210,000	70,000	70,000	70,000	55,000
313	G.O. Improvement - 2016A	Special	120,889	119,908	118,928	146,000	151,000
602	G.O. Improv - 2020A	Special	180,000	360,000	360,000	360,000	360,000
TOTAL LEVY			6,605,450	6,935,621	7,744,077	8,208,694	8,701,467
CHANGE FROM PRIOR YEAR			5.00%	5.00%	11.66%	6.00%	6.00%

OPERATIONS

CAPITAL

DEBT

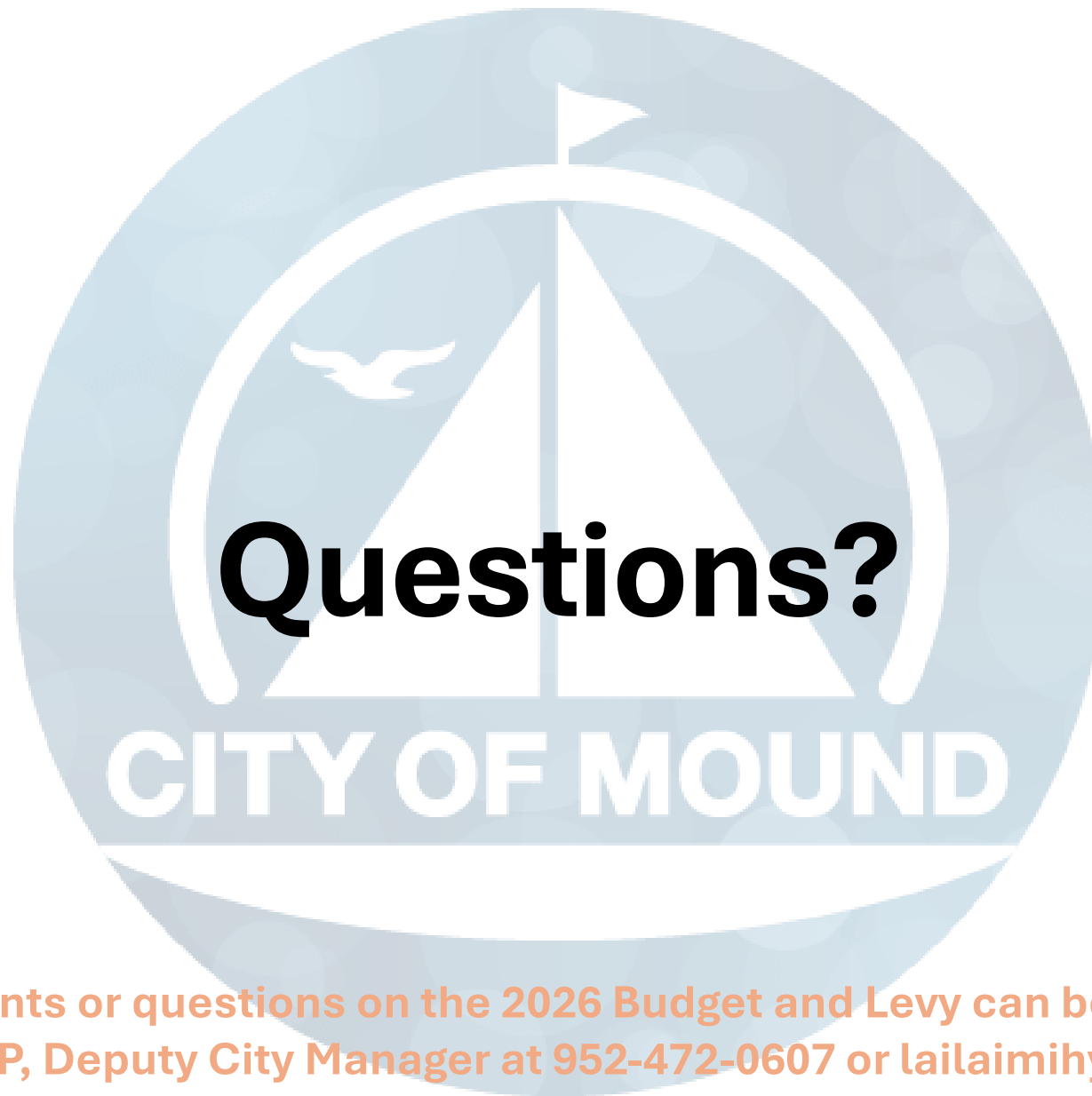


Other Considerations

- To keep the tax levy steady over time and to eliminate the use of special property assessments, the Financial Management Plan schedules and balances project funding through a combination of cash (from capital reserves) and debt issuance.

Item	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget	2026 Final Budget
Change in Total Levy (%)	5%	5%	5%	11.66%	6%	6%
Projected City Tax Rate	39.84%	40.19%	32.39%	33.25%	35.48%	36.52%
Change in Tax Capacity	11.04%	4.45%	31.07%	10.33%	-1.02%	2.95%
Total Levy Increase (\$)	\$472,989	\$314,379	\$330,171	\$808,456	\$464,617	\$492,773
Capital Reserve Funding	\$775,000	\$880,000	\$703,000	\$1,383,928	\$1,988,000	\$1,579,287
Special Levies (Debt)	\$1,727,028	\$1,636,591	\$1,336,089	\$1,104,742	\$791,000	\$776,000
Local Government Aid (LGA	\$313,146	\$313,146	\$168,842	\$74,762	\$0	\$0





Comments or questions on the 2026 Budget and Levy can be directed to:
Laila Imihy, AICP, Deputy City Manager at 952-472-0607 or lailaimihy@cityofmound.com

Recommendation:

The Finance Committee and staff are recommending to the City Council that the Final Levy be adopted at 6% (same as the preliminary levy).

- Approval of Resolution Approving the 2026 Final General Fund Budget in the amount of \$7,223,908; Setting the Final Levy at \$8,701,467; and Approving the Overall Final Budget for 2026.
- Approval of Resolution Approving the 2026 HRA Levy not to Exceed \$250,000 for the Purpose of Defraying the Cost of Operation Pursuant to the Provisions of MSA 469, for the Housing and Redevelopment Authority of and for the City of Mound for the Year 2026.



**CITY OF MOUND
RESOLUTION NO. 25-98**

**RESOLUTION APPROVING THE 2026 FINAL GENERAL FUND
BUDGET IN THE AMOUNT OF \$7,223,908;
SETTING THE FINAL LEVY AT \$8,701,467;
AND APPROVING THE FINAL OVERALL BUDGET FOR 2026**

BE IT RESOLVED, that the City Council of the City of Mound, Minnesota, does hereby adopt the following final 2026 General Fund Budget appropriation, including capital:

TOTAL GENERAL FUND	7,223,908
---------------------------	------------------

BE IT FURTHER RESOLVED, that the City Council of the City of Mound, Minnesota, does hereby direct the County Auditor to levy the following final taxes for collection in 2026:

SPECIAL LEVIES

G.O. Improvement 2013A	85,000
G.O. Improvement 2015A	55,000
G.O. Improvement 2016A	151,000
G.O. Improvement 2020A	360,000
G.O. Improvement 2020A (Refunding Portion)	125,000
	<hr/>
Total Special Levies	776,000

FINAL REVENUE LEVY	7,925,467
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Final Certified Levy	8,701,467
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BE IT FURTHER RESOLVED, that the City Council of the City of Mound, Minnesota, does hereby adopt the final overall budget for 2026 as follows:

GENERAL FUND

As per above	7,223,908
--------------	-----------

CAPITAL PROJECTS FUNDS

Capital Replacement Reserve Funds	428,500
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SPECIAL REVENUE FUNDS

Area Fire Service Fund	1,652,703
Dock Fund	270,071
HRA Transit District Maintenance Fund	<u>87,759</u>
TOTAL SPECIAL REVENUE FUNDS	2,010,533

ENTERPRISE FUNDS

Recycling Fund	254,141
Liquor Fund	807,391
Water Fund	2,170,118
Sewer Fund	2,929,786
Storm Water Utility Fund	<u>305,970</u>
TOTAL ENTERPRISE FUNDS	6,467,406

SUMMARY

General Fund	7,223,908
Capital Projects Funds	428,500
Special Revenue Funds	2,010,533
Enterprise Funds	<u>6,467,406</u>
TOTAL ALL FUNDS	16,130,347

Adopted by the City Council this 9th day of December, 2025.

	<hr/> Mayor Jason R. Holt
<hr/> ATTEST: Kevin Kelly, Clerk	

Taxing Jurisdiction of **CITY OF MOUND**

2026 FINAL LEVY CERTIFICATION

I, **KEVIN KELLY** Clerk of **CITY OF MOUND** hereby certify that a resolution establishing the levy upon taxable property in said Taxing Jurisdiction was passed by the governing body at a duly convened meeting held on **December 9**, 2025.

On motion it was resolved that the following sums of money be raised by tax upon the taxable property in said Taxing Jurisdiction for the following purposes for the current year:

LEVY ITEM	CERTIFIED LEVY*
1. General Revenue	7,925,467.00
2. Bonded Indebtedness**	776,000.00
A. TOTAL TAX CAPACITY BASED LEVY	8,701,467.00
B. MARKET VALUE BASED REFERENDUM LEVY***	
TOTAL TAX CAPACITY AND MARKET VALUE BASED LEVIES	\$ 8,701,467.00

* The levy amount by line item should already be reduced by Local Government Aid (LGA) and other resources used to finance your taxing jurisdiction's budget.

** Provide a breakdown of the certified levy by individual bond on page 2.

*** Per M.S. 275.61, Levies for the payment of debt obligations that are approved by voters after June 30, 2008 must be levied on net tax capacity.

I further certify that I have compared the foregoing with the original entry of the minutes of the meeting so held on **December 9**, 2025 as the same are recorded in the Book of Records of said Taxing Jurisdiction, and that the same is a correct transcript therefrom.
Given under my hand on this **10th** day of **December**, 2025.

Taxing Jurisdiction Clerk

HENNEPIN COUNTY
MINNESOTA

Levy Schedule for 2026

Nov. 21, 2025

City of Mound	Date	Original Amount Issued	Levy Scheduled for 2026
8514A GO Special Assessment (Series 2012A)	7 /12/2012	\$2,245,000.00	\$0.00
8515A GO Special Assessment (Series 2013A)	5 /2 /2013	\$2,780,000.00	\$85,000.00
8517A GO Special Assessment (Series 2014A)	9 /18/2014	\$715,000.00	\$0.00
8519A GO Special Assessment (Series 2015A)	9 /10/2015	\$1,340,000.00	\$55,000.00
8521A GO Special Assessment (Series 2016A)	12/1 /2016	\$2,105,000.00	\$151,000.00
8521C General Obligation (Series 2016A)	12/1 /2016	\$725,000.00	\$0.00
8527A GO Revenue (Series 2020A)	11/4 /2020	\$4,150,000.00	\$360,000.00
8527B General Obligation (Series 2020A)	11/4 /2020	\$575,000.00	\$0.00
8527D GO Special Assessment (Series 2020A)	11/4 /2020	\$1,875,000.00	\$125,000.00

City of Mound Total:	\$776,000.00
-----------------------------	---------------------



2026 FINAL PROPOSED BUDGET

**CITY OF MOUND
2415 WILSHIRE BOULEVARD
MOUND, MINNESOTA 55364
YEAR 2026**



LEGISLATIVE BODY

Mayor

Jason R. Holt

Council Members

Sherrie Pugh
Kathy McEnaney
Kevin Castellano
Michelle Herrick

ADMINISTRATIVE STAFF

City Manager

Jesse Dickson

City Attorney

Scott Landsman

Deputy City Manager

Laila Imihy

City Clerk

Kevin Kelly

Orono Police Chief

Correy Farniok

Community Development/City Planner

Sarah Smith

Public Works Director

Ryan Prich

Fire Chief/Emergency Management

Gregory Pederson

Liquor Store Manager

Ronald Gust, Jr

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YEAR 2026**

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2415 WILSHIRE BOULEVARD • MOUND, MN 55364-1668 • PH: 952-472-0600 • FAX: 952-472-0620 • WWW.CITYOFMOUND.COM

December 9th, 2025

Mayor Holt
Council Members
City of Mound
2415 Wilshire Boulevard
Mound, MN 55364

Dear Mayor and Council Members,

The 2026 preliminary levy was approved at the [September 23rd City Council](#) meeting and was certified to Hennepin County on September 24th. The Truth in Taxation/final budget and levy approval is scheduled for tonight's meeting. It is important to note that the final levy amount must be the same or lower than the approved preliminary levy amount.

[At the July 22nd City Council meeting](#), the City Council, along with Bolton & Menk and City staff, presented a Water Treatment Solution Update to inform the public on the current status of a potential water treatment plant and available solutions. The City has the opportunity to secure below-market financing through the Minnesota Public Facilities Authority (PFA). Based on discussions with the City's PFA loan officer, it was strongly recommended that the City complete an updated Utility Rate Study (URS) to demonstrate a sustainable plan for funding the annual debt service associated with the potential construction of a water treatment plant.

As part of the discussion, the City Council directed staff to request a proposal from the City's financial advisors, Ehlers, for an updated URS and Financial Management Plan (FMP) to better assess the financial impacts of funding a potential water treatment plant. The purpose of this update is to evaluate financing solutions and options available to the City.

The City Council approved Ehlers' proposal for an updated FMP and URS at the [September 23rd City Council meeting](#). A key component of the updated URS is to provide the City with guidance on the 2026 utility rate decision, which was discussed and approved at the [November 25th City Council meeting](#). Additionally, an updated FMP was also discussed. The updated FMP includes a change in the allocation of franchise fees—from tax reduction in the General Fund to utility rate stabilization in the Water and Sewer Funds. The 2026 final budget has been updated to include this change.

The 2026 final budget and levy is based on the updated FMP, which will be finalized in early 2026. In addition to the reallocation of franchise fees, another important change is a balanced General Fund budget from the budgeted draw of \$283,528 in the preliminary budget. The City's final 2025 General Fund balance is expected to exceed the 2025 budget's projections, due largely to interest income. The General Fund balance will be reviewed as part of the ongoing FMP updates to determine the best use of those funds.

The FMP previously scheduled debt issuance in both 2025 and 2026 to fund the City's Capital Improvement Plan (CIP). However, Staff recommended and the City Council approved combining both project years into a single debt issuance to save on issuance costs. Combining two years of projects into a single debt issuance pushed back the timing of the issuance, and the portion of the 2026 preliminary levy scheduled to fund the debt service will not be needed until 2028. As a result, that portion of the levy has been repurposed to fund the capital reserves.

Finally, the preliminary review of the FMP indicates that the City's Community Investment Fund (parks capital) does not require the Liquor Store's budgeted \$60,000 transfer to meet the fund's goals. The 2026 transfer originally scheduled from Liquor profits to the Community Investment Fund has instead been repurposed to the Water Fund.

The operating budget provided in the packet reflects no changes in services between 2025 and 2026. The preliminary levy approved by the City Council reflected a 6% increase from the prior year. The Finance Committee and staff recommend that the final levy also be approved at 6%.

BUDGET HIGHLIGHTS

Payroll Related Expenses – All Funds

The current Public Works Union (Teamsters Local 320) contract covers budget years 2024-2026 and calls for a 3% wage increase for 2026 and has been built into the budget. The City is subjected to the Minnesota Paid Family and Medical Leave Act that was signed into law in May 2023 and begins in 2026. The City's legally required contribution is estimated to be \$15,000 and is included in the budget as well.

The Fire Commission approved the addition of a new full-time firefighter position, effective July 1, 2026. This addition is in response to the growing need for increased daytime staffing capacity to ensure timely and effective response to calls and support the operational needs of the department. Accordingly, the Area Fire Service Fund's budget will increase by 7.19% over prior year, resulting in a 6.8% increase in the City's share of the related costs of the fund's operations.

In an effort to better respond to the City Council's request for an improvement in customer service responsiveness and tracking related to code enforcement, Staff proposes to add a Planning Technician / Administrative Assistant in 2026. This position's primary responsibility would be to track, monitor and respond to code enforcement inquiries, in addition to supporting the Community Development Department with permitting, planning administration and other customer inquiries. This change will shift the day-to-day administration of code enforcement away from the Field Officer and create more capacity to better respond to residents. The Field Officer will continue to do site inspections and higher-level tasks related to code enforcement such as assisting in litigation, in addition to duties including Emergency Management and Fire Service. This will also create additional capacity for the City as there is currently one Administrative Assistant which covers Administration, Public Works, Planning, and Finance.

General Fund

2026 is an election year, and the departmental budget has been adjusted accordingly to reflect the associated costs. The Parks Department continues to address the ongoing Emerald Ash Borer infestation. The 2026 budget includes a tree removal line item expense of \$200,000, a significant increase from the \$30,000 budgeted for in 2022.

The Planning Department's 2026 budget includes a \$16,000 line item to initiate Phase 1 of the 2050 Comprehensive Plan update. Per state statute, cities within the seven-county metropolitan area are required to update their comprehensive plan every ten years, with the updated plan submitted to and approved by the Metropolitan Council by 2028. Phase 2 of the process is anticipated to occur in 2027, with an estimated cost of \$36,000.

Streets CIP

The City completed a major CIP program in 2019, which began in 2003 and reconstructed the majority of City streets. As part of its long-term street maintenance plan, the City performs crack and/or seal coat projects every 4–9 years, mill and overlay projects every 20 years, and full street reconstruction every 60 years. Maintaining this strategy lowers the long-term cost of street maintenance.

In 2025, the City began maintenance and life-extension projects for the first streets improved in the prior CIP cycle. The FMP includes the funding mechanisms needed to maintain the City's streets through the 2033 CIP year. The projected cost of the City's Street CIP from 2025 through 2033 is \$36.6 million.

Enterprise Funds

Liquor Store Fund

The purpose of the Liquor Store Fund is to provide property tax and utility rate relief for residents by using store profits to support City operations. Since 2012, the fund has contributed a total of \$2.32 million toward this goal. For 2026, the budget includes a \$360,000 transfer from the Liquor Store Fund to offset both property taxes and utility rates. Of this amount, \$225,000 will be transferred to the Water Fund—an amount that, for comparison, represents a 10.81% increase in Water Fund revenue relative to 2024 actuals, the most recent year with finalized results. Finally, the Street Maintenance Fund will receive the remaining \$135,000 in Liquor transfers to support the fund's goal of extending the useful life of streets reconstructed during the 2003–2019 CIP cycle.

Water Fund

The City froze water rates from 2018 to 2022 to provide relief to utility customers, while maintaining the fund's necessary CIP. This resulted in significant, planned cash deficits, which were to be covered by the General Fund and newly created capital reserve funds. As of 2024, the cash deficit for the fund grew to \$4.47M. Rate increases of 3% were approved for 2023 and 2024 while the tiered rate structure was modified in 2025.

The City completed a URS in 2024 for both water and sewer operations, which developed a plan to eliminate the Water Fund's deficit by 2030 and established an equitable rate structure aligned with the City's long-term objectives. The URS was reviewed again in 2025, and the updated URS recommended a 15% water rate increase for 2026, which was approved at the [November 25th City Council meeting](#).

Sewer Fund

The City collects, maintains, and inspects its local sanitary sewer system, which includes nearly 63 miles of public sewer lines, 30 lift stations, and 987 manholes. Wastewater collected by the City is treated by the Metropolitan Council Environmental Services (MCES) regional system, which charges the City based on total wastewater volume, including inflow and infiltration (I/I).

A key focus of the Sewer Fund's CIP is the rehabilitation of one lift station annually to maintain the system's reliability, safety, and efficiency. As of 2025, 27 of the 30 lift stations have been upgraded. The last three lift station improvement projects that have commenced have averaged \$900,000 per year, representing a significant and ongoing investment.

MCES wastewater treatment fees will increase by 16.62% in 2026, up from 7.6% in 2025, and above the FMP's estimated average annual increase of 7%. Because 2024 was a heavy rainfall year, increased I/I has contributed to higher wastewater flows and costs, making this expense line item highly volatile. The City's CIP partially addresses I/I through annual manhole rehabilitations and *public* sewer pipe lining projects that reduce rainwater and groundwater infiltration. However, it's important to note that nearly 50% of the system's sewer pipes are located on *private* property and significantly contributes to I/I.

As previously discussed, the City completed a URS in 2024 and reviewed and updated it in 2025. The URS recommended, and the City Council approved, a 7.5% increase in sewer rates for 2026.

Storm Water Fund

The Storm Water Fund addresses drainage issues such as washouts, street flooding, and water in yards and homes.

In 2018, the City reduced the single-family/two-family residential storm water fee from \$30.58 to \$3.00 per quarter to provide utility bill relief, contributing to a 14.5% decrease in the base utility bill. This fee reduction was implemented with the plan that it would create a cash deficit, which would be supported by the General Fund and newly created capital reserve funds. As part of this change, capital improvements were shifted to the Infrastructure Replacement Reserve Fund (streets capital), while the Storm Water Fund's remaining expenses are now primarily debt service payments through 2037. As of December 31, 2024, the Storm Water Fund has accumulated a cash deficit totaling \$2.03 million.

In 2025, the City approved an increase to the single-family/two-family residential water fee from \$3.00 to \$9.00 and in 2026 increased the rate to \$10.50. Additionally, in 2026, the City Council approved the first rate increases since 2015 for commercial and other accounts.

Staff will work with Ehlers to incorporate future storm water rate increases into the updated URS to coordinate rate changes across other utility funds and ensure equitable storm water fees.

Recycling Fund

The City maintains a contract for recycling services with Republic Services at a flat rate of \$5.10 per household per month (PHPM) for the 2022–2026 period, and \$5.85 PHPM for 2027–2031, with no fuel escalators included in the agreement.

The City collects \$5.46 PHPM, with the difference used to fund program administration, the seasonal leaf drop-off site, and the annual May "Clean-Up Day", co-hosted with the City of Minnetrista. Additionally, the City operates an organics recycling drop-off site in the Centennial Building parking lot. Residents must register and obtain a key to access the site—a measure designed to prevent illegal dumping and rodent issues.

HRA Levy

The HRA levy funds the municipally owned portions of the Harbor/Transit District. An HRA budget in Fund 285 has been established to cover the Harbor/Transit District's routine care and long-term maintenance, expenses that extend beyond the debt service requirements for the transit center bonds.

For 2026, the HRA levy is capped at 1.85% of the prior year's taxable market value, equating to a maximum allowable levy of \$416,000. However, staff is recommending that the levy remain at the 2025 level of \$250,000. Approximately 73% of the levy is allocated to debt service payments for the City's parking deck and the remaining 27% supports operations and maintenance. Since 2019, revenues from Lost Lake slips have been credited to the fund. Prior to the inclusion of the slip revenues, the fund had been operating in a deficit. Slip revenues have played a key role in building fund balance reserves for future maintenance needs.

Item	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget	2026 Final Budget
Change in Total Levy (%)	5%	5%	5%	11.66%	6%	6%
Projected City Tax Rate	39.84%	40.19%	32.39%	33.25%	35.48%	36.52%
Change in Tax Capacity	11.04%	4.45%	31.07%	10.33%	-1.02%	2.95%
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Special Levies (Debt)	\$1,727,028	\$1,636,591	\$1,336,089	\$1,104,742	\$791,000	\$776,000
Local Government Aid (LGA)	\$313,146	\$313,146	\$168,842	\$74,762	\$0	\$0

Tax Levy Recap

Other notable 2026 budget information is the City Property Tax Rate (Net Levy/Tax Capacity = Tax Rate) as illustrated in the chart below.

Fund balance is monitored and maintained to ensure adequate cash flow between the City's bi-annual property tax receipts. Unassigned fund balance is a key indicator of fiscal strength and plays an important role in the City's bond rating. Long-term financial planning, along with prudent City Council and management practices, also contribute significantly to the City's overall financial health. Reflecting these strengths, Standard & Poor's has assigned the City a bond rating of AA+, indicating a very high level of creditworthiness.

In closing, we recognize the budget and the resultant levy is the prerogative of the City Council. If you have questions, please feel free to call or email us in advance.

Thank you for your kind consideration.

Respectfully,

Jesse Dickson

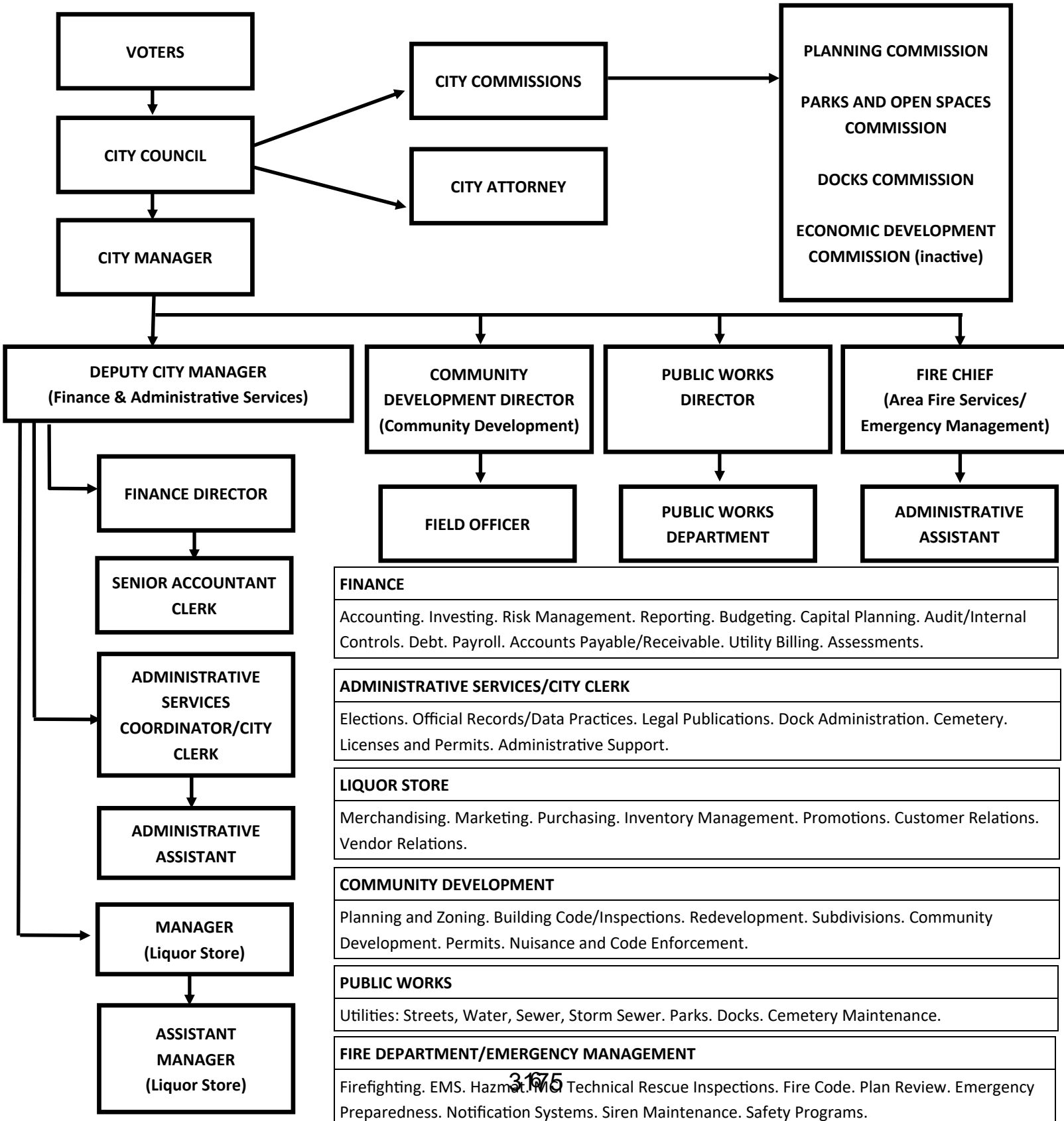
Jesse Dickson
City Manager

Lailia Imihy

Laila Imihy
Deputy City Manager



CITY OF MOUND - ORGANIZATIONAL CHART



City of Mound General Fund / Levy Key Statistics

<u>Year</u>	<u>Actual Total Fund Balance as % of Exp</u>	<u>Surplus, Break-even or (Spend Down) Actual</u>	<u>General Fund Levy % Chg Budget</u>	<u>General Fund Rev % Chg Budget</u>	<u>General Fund Exp % Chg Budget</u>	<u>Total Levy % Chg</u>	<u>Change in Tax Capacity %</u>	<u>Tax Rate %</u>
2000	36.30%	(\$303,650)	6.28%	7.51%	18.00%	5.71%	7.02%	18.65%
2001	45.54%	\$326,381	4.77%	9.71%	-0.64%	4.58%	11.52%	17.69%
2002	55.16%	\$336,356	15.64%	10.49%	-0.30%	15.93%	-20.18%	35.48%
2003	57.31%	(\$109,833)	5.38%	11.99%	14.01%	17.51%	9.48%	35.17%
2004	45.33%	(\$387,692)	6.50%	4.40%	26.07%	18.05%	13.84%	37.45%
2005	41.11%	(\$157,209)	7.50%	5.13%	2.93%	11.77%	13.79%	37.32%
2006	47.01%	\$297,906	15.05%	11.51%	1.19%	13.57%	13.88%	37.26%
2007	49.00%	\$153,746	12.73%	4.08%	7.59%	11.09%	13.52%	36.41%
2008	42.00%	(\$247,140)	1.75%	-0.78%	4.11%	5.19%	9.85%	34.82%
2009	43.00%	\$27,079	3.90%	2.60%	-1.28%	4.98%	5.96%	34.58%
AVG (2000-09)	46.18%	\$ (6,406)	7.95%	6.66%	7.17%	10.84%	7.87%	32.48%
2010	43.11%	\$177,454	0.00%	-2.23%	-1.84%	2.48%	-4.43%	37.29%
2011	48.66%	\$146,641	0.00%	-1.55%	1.64%	1.99%	-11.25%	42.43%
2012	44.16%	(\$203,153)	-6.75%	-0.30%	1.63%	-2.24%	-13.50%	47.53%
2013	49.00%	\$136,950	2.00%	-3.49%	-2.28%	4.31%	-10.44%	54.71%
2014	53.00%	\$233,263	-4.23%	4.16%	-0.30%	-1.18%	-3.20%	57.00%
2015	58.00%	\$316,309	3.00%	2.67%	2.40%	1.75%	10.00%	51.68%
2016	67.00%	\$374,828	3.00%	3.90%	1.64%	1.89%	2.10%	50.78%
2017	52.00%	\$215,913	-3.00%	-0.20%	6.80%	-1.00%	9.86%	47.48%
2018	64.00%	(\$170,897)	2.50%	2.60%	4.80%	2.00%	3.72%	47.45%
2019	62.00%	(\$89,608)	2.50%	1.60%	2.20%	2.00%	9.95%	43.53%
2020	62.00%	\$84,835	3.50%	2.50%	4.10%	3.00%	6.42%	42.08%
2021	61.00%	(\$3,625)	8.00%	0.00%	1.70%	5.00%	11.04%	38.33%
2022	56.24%	\$30,375	8.00%	5.21%	9.11%	5.00%	4.45%	38.74%
2023	59.43%	\$713,649	20.00%	9.90%	9.10%	5.00%	31.07%	31.26%
2024	63.51%	\$358,303	7.38%	14.35%	11.16%	11.66%	9.36%	32.22%
2025 BUD	59.58%	\$0	3.28%	-3.53%	-2.86%	6.00%	-1.02%	34.43%
2026 PROP	62.18%	\$0	17.08%	4.54%	4.54%	6.00%	2.95%	35.50%
AVG (10-26)	56.76%	\$ 136,543	3.90%	2.36%	3.15%	3.16%	3.36%	43.08%

**CITY OF MOUND
TAX LEVY RECAP**

Fund	Description	Type	2021	2022	2023	2024	2025	2026
101	Revenue - General Operations	Revenue	3,710,665	4,009,744	4,813,693	5,168,836	5,338,592	6,250,484
222	Fire Department Levy	Revenue	78,379	79,115	82,839	86,571	91,102	95,696
401	Infrastructure Replacement Reserve Fund	Capital	220,000	220,000	308,000	818,928	1,278,000	969,287
403	Cap Replacement - Vehicles & Equip	Capital	340,000	340,000	-	150,000	250,000	260,000
404	Community Investment Fund	Capital	140,000	220,000	320,000	325,000	320,000	200,000
405	Cap Replacement - City Buildings	Capital	75,000	100,000	75,000	90,000	140,000	150,000
362	G.O. Ref (2008B) 2016B	Special	50,000	50,000	50,000	-	-	-
363	G.O. Refunding - (2009A) 2018A	Special	215,600	215,600	215,600	215,600	-	-
370	G.O. Refunding - 2011A	Special	200,274	173,762	179,054	-	-	-
364	G.O. Improvement - 2011B - 2020A	Special	150,000	150,000	150,000	150,000	130,000	125,000
365	G.O. Improvement - 2012A	Special	50,000	50,000	50,000	50,000	-	-
371	G.O. Refunding - 2012B (PS Building)	Special	349,000	349,000	-	-	-	-
310	G.O. Improvement - 2013A	Special	100,000	100,000	100,000	100,000	85,000	85,000
311	G.O. Improvement - 2014A	Special	38,285	37,340	41,527	40,214	-	-
312	G.O. Improvement/Ref- 2015A	Special	272,000	210,000	70,000	70,000	70,000	55,000
313	G.O. Improvement - 2016A	Special	121,869	120,889	119,908	118,928	146,000	151,000
602	G.O. Improv - 2020A	Special	180,000	180,000	360,000	360,000	360,000	360,000

TOTAL LEVY	6,291,072	6,605,450	6,935,621	7,744,077	8,208,694	8,701,467
CHANGE FROM PRIOR YEAR	5.00%	5.00%	5.00%	11.66%	6.00%	6.00%
REVENUE LEVY (OPERATIONS)	3,789,044	4,088,859	4,896,532	5,255,407	5,429,694	6,346,180
CHANGE FROM PRIOR YEAR	7.89%	7.91%	19.75%	7.33%	3.32%	16.88%
CAPITAL LEVY	775,000	880,000	703,000	1,383,928	1,988,000	1,579,287
CHANGE FROM PRIOR YEAR	7.94%	13.55%	-20.11%	96.86%	43.65%	-20.56%
SPECIAL LEVY (DEBT SERVICE)	1,727,028	1,636,591	1,336,089	1,104,742	791,000	776,000
CHANGE FROM PRIOR YEAR	-27.51%	-5.24%	-18.36%	-17.32%	-28.40%	-1.90%

Fund	Description	Type	2021	2022	2023	2024	2025	2026
285	HRA - Operating	HRA	74,105	72,405	71,150	68,550	67,300	66,200
350	HRA - Transit 2015B Tax Abate	HRA	174,450	176,150	178,850	181,450	182,700	183,800

TOTAL LEVY	248,555	248,555	250,000	250,000	250,000	250,000
LESS: FISCAL DISPARITIES LEVY	(19,078)	(17,621)	(15,825)	(12,166)	(12,062)	(11,754)
NET LEVY	229,477	230,934	234,175	237,834	237,938	238,246
CHANGE FROM PRIOR YEAR	-0.79%	0.63%	1.40%	1.56%	0.04%	0.13%

Tax Rate Calculation	2021	2022	2023	2024	2025	2026
CERTIFIED LEVY	6,291,072	6,605,450	6,935,621	7,744,077	8,208,694	8,701,467
LESS: FISCAL DISPARITIES LEVY	(457,938)	(447,893)	(421,905)	(338,401)	(375,485)	(386,896)
NET LEVY	5,833,134	6,157,557	6,513,716	7,405,676	7,833,209	8,314,571
MUNICIPAL TAX RATE	38.329%	38.737%	31.264%	32.217%	34.429%	35.498%
HRA TAX RATE	1.508%	1.453%	1.124%	1.035%	1.046%	1.018%
TOTAL DIRECT TAX RATE	39.837%	40.190%	32.388%	33.252%	35.475%	36.516%

Tax Capacity Information	2021	2022	2023	2024	2025	2026
TAX CAPACITY	16,540,281	17,173,702	22,239,866	24,531,151	24,417,192	25,352,172
LESS: FISCAL DISPARITIES	(380,984)	(362,316)	(349,789)	(391,141)	(433,098)	(481,861)
LESS: TAX INCREMENTS	(940,678)	(915,729)	(1,055,627)	(1,153,241)	(1,231,923)	(1,446,831)
CAPACITY FOR LOCAL RATE	15,218,619	15,895,657	20,834,450	22,986,769	22,752,171	23,423,480
% CHANGE FROM PRIOR YEAR	11.04%	4.45%	31.07%	10.33%	-1.02%	2.95%

Projected City Taxes (Value of Home)	2021	2022	2023	2024	2025	2026
300,000	\$ 1,154	\$ 1,165	\$ 938	\$ 964	\$ 995	\$ 1,024
Median Market Value	\$ 1,011	\$ 1,051	\$ 1,101	\$ 1,207	\$ 1,220	\$ 1,244
400,000	\$ 1,589	\$ 1,603	\$ 1,292	\$ 1,326	\$ 1,382	\$ 1,422
600,000	\$ 2,490	\$ 2,512	\$ 2,024	\$ 2,078	\$ 2,217	\$ 2,282
800,000	\$ 3,486	\$ 3,517	\$ 2,834	\$ 2,910	\$ 3,104	\$ 3,195
1,000,000	\$ 4,482	\$ 4,521	\$ 3,644	\$ 3,741	\$ 3,991	\$ 4,108

CITY OF MOUND
SPECIAL LEVIES / DEBT LEVIES

Collect Year	Improvement & Subsequent Refunding Bonds										2006/07A Ref		Tax ment & Fire I		Special Total	% Change
	2014A GO Imp. Fd 311	2014B GO Ref. Fd 368	2016B REF GO Imp. 08B Fd 362	2009A-18A GO Imp. Fd 363	2011A GO Ref. Fd 370	2011B-20A GO Imp. Fd 364	2020A GO Imp. 602	2012A GO Imp. Fd 365	2012B Fire Fd 371	2012B City Fd 371	2013A GO Imp. Fd 310	2015A GO Imp/Ref Fd 312	2016A GO Imp Fd 313	2009D-18A Dump Fd 375		
2022	37,340		50,000	215,600	173,762	150,000	180,000	50,000	160,000	189,000	100,000	210,000	120,889		1,636,591	-5.0%
2023	41,527		50,000	215,600	179,054	150,000	360,000	50,000	-	-	100,000	70,000	119,908		1,336,089	-17.3%
2024	40,214		-	215,600	-	150,000	360,000	50,000			100,000	70,000	118,928		1,104,742	-16.0%
2025	-			-		130,000	360,000	-			85,000	70,000	146,000		791,000	-26.0%
2026	-					125,000	360,000	-			85,000	55,000	151,000		776,000	-1.9%
2027	-					125,000	360,000	-			85,000	55,000	150,000		775,000	-0.1%
2028	-					-	360,000	-			85,000	55,000	149,000		649,000	-19.4%
2029	-						360,000				-	55,000	148,000		563,000	-15.3%
2030							360,000					55,000	146,000		561,000	-0.4%
2031							360,000					55,000	149,000		564,000	0.5%
2032							360,000					-	-		360,000	-56.7%
2033							360,000								360,000	0.0%
2034							360,000								360,000	0.0%
2035							360,000								360,000	0.0%

NOTE: DOES NOT INCLUDE FUTURE BOND ISSUES.

CITY OF MOUND
CAPITAL EXPENDITURES
2026 BUDGET

NOTE: Items <\$10,000 are expensed but some over \$5,000 are listed for transparency

DEPARTMENT	ITEM DESCRIPTION	2026 REQUESTED AMOUNT	2026 PROPOSED AMOUNT
Equip. Capital Fund (403-500)	Ford F-550 with Aerial Lift	\$ 230,000	\$ 230,000
Equip. Capital Fund (403-500)	Ford F-350 4X4	60,000	60,000
Equip. Capital Fund (403-500)	Toro Zero Turn Mower with Bagger	21,000	21,000
Equip. Capital Fund (403-500)	John Deere Gator	25,000	25,000
Parks Capital Fund (404-500)	Surfside Irrigation	30,000	30,000
Building Capital Fund (405-500)	Depot Improvement Project - Electrical, Ventilation, Appliances, & Cabinetry	30,000	30,000
Building Capital Fund (405-500)	Security Upgrades at City Hall	20,000	20,000
Building Capital Fund (405-500)	Public Works Building Garage Doors Project - Streets, Parks, Water & Sewer	12,500	12,500
Fire Fund (222-500)	Replace Carpet - Flooring (Fire Offices)	16,000	16,000
Water & Sewer Funds (601 & 602)	Public Works Building Garage Doors Project - Streets, Parks, Water & Sewer	12,500	12,500
Water & Sewer Funds (601 & 602)	SCADA Control & Software upgrade	60,000	60,000
Sewer Fund (602-500)	Ford F-150 4X4	49,000	49,000
Total Capital Expenditures		<u>\$ 566,000</u>	<u>\$ 566,000</u>

NOTES:

1. Public Works Capital Improvement Plan (CIP) projects are approved on a project by project basis and are not included above.
2. Items <\$10,000 are expensed but some over \$5,000 are listed for historical transparency.
3. Trade-In values were built into the Long Term Financial Management Plan (FMP) and are already reflected into the levy calculations.
4. All requests above were included in the FMP except SCADA Control & Software upgrade, Surfside Irrigation & City Hall Security upgrades.
5. Westonka Jaycees donated \$15,000 for Depot improvements - staff moved forward future planned CIP for the Depot to facilitate 2026 project & donation.
6. Total 2026 budget for Capital Replacement Reserve Funds (403, 404 & 405) is \$428,500 as itemized above.

City of Mound							
General Fund Summary of Revenue and Expenditures							
Classification	2023 Budget	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Proposed	% Change
Revenues							
Taxes	4,601,639	4,804,875	4,903,511	5,177,863	5,338,592	6,250,484	17.08%
Business Licenses & Permits	25,650	33,655	33,200	40,544	36,700	38,100	3.81%
Non-Business Licenses & Permits	208,200	341,284	211,200	217,013	211,200	211,500	0.14%
Intergovernmental	198,842	623,492	531,459	149,540	30,000	32,000	6.67%
Charges for Services	687,088	784,145	940,870	883,707	1,011,890	408,824	-59.60%
Fines & Forfeitures	28,000	40,173	28,000	37,296	32,000	33,000	3.13%
Other	515,000	931,135	515,000	821,487	250,000	250,000	0.00%
TOTAL REVENUES	6,264,419	7,558,759	7,163,240	7,327,450	6,910,382	7,223,908	4.54%
Expenditures							
City Council	99,321	79,237	83,474	70,831	85,967	81,685	-4.98%
Promotions	-	16,732	42,960	39,055	41,500	50,000	20.48%
City Manager	208,641	227,592	259,860	226,019	224,508	233,094	3.82%
Elections	3,100	925	30,000	31,819	3,100	25,300	716.13%
Finance & Administrative Services	466,287	543,062	537,047	539,791	584,433	592,585	1.39%
Assessor	137,000	138,361	142,000	144,891	-	-	0.00%
Legal	150,400	175,309	124,456	244,307	199,470	208,460	4.51%
Centennial Building	53,200	73,764	55,484	43,223	59,676	60,183	0.85%
Information Technology	47,500	33,405	47,000	42,562	47,000	47,000	0.00%
City Hall (2415 Wilshire)	59,200	64,118	65,380	65,392	69,519	82,540	18.73%
Police	2,043,529	2,037,346	2,146,529	2,071,329	2,128,150	2,176,130	2.25%
Emergency Preparedness	49,720	50,825	53,409	50,965	60,753	58,213	-4.18%
Planning & Inspections	511,275	681,271	537,102	562,597	570,030	698,391	22.52%
Streets	965,478	994,282	1,149,505	1,007,808	1,237,629	1,211,485	-2.11%
Parks/Cemetery	576,779	725,379	781,199	768,938	897,405	942,805	5.06%
Fire Protection & Other Transfers - Misc	1,028,071	1,003,502	1,058,172	1,059,619	701,242	756,036	7.81%
TOTAL EXPENDITURES & TRANSFERS	6,399,501	6,845,110	7,113,579	6,969,146	6,910,382	7,223,908	4.54%
CHANGE IN FUND BALANCE	(135,083)	713,649	49,661	358,304	(0)	(0)	0.00%
BEGINNING FUND BALANCE	3,323,695	3,354,070	4,067,719	4,067,719	4,117,381	4,426,023	7.50%
INCREASE / (DECREASE) IN FUND BALANCE	(135,083)	713,649	49,661	358,304	(0)	(0)	0.00%
ENDING FUND BALANCE	3,188,612	4,067,719	4,117,381	4,426,023	4,117,381	4,426,022	7.50%
Beginning Fund Balance 1/1/xx	3,323,695	3,354,070	4,067,719	4,067,719	4,117,381	4,426,023	7.50%
<u>Nonspendable for</u>							
Prepaid Items		9,576	1,360	1,998			
<u>Restricted for</u>							
Public Safety		411,697					
<u>Committed for</u>							
Interfund Loans	1,250,000		1,250,000				
<u>Assigned for</u>							
Severance Pay	300,000	252,112	300,000	266,243	300,000	300,000	
Next Year Budget Deficit	150,000		150,000				
Unassigned	1,488,612	3,394,334	2,416,021	4,157,781	3,817,381	4,126,022	
Total Fund Balance 12/31/xx	3,188,612	4,067,719	4,117,381	4,426,022	4,117,381	4,426,022	
Unassigned as a % of Expense	25%	52%	35%	62%	55%	57%	

CITY OF MOUND									
GENERAL FUND REVENUES									
Account Number	Description	2022 Actual	2023 Budget	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Proposed	% Change
Taxes									
101-48000-31010	Current Ad Valorem Taxes	3,566,254	4,151,639	4,370,509	4,453,511	4,835,145	4,963,107	5,863,588	
101-48000-31040	Fiscal Disparities	462,204	450,000	434,366	450,000	342,718	375,485	386,896	
	Current Ad Valorem Taxes	4,028,458	4,601,639	4,804,875	4,903,511	5,177,863	5,338,592	6,250,484	17.1%
Business Licenses & Permits									
101-42000-32010	Liquor Licenses	21,350	17,450	23,650	23,500	29,634	27,000	27,000	
101-42000-32020	Temp Liquor License	250	200	250	200	200	200	200	
101-42000-32030	Garbage Licenses	2,500	2,000	2,500	2,500	2,500	2,500	2,500	
101-42000-32040	THC License	-	-	-	-	1,020	-	500	
101-42000-32172	Public Gathering Permit	2,050	2,500	1,250	2,000	1,375	2,000	1,500	
101-42000-32173	Motorized Watercraft License	-	-	-	-	400	-	800	
101-42000-32180	Other Licenses/Permits	4,900	2,500	5,300	4,000	4,600	4,000	4,600	
101-42000-32190	(Transient)	1,375	1,000	705	1,000	815	1,000	1,000	
	Total	32,425	25,650	33,655	33,200	40,544	36,700	38,100	3.8%
Non-Business Licenses & Permits									
101-42000-32210	Building Permits	180,259	175,000	262,927	175,000	168,719	175,000	175,000	
101-42000-32211	Utility Line Construction	5,300	-	4,400	3,000	4,440	3,000	3,000	
101-42000-32220	Electrical Permit Fee	5,817	5,000	25,211	5,000	13,607	5,000	5,000	
101-42000-32230	Plumbing Connection Permits	15,381	8,000	18,257	8,000	10,264	8,000	8,000	
101-42000-32235	Heating Permits	26,778	20,000	30,274	20,000	19,235	20,000	20,000	
101-42000-32236	Public Land Permits	700	-	200	-	400	-	300	
101-42000-32270	Grading/Excavating	208	200	15	200	348	200	200	
	Total	234,443	208,200	341,284	211,200	217,013	211,200	211,500	0.1%
Intergovernmental									
101-41000-33160	2023)	-	-	411,697	411,697	10,285	-	2,000	
101-41000-33422	LGA - Received 2013-2024	313,146	168,842	168,842	74,762	74,762	-	-	
101-43000-33418	MSA St Maint. to Fund 427	30,000	30,000	30,000	30,000	30,000	30,000	30,000	
101-45000-33160	Grants from other Govt. Units	13,438	-	12,953	15,000	34,493	-	-	
	Total	356,584	198,842	623,492	531,459	149,540	30,000	32,000	6.7%
Charges for Services									
101-41000-34101	Centennial Building Rent	44,146	40,000	42,599	38,000	36,531	35,400	35,674	
101-41000-34107	Zoning Letters	50	-	50	-	50	-	50	
101-42000-34104	Plan Check Fee	96,397	70,000	161,157	70,000	87,186	80,000	80,000	
101-42000-34114	Planning Commission Approval	7,795	5,000	3,700	5,000	3,100	5,000	3,000	
101-42000-34215	Kennel Boarding	1,000	1,000	500	1,000	500	-	-	
101-42000-34220	Filing Fees	16	-	-	-	10	-	10	
101-42000-34310	Container on Right of Way	-	-	50	-	100	-	100	
101-45000-34110	Depot Rental	8,790	5,000	10,025	7,000	7,675	12,000	10,000	
101-45000-34940	Cemetery Lot Sale	2,145	-	355	12,000	24,060	15,000	12,000	
101-48100-37290	Street Lighting Fee	39,359	40,000	38,994	40,000	37,443	32,000	32,000	
101-48100-37295	Street Lighting Penalty	507	-	551	-	592	500	500	
101-48100-38051	Cable TV Franchise Fee	83,395	75,000	73,518	75,000	63,626	63,000	45,000	
101-48100-38053	Cable TV Peg Access Fee	14,282	15,000	11,600	15,000	8,948	10,000	6,500	
101-48100-38060	Center Point Franchise Fee	129,714	128,000	130,013	249,750	209,849	285,000	-	
101-48100-38070	Xcel Energy Franchise Fee	154,532	154,000	155,708	249,750	231,667	290,000	-	
101-49300-34108	Admin Charges to Other Funds	146,840	154,088	155,325	178,370	172,370	183,990	183,990	
	Total	728,968	687,088	784,145	940,870	883,707	1,011,890	408,824	-59.6%

CITY OF MOUND									
GENERAL FUND REVENUES									
Account Number	Description	2022 Actual	2023 Budget	2023 Actual	2024 Budget	2024 Actual	2025 Budget	2026 Proposed	% Change
Fines & Forfeitures									
101-42000-35100	Court Fines	32,721	25,000	40,173	25,000	33,601	30,000	31,000	
101-42000-35150	Administrative Fines	2,579	3,000	-	3,000	3,695	2,000	2,000	
	Total	35,300	28,000	40,173	28,000	37,296	32,000	33,000	3.1%
Other Revenue									
101-41000-36100	Special Assessments	14,996	12,000	33,838	12,000	14,504	12,000	12,000	
101-41000-36200	Miscellaneous Revenues	8,610	-	701	-	-	-	-	
101-41000-36240	Refunds and Reimbursements	26,713	15,000	26,310	20,000	6,793	20,000	10,000	
101-41000-36205	Check Processing Fees	1,550	-	1,880	-	1,150	1,000	1,000	
101-42000-36240	Refunds and Reimbursements	-	-	498	-	-	-	-	
101-43000-36200	Miscellaneous Revenues	522	-	3,182	-	-	-	-	
101-43000-36240	Refunds and Reimbursements	1,344	10,000	30,862	3,000	2,210	3,000	2,000	
101-45000-36230	Contributions and Donations	2,600	-	267	-	180	-	-	
101-45000-36240	Refunds and Reimbursements	-	-	8,066	-	40	-	-	
101-48100-38055	Antenna Leases	164,207	150,000	173,546	150,000	180,175	184,000	191,000	
101-48400-36210	Interest Earnings	95,808	20,000	292,345	20,000	299,301	20,000	20,000	
101-48500-39101	Sales of General Fixed Assets	-	-	50,113	-	-	-	-	
101-49300-39210	Duplicating Service Charge	12,007	8,000	9,527	10,000	17,134	10,000	14,000	
101-49300-39203	Transfer In - Ends in 2024	250,000	300,000	300,000	300,000	300,000	-	-	
	Total	578,357	515,000	931,135	515,000	821,487	250,000	250,000	0.0%
TOTAL REVENUE		5,994,535	6,264,419	7,558,759	7,163,240	7,327,450	6,910,382	7,223,908	4.54%

		2022	2023	2023	2024	2024	2025	2026	%
Account Number	Description	Actual	Budget	Actual	Budget	Actual	Budget	Budget	Change
City Council									
101-41110-103	Part-Time Employees	22,500	22,500	22,150	22,500	22,500	22,500	22,500	
101-41110-103	Paid Leave Law	-	-	-	-	-	-	-	99
101-41110-122	FICA	1,721	1,721	1,695	1,721	1,721	1,721	1,721	
101-41110-151	Workers Comp Insurance Prem	126	140	155	161	142	166		112
101-41110-200	Office Supplies	100	-	78	-	30	-	-	50
101-41110-202	Duplicating and copying supply	5,358	4,000	4,846	5,000	7,547	5,500	8,000	
101-41110-210	Operating Supplies	50	200	506	200	245	200	300	
101-41110-300	Professional Svcs	1,218	200	3,804	200	-	200	-	
101-41110-322	Postage - move to Promotions	5,626	5,000	377	-	671	-	-	
101-41110-331	Use of personal auto	-	-	135	-	-	200	200	
101-41110-350	Printing (Newsletter) - move to Promotions	9,081	11,960	-	-	297	-	-	
101-41110-351	Legal Notices Publishing	233	300	157	300	688	700	700	
101-41110-361	General Liability Ins	9,428	12,800	13,283	14,592	13,515	15,030	14,703	
101-41110-430	Miscellaneous (To Promotions)	-	1,000	-	-	-	-	-	
101-41110-431	Meeting Expense/Volunteer Recognition	-	2,000	1,929	300	-	3,000	300	
101-41110-433	LMCD Levy, LMCIT Dues, & Subscriptions	31,277	36,000	28,722	37,000	21,925	35,000	31,000	
101-41110-434	Conference & Training	935	1,500	1,400	1,500	1,550	1,750	2,000	
	Total	87,653	99,321	79,237	83,474	70,831	85,967	81,685	-4.98%
Promotions									
101-41115-430	Miscellaneous - Gillespie Center	-	-	-	-	-	6,000	10,000	
101-41115-430	Miscellaneous	-	-	4,702	1,000	5,164	1,000	1,000	
101-41115-440	Website	-	-	-	-	7,670	5,000	4,000	
101-41115-440	Official Meetings Production -City Council	-	-	-	20,000	4,537	6,500	6,000	
101-41115-440	Newsletter (Print Postage Graphic design)	-	-	12,030	21,960	21,684	23,000	29,000	
	Total	-	-	16,732	42,960	39,055	41,500	50,000	20.48%
City Manager									
101-41310-101	F T Empl Regular	138,072	169,211	146,874	161,791	123,084	167,144	173,299	
101-41310-101	Paid Leave Law	-	-	-	-	-	-	763	
101-41310-102	F T Empl Overtime	-	-	32	-	36	-	-	
101-41310-112	Comp Time Pay	215	-	172	-	339	-	-	
101-41310-113	Vacation Pay	12,508	-	10,614	-	5,938	-	-	
101-41310-114	Holiday Pay	7,134	-	8,871	-	7,675	-	-	
101-41310-115	Sick Pay	1,801	-	2,692	-	5,430	-	-	
101-41310-116	Severance Pay	1,801	-	-	39,286	36,998	-	-	
101-41310-121	PERA	11,948	12,691	12,603	12,188	10,680	12,536	12,997	
101-41310-122	FICA	12,430	12,068	13,133	15,437	13,472	12,787	13,257	
101-41310-131	Employer Paid Health	4,125	4,125	4,126	20,700	14,272	20,700	21,450	
101-41310-133	Employer Paid Dental	661	662	766	662	727	789	804	
101-41310-134	Employer Paid Life	51	15	51	15	71	79	77	
101-41310-135	Employer Health Care Saving Pl	298	1,500	300	1,500	1,225	1,500	1,500	
101-41310-137	LTD	720	820	763	779	660	774	918	
101-41310-151	Worker s Comp Insurance Prem	702	775	856	890	790	917	620	
	Payroll Related	190,665	201,866	201,853	253,248	221,397	217,226	225,685	3.89%
101-41310-200	Office Supplies	-	200	41	200	56	300	300	
101-41310-202	Duplicating and copying supply	396	500	359	500	558	500	650	
101-41310-210	Operating Supplies	-	300	10	300	-	300	300	
101-41310-218	Clothing and Uniforms	-	75	-	75	71	75	75	
101-41310-300	Professional Svcs	-	-	23,000	-	-	-	-	
101-41310-305	Medical Services	-	100	-	100	-	100	-	
101-41310-321	Telephone, Cells & Radios	734	700	678	700	779	700	800	
101-41310-322	Postage	46	50	50	50	43	50	50	
101-41310-331	Use of personal auto	-	600	192	362	-	400	400	
101-41310-361	General Liability Ins	587	900	934	1,026	950	1,057	1,034	
101-41310-430	Miscellaneous	-	300	-	300	74	300	300	
101-41310-431	Meeting Expense	54	500	315	500	945	500	500	
101-41310-433	Dues and Subscriptions	40	550	40	500	-	500	500	
101-41310-434	Conference & Training	115	2,000	120	2,000	1,146	2,500	2,500	
	Total	192,637	208,641	227,592	259,860	226,019	224,508	233,094	3.82%

		2022	2023	2023	2024	2024	2025	2026	%
Account Number	Description	Actual	Budget	Actual	Budget	Actual	Budget	Budget	Change
Elections									
101-41410-102	F T Empl Overtime	-	-	-	700		-	-	
101-41410-200	Office Supplies	75	-	-	-	148	-	150	
101-41410-202	Duplicating and copying supply	378	-	342	-	577	-	-	
101-41410-210	Operating Supplies	587	-	498	2,000	1,300	600	1,000	
101-41410-300	Prof Svcs (Judges)	15,798	-	-	20,000	23,851	-	18,000	
101-41410-322	Postage	656	600	85	500	450	-	600	
101-41410-331	Use of personal auto	92	-	-	100	140	-	150	
101-41410-351	Legal Notices Publishing	350	-	-	1,000	638	-	500	
101-41410-404	Machinery/Equip Repairs/Maint	4,496	2,500	-	4,600	2,585	2,500	3,000	
101-41410-430	Miscellaneous	342	-	-	300	660	-	700	
101-41410-431	Meeting Expense (food for judges)	296	-	-	800	1,470	-	1,200	
	Total	23,070	3,100	925	30,000	31,819	3,100	25,300	716.13%
Finance & Administrative Services									
101-41500-101	F T Empl Regular	259,066	325,651	272,040	372,746	319,415	410,481	414,197	
101-41500-101	Paid Leave Law	-	-	-	-	-	-	2,126	
101-41500-103	Part-Time Employees	-	-	-	-	332	-	-	
101-41500-113	Vacation Pay	22,388	-	29,104	-	20,244	-	-	
101-41500-114	Holiday Pay	16,256	-	20,167	-	23,395	-	-	
101-41500-115	Sick Pay	17,529	-	11,838	-	10,931	-	-	
101-41500-116	Severance Pay	-	-	36,388	-	-	-	-	
101-41500-121	PERA	27,018	28,549	29,111	32,456	32,574	35,556	36,240	
101-41500-122	FICA	26,244	29,120	29,235	33,105	31,392	36,267	36,965	
101-41500-131	Employer Paid Health	43,382	46,875	46,788	65,400	52,017	65,400	63,600	
101-41500-133	Employer Paid Dental	1,985	1,985	2,332	1,985	2,447	2,366	2,413	
101-41500-134	Employer Paid Life	393	49	419	15	508	252	245	
101-41500-135	Employer Health Care Saving PI	4,500	4,500	4,531	4,500	4,793	4,500	4,500	
101-41500-137	LTD	1,541	1,998	1,727	2,272	2,099	2,393	2,561	
101-41500-140	Unemployment Comp	803	-	-	-	-	-	-	
101-41500-151	Worker s Comp Insurance Prem	2,810	3,025	3,342	3,476	3,083	3,580	2,422	
	Payroll Related	423,915	441,752	487,022	515,955	503,230	560,795	565,268	0.80%
101-41500-200	Office Supplies	798	500	459	1,000	1,161	1,000	1,200	
101-41500-202	Duplicating and copying supply	2,694	2,200	2,461	2,700	3,776	3,100	4,000	
101-41500-205	Computer Hardware/Software	-	-	-	400	265	400	400	
101-41500-210	Operating Supplies	(42)	500	582	200	40	800	600	
101-41500-218	Clothing and Uniforms	271	300	191	300	121	300	300	
101-41500-300	Professional Svcs	-	-	37,630	-	13,663	-	-	
101-41500-301	Auditing Services	6,804	6,500	6,846	7,500	7,664	8,100	8,400	
101-41500-305	Medical Services	50	100	246	100	-	100	-	
101-41500-315	Service Charges - Image Positive Pay	-	4,760	56	-	409	-	2,500	
101-41500-322	Postage	1,254	1,500	1,507	1,500	1,932	1,600	2,000	
101-41500-331	Use of personal auto	179	200	62	200	151	200	200	
101-41500-351	Legal Notices Publishing	802	1,400	701	1,200	470	1,200	900	
101-41500-361	General Liability Ins	2,465	2,800	2,906	3,192	2,956	3,288	3,217	
101-41500-431	Meeting Expense	150	125	203	150	202	150	200	
101-41500-433	Dues and Subscriptions	631	1,000	605	1,000	620	1,000	1,000	
101-41500-434	Conference & Training	1,032	2,500	1,540	1,500	2,737	2,000	2,000	
101-41500-440	Other Contractual Services - Shreding	45	150	45	150	394	400	400	
	Total	441,048	466,287	543,062	537,047	539,791	584,433	592,585	1.39%

		2022	2023	2023	2024	2024	2025	2026	%
Account Number	Description	Actual	Budget	Actual	Budget	Actual	Budget	Budget	Change
Assessor									
101-41550-440	Other Contractual Services	132,000	137,000	138,361	142,000	144,891	-	-	
	Total	132,000	137,000	138,361	142,000	144,891	-	-	0.00%
Legal									
101-41600-300	Professional Legal Services	64,213	90,000	112,539	60,000	175,367	120,000	126,000	
101-41600-304	Legal Fees - Prosecutor	50,000	50,000	50,000	50,000	50,757	65,000	55,000	
101-41600-361	General Liability Ins	240	400	415	456	423	470	460	
101-41600-450	Board of Prisoners & Sentence to Service	12,758	10,000	12,355	14,000	17,760	14,000	27,000	
	Total	127,211	150,400	175,309	124,456	244,307	199,470	208,460	4.51%
Centennial Building (5341 Maywood)									
101-41910-210	Operating Supplies	996	2,000	1,409	2,000	525	2,000	1,000	
101-41910-220	Equip. Parts, Repair/Maintenance Supply	217	-	139	-	-	-	150	
101-41910-321	Telephone, Cells & Radios	978	1,100	1,092	1,100	1,656	1,100	2,000	
101-41910-361	General Liability Ins	4,957	5,600	5,811	6,384	5,913	6,576	6,433	
101-41910-381	Electric Utilities	13,410	12,000	12,479	12,000	12,714	13,000	13,000	
101-41910-383	Gas Utilities	9,460	8,500	7,628	10,000	11,328	11,000	14,000	
101-41910-400	Buildings Repairs & Maintenance	22,858	10,000	29,945	10,000	725	10,000	10,000	
101-41910-430	Miscellaneous	94	-	-	-	-	-	-	
101-41910-438	Licenses and Taxes	100	-	100	-	100	-	100	
101-41910-440	Other Contractual Services	6,395	7,000	10,068	7,000	4,544	9,000	7,000	
101-41910-460	Janitorial Services	5,735	7,000	5,093	7,000	5,718	7,000	6,500	
	Total	65,200	53,200	73,764	55,484	43,223	59,676	60,183	0.85%
Information Technology									
101-41920-205	Computer Hardware/Software	5,500	8,000	1,840	8,000	7,041	8,000	8,000	
101-41920-321	Telephone & Cells - Internet	2,100	3,500	2,100	3,000	2,091	3,000	3,000	
101-41920-440	Other Contractual Services	33,004	36,000	29,465	36,000	33,430	36,000	36,000	
	Total	40,604	47,500	33,405	47,000	42,562	47,000	47,000	0.00%

		2022	2023	2023	2024	2024	2025	2026	%
Account Number	Description	Actual	Budget	Actual	Budget	Actual	Budget	Budget	Change
City Hall (2415 Wilshire)									
101-41930-200	Office Supplies	1,468	2,000	2,004	2,000	2,971	3,000	3,200	
101-41930-202	Duplicating and copying supply	1,368	-	528	500	3,191	700	2,000	
101-41930-210	Operating Supplies	1,226	2,500	1,391	2,500	1,590	2,500	2,500	
101-41930-321	Telephone, Cells & Radios	5,865	5,700	6,550	5,900	7,722	5,900	8,000	
101-41930-322	Postage	155	-	-	-	29	-	100	
101-41930-361	General Liability Ins	4,593	7,000	7,264	7,980	7,391	8,219	8,040	
101-41930-381	Electric Utilities	19,666	18,000	20,360	20,000	15,927	23,000	22,000	
101-41930-383	Gas Utilities	2,090	1,500	2,022	3,000	1,615	2,700	2,600	
101-41930-384	Refuse/Garbage Disposal	1,425	1,500	1,423	1,500	1,334	1,500	1,600	
101-41930-400	Buildings Repairs & Maintenance	9,123	8,000	12,778	8,000	12,769	8,000	19,000	
101-41930-440	Other Contractual Services	14,694	5,000	2,507	6,000	3,420	6,000	5,000	
101-41930-460	Janitorial Services	6,772	8,000	7,291	8,000	7,433	8,000	8,500	
	Total	68,445	59,200	64,118	65,380	65,392	69,519	82,540	18.73%
Police									
	Payroll Related (Retirements)	529	529	612	529	612	650	643	-1.01%
101-42110-321	Telephone, Cells & Radios	2,141	3,000	2,254	3,000	2,302	3,000	3,000	
101-42110-361	General Liability Ins	3,868	-	4,472	1,000	926	1,500	1,467	
101-42110-430	Miscellaneous	1	-	-	-	1,079	-	-	
101-42110-440	Other Contractual Services	1,933,214	2,040,000	2,030,008	2,142,000	2,066,410	2,123,000	2,171,020	
	Total	1,939,753	2,043,529	2,037,346	2,146,529	2,071,329	2,128,150	2,176,130	2.25%
Emergency Preparedness									
101-42115-101	F T Empl Regular	22,183	25,682	22,319	27,739	24,652	29,750	30,646	
101-42115-101	Paid Leave Law	-	-	-	-	-	-	135	
101-42115-113	Vacation Pay	872	-	1,207	-	1,651	-	-	
101-42115-114	Holiday Pay	1,088	-	1,387	-	1,459	-	-	
101-42115-115	Sick Pay	554	-	792	-	487	-	-	
101-42115-121	PERA	1,852	1,926	1,928	2,080	2,119	2,231	2,298	
101-42115-122	FICA	1,707	1,965	1,776	2,122	2,007	2,276	2,344	
101-42115-131	Employer Paid Health	5,460	5,670	5,670	6,090	5,880	6,090	6,300	
101-42115-133	Employer Paid Dental	185	185	215	185	214	221	225	
101-42115-134	Employer Paid Life	14	4	14	4	21	22	21	
101-42115-135	Employer Health Care Saving Pl	420	420	420	420	420	420	420	
101-42115-137	LTD	113	47	126	51	138	53	162	
101-42115-151	Worker s Comp Insurance Prem	410	440	486	506	449	521	271	
	Payroll Related	34,858	36,340	36,340	39,197	39,497	41,584	42,824	2.98%
101-42115-202	Duplicating and copying supply	-	100	-	100	-	100	120	
101-42115-210	Operating Supplies	1,244	1,500	81	1,650	220	1,650	1,770	
101-42115-212	Motor Fuels	434	540	237	540	320	420	420	
101-42115-220	Equip. Parts, Repair/Maintenance Supply	-	300	-	300	-	4,500	400	
101-42115-321	Telephone, Cells & Radios	1,189	1,340	1,207	1,810	1,586	1,920	1,860	
101-42115-329	Sirens/Phone Lines	3,140	2,700	7,239	2,800	3,419	3,420	3,420	
101-42115-361	General Liability Ins	683	800	830	912	845	939	919	
101-42115-381	Electric Utilities	611	600	601	600	749	600	600	
101-42115-430	Miscellaneous	25	200	33	200	99	220	340	
101-42115-433	Dues & Subscriptions	200	200	212	200	200	200	240	
101-42115-434	Conference & Training	771	1,600	745	1,600	730	1,600	1,600	
101-42115-440	Other Contractual Services	3,300	3,500	3,300	3,500	3,300	3,600	3,700	
	Total Emergency Preparedness	46,455	49,720	50,825	53,409	50,965	60,753	58,213	-4.18%

		2022	2023	2023	2024	2024	2025	2026	%
Account Number	Description	Actual	Budget	Actual	Budget	Actual	Budget	Budget	Change
Planning & Inspections									
101-42400-101	F T Empl Regular	172,352	224,063	183,219	241,987	195,385	253,950	336,577	
101-42400-101	Paid Leave Law	-	-	-	-	-	-	1,153	
101-42400-102	F T Empl Overtime	-	1,000	97	1,000	110	1,000	500	
101-42400-112	Comp Time Pay	648	-	517	-	1,015	-	-	
101-42400-113	Vacation Pay	22,310	-	9,856	-	11,546	-	-	
101-42400-114	Holiday Pay	9,751	-	11,572	-	12,507	-	-	
101-42400-115	Sick Pay	7,081	-	15,493	-	12,162	-	-	
101-42400-121	PERA	16,099	16,880	16,564	18,224	17,421	19,121	25,281	
101-42400-122	FICA	14,882	17,217	15,399	18,588	16,001	19,504	25,786	
101-42400-131	Employer Paid Health	28,248	29,205	29,205	38,610	36,413	41,760	58,050	
101-42400-133	Employer Paid Dental	1,268	1,270	1,470	1,270	1,355	1,514	2,027	
101-42400-134	Employer Paid Life	97	30	98	30	136	151	193	
101-42400-135	Employer Health Care Savings PI	2,875	2,880	2,880	2,880	2,655	2,880	3,780	
101-42400-137	LTD	982	1,020	1,074	1,102	1,112	1,115	1,784	
101-42400-140	Unemployment Comp	803	-	-	-	-	-	-	
101-42400-151	Worker s Comp Ins Prem	1,841	1,970	2,176	2,263	2,008	2,331	1,213	
	Payroll Related	279,237	295,535	289,620	325,954	309,826	343,327	456,344	32.92%
101-42400-200	Office Supplies	136	200	30	200	67	200	200	
101-42400-202	Duplicating and copying supply	1,345	3,000	1,118	3,000	1,710	2,000	2,000	
101-42000-205	Computer Hardware/Software	1,995	2,000	7,126	2,000	2,663	3,000	3,000	
101-42400-210	Operating Supplies	-	200	-	200	41	200	200	
101-42400-212	Motor Fuels	440	1,000	236	1,000	320	750	600	
101-42400-218	Clothing and Uniforms	75	300	75	300	131	150	150	
101-42400-300	Professional Svcs	8,664	20,000	30,441	20,000	34,648	35,000	35,000	
101-42400-300	2050 Comp Plan Phase 1 Work	-	-	-	-	-	-	16,000	
101-42400-305	Medical Services	-	100	-	100	-	100	100	
101-42400-308	Building Inspection Fees	214,567	175,000	347,108	175,000	205,131	175,000	175,000	
101-42400-321	Telephone, Cells & Radios	551	720	557	720	691	720	720	
101-42400-322	Postage	656	900	842	900	854	900	900	
101-42400-331	Use of personal auto	-	100	-	100	-	100	100	
101-42400-351	Legal Notices Publishing	162	500	765	500	1,337	1,000	1,500	
101-42400-361	General Liability Ins	3,142	2,200	2,283	2,508	2,321	2,583	2,527	
101-42400-431	Meeting Expense	70	500	120	500	119	500	300	
101-42400-433	Dues and Subscriptions	-	120	-	120	-	-	-	
101-42400-434	Conference & Training	390	2,000	410	2,000	357	1,000	750	
101-42400-440	Other Contractual - TV Planning Commish	-	6,900	540	2,000	2,381	3,500	3,000	
	Total	511,430	511,275	681,271	537,102	562,597	570,030	698,391	22.52%

		2022	2023	2023	2024	2024	2025	2026	%
Account Number	Description	Actual	Budget	Actual	Budget	Actual	Budget	Budget	Change
Streets									
101-43100-101	F T Empl Regular	167,660	297,596	226,084	385,945	277,672	411,418	428,042	
101-43100-101	Paid Leave Law	-	-	-	-	-	-	1,983	
101-43100-102	F T Empl Overtime	11,412	12,000	11,116	13,500	6,695	13,500	13,500	
101-43100-103	Part-Time Employees	9,063	-	5,211	-	6,458	9,050	9,060	
101-43100-112	Comp Time Pay	6,967	-	9,749	-	16,223	-	-	
101-43100-113	Vacation Pay	17,065	-	9,726	-	9,817	-	-	
101-43100-114	Holiday Pay	9,285	-	13,364	-	17,971	-	-	
101-43100-115	Sick Pay	9,511	-	8,688	-	16,020	-	-	
101-43100-116	Severance Pay	4,376	-	-	-	-	-	-	
101-43100-121	PERA	16,661	23,220	20,799	29,958	25,878	31,869	33,116	
101-43100-122	FICA	16,949	23,684	21,046	30,558	26,933	33,199	34,471	
101-43100-131	Employer Paid Health	34,672	57,060	36,619	59,430	50,680	62,940	65,100	
101-43100-133	Employer Paid Dental	1,565	2,768	2,324	3,112	2,653	3,679	3,109	
101-43100-134	Employer Paid Life	241	52	283	60	400	306	297	
101-43100-135	Employer Health Care Saving Pl	3,506	5,040	3,465	5,820	4,017	5,820	5,820	
101-43100-136	Post Retirement Health/Dental	16,856	21,631	27,709	21,631	18,800	20,400	21,043	
101-43100-137	LTD	824	1,467	1,214	1,694	1,580	1,744	2,269	
101-43100-151	Worker s Comp Insurance Prem	24,220	30,000	33,144	34,468	30,578	35,530	24,034	
	Payroll Related	350,833	474,518	430,541	586,175	512,375	629,454	641,842	1.97%
Streets									
101-43100-200	Office Supplies	-	50	23	50	35	50	50	
101-43100-202	Duplicating and copying supply	107	200	34	200	48	200	200	
101-43100-205	Computer Hardware/Software	2,893	3,500	4,141	4,500	5,388	4,500	6,000	
101-43100-210	Operating Supplies	2,178	12,000	7,128	5,000	3,439	8,000	8,000	
101-43100-212	Motor Fuels	30,847	35,000	28,914	38,000	21,877	35,000	32,000	
101-43100-218	Clothing and Uniforms	3,231	3,500	4,003	4,000	4,081	6,000	6,000	
101-43100-220	Equip. Parts, Repair/Maint Supply	25,626	25,000	27,120	40,000	32,113	40,000	40,000	
101-43100-224	Street Maint Materials	120,322	85,000	88,757	145,000	92,704	120,000	105,000	
101-43100-226	Sign Repair Materials	11,158	15,000	10,236	15,000	9,409	15,000	15,000	
101-43100-300	Professional Srvs	39,851	20,000	34,646	20,000	52,847	35,000	40,000	
101-43100-305	Medical Services	2,072	1,400	129	1,400	1,314	1,400	1,500	
101-43100-321	Telephone, Cells & Radios	5,845	7,000	6,930	7,000	7,779	7,000	9,000	
101-43100-322	Postage	47	100	6	100	5	100	100	
101-43100-328	Employment Advertising	-	200	-	200	-	200	200	
101-43100-361	General Liability Ins	8,824	13,000	14,490	14,820	14,058	15,265	14,933	
101-43100-381	Electric Utilities	83,799	70,000	80,917	85,000	74,184	85,000	85,000	
101-43100-383	Gas Utilities	3,918	3,000	3,177	4,500	3,054	4,500	4,500	
101-43100-384	Refuse/Garbage Disposal	859	1,000	1,585	1,200	1,309	1,600	1,600	
101-43100-400	Buildings Repairs & Maintenance	7,964	24,000	9,232	8,000	5,032	10,000	10,000	
101-43100-404	Machinery/Equip Repairs/Maint	96,872	30,000	121,303	55,000	61,423	105,000	65,000	
101-43100-430	Miscellaneous	397	300	176	300	160	300	300	
101-43100-433	Dues and Subscriptions	1,024	250	2,765	3,000	3,419	3,000	4,000	
101-43100-434	Conference & Training	5,703	4,000	5,509	6,000	1,773	6,000	6,000	
101-43100-438	Licenses and Taxes	2,330	400	2,860	3,000	359	3,000	3,000	
101-43100-440	Infrastruct. Repairs/Contractual Serv.	89,218	135,000	108,131	100,000	98,193	100,000	110,000	
101-43100-455	Permits	-	260	-	260	-	260	260	
101-43100-460	Janitorial Services	1,073	1,800	1,529	1,800	1,430	1,800	2,000	
	Total	896,991	965,478	994,282	1,149,505	1,007,808	1,237,629	1,211,485	-2.11%

		2022	2023	2023	2024	2024	2025	2026	%
Account Number	Description	Actual	Budget	Actual	Budget	Actual	Budget	Budget	Change
Parks & Cemetery									
101-45200-101	F T Empl Regular	140,911	210,454	171,847	262,860	212,550	308,132	321,016	
101-45200-101	Paid Leave Law	-	-	-	-	-	-	1,784	
101-45200-102	F T Empl Overtime	6,955	7,000	9,077	12,000	9,483	10,000	10,000	
101-45200-103	Part-Time EE	32,359	31,000	37,520	32,000	37,322	31,000	37,338	
101-45200-112	Comp Time Pay	11,585	-	18,065	-	17,175	-	-	
101-45200-113	Vacation Pay	8,612	-	7,650	-	6,617	-	-	
101-45200-114	Holiday Pay	7,972	-	10,860	-	13,513	-	-	
101-45200-115	Sick Pay	5,715	-	8,386	-	8,886	-	-	
101-45200-116	Severance Pay	4,847	-	-	-	-	-	-	
101-45200-121	PERA	13,829	17,809	16,916	22,565	20,064	23,860	24,826	
101-45200-122	FICA	18,445	20,919	22,316	25,770	24,691	29,539	31,010	
101-45200-131	Employer Paid Health	13,576	32,160	17,350	41,010	24,945	44,520	45,900	
101-45200-133	Employer Paid Dental	602	1,693	738	1,879	1,305	2,233	2,278	
101-45200-134	Employer Paid Life	215	40	246	44	276	224	217	
101-45200-135	Employer Health Care Saving Pl	2,974	3,840	3,765	4,260	3,705	4,260	4,260	
101-45200-137	LTD	792	1,114	976	1,250	1,111	1,287	1,701	
101-45200-151	Worker s Comp Insurance Prem	12,594	15,000	16,572	17,234	15,289	17,745	12,003	
	Payroll Related	281,983	341,029	342,284	420,871	396,932	472,799	492,332	4.13%
Parks & Cemetery									
101-45200-200	Office Supplies	14	200	47	200	28	200	200	
101-45200-202	Duplicating and copying supply	319	200	226	400	351	400	400	
101-45200-205	Computer Hardware/Software	2,893	2,550	2,337	3,000	3,427	3,000	3,000	
101-45200-210	Operating Supplies	11,544	15,000	13,181	15,000	10,600	15,000	15,000	
101-45200-212	Motor Fuels	22,267	15,000	19,592	25,000	16,131	23,000	20,000	
101-45200-218	Clothing and Uniforms	5,051	4,000	4,309	6,000	4,327	6,000	6,000	
101-45200-220	Equip. Parts, Repair/Maintenance Supply	27,975	20,000	33,676	42,000	57,234	35,000	40,000	
101-45200-232	Landscape Material	23,698	20,000	18,684	25,000	9,117	25,000	20,000	
101-45200-300	Professional Srvs & Engineering	9,832	-	8,525	-	19,795	5,000	5,000	
101-45200-305	Medical Services	708	700	125	700	440	700	700	
101-45200-321	Telephone, Cells & Radios	3,532	3,000	3,366	3,500	2,819	3,500	3,500	
101-45200-322	Postage	29	100	16	100	48	100	100	
101-45200-328	Employment Advertising	300	1,500	-	1,500	-	500	500	
101-45200-351	Legal Notices Publishing	-	100	-	100	66	100	100	
101-45200-361	General Liability Ins	5,868	5,200	6,396	5,928	5,490	6,106	5,973	
101-45200-381	Electric Utilities	4,798	3,000	2,464	5,000	1,722	5,000	4,000	
101-45200-383	Gas Utilities	8,391	7,000	9,809	8,000	6,695	10,000	10,000	
101-45200-384	Refuse/Garbage Disposal	2,076	1,800	2,628	6,000	2,639	5,000	5,000	
101-45200-400	Buildings Repairs & Maintenance	7,704	5,000	14,073	10,000	9,882	10,000	10,000	
101-45200-404	Machinery/Equip Repairs/Maint	34,161	22,000	48,893	25,000	15,714	30,000	30,000	
101-45200-410	Rentals (GENERAL)	8,179	10,000	8,840	10,000	18,726	13,000	13,000	
101-45200-431	Meeting Expense	124	500	148	500	161	500	500	
101-45200-433	Dues and Subscriptions	77	300	92	300	1,240	300	300	
101-45200-434	Conference & Training	4,826	3,000	1,980	5,000	1,676	5,000	5,000	
101-45200-438	Licenses and Taxes	460	600	238	600	680	600	600	
101-45200-440	Infrastruct. Repairs/Contractual Serv.	28,561	35,000	42,994	35,000	56,220	45,000	50,000	
101-45200-460	Janitorial Services	1,073	-	1,529	1,500	1,430	1,600	1,600	
101-45200-533	City Tree Removal	96,714	60,000	138,927	125,000	125,348	175,000	200,000	
	Total	593,157	576,779	725,379	781,199	768,938	897,405	942,805	5.06%
Fire Protection & Other Transfers - Miscellaneous									
101-49300-700	Fire Protection Services Transfer	477,945	649,071	649,071	750,172	750,172	692,242	741,036	
101-49300-700	Transfers-Liquor (+30K MSA END IN 24)	280,000	330,000	330,000	300,000	300,000	-	-	
101-49840-300	Professional Srvs - LMCC TV - ends '23	23,328	42,000	18,945	-	-	-	-	
101-49999-140	Contingency	-	3,000	-	-	-	-	-	
101-49999-300	Professional Srvs (Labor Attorney)	15,953	1,000	3,693	5,000	8,852	6,000	12,000	
101-49999-430	Miscellaneous (Abatement/Trans)	1,280	3,000	1,793	3,000	595	3,000	3,000	
	Total	798,506	1,028,071	1,003,502	1,058,172	1,059,619	701,242	756,036	7.81%
TOTAL EXPENDITURES		5,964,160	6,399,501	6,845,110	7,113,579	6,969,146	6,910,382	7,223,908	4.54%

		2022	2023	2023	2024	2024	2025	2026	Percentage
Account Number	Description	Actual	Budget	Actual	Budget	Actual	Budget	Proposed	Change
AREA FIRE SERVICES									
222-42260-31010	Current Ad Val Taxes Relief	79,115	82,839	82,839	86,571	86,571	91,102	95,696	
222-42260-31015	Ad Valorem Taxes Rent	160,000	-	-	-	-			
222-42260-32215	Fire Permits	150	-	120	-	242			
222-42260-33160	Grants from other Govt. Units	3,750	-	3,750	-	3,750			
222-42260-33400	State Grants and Aids	144,728	132,521	189,553	135,834	208,853	167,860	185,525	
222-42260-34202	Fire Protection Svc Contracts	533,700	548,325	548,325	633,807	633,807	590,703	630,446	
222-42260-36200	Miscellaneous Revenues	1,882	-	1,418	-	1,091	-		
222-42260-36210	Interest Earnings	3,128	-	13,520	-	17,798	-		
222-42260-36230	Contributions and Donations	21,383	-	52,915	-	29,720	-		
222-42260-36240	Refunds and Reimbursements	6,239	-	3,698	-	3,019	-		
222-42260-39101	Sales of General Fixed Assets	3,000	-	25,022	-	-	-		
222-42260-39203	Transfer from Other Fund	477,946	649,071	649,071	750,172	750,172	692,242	741,036	
	TOTAL REVENUES	1,435,021	1,412,756	1,570,231	1,606,384	1,735,023	1,541,907	1,652,703	7.19%
AREA FIRE SERVICES									
222-42260-101	F T Empl Regular	157,745	196,981	157,956	200,725	176,164	224,396	277,548	
222-42260-101	Paid Leave Law	-	-	-	-	-	-	2,863	
222-42260-102	F T Empl Overtime	389	-	601	-	732	-		
222-42260-113	Vacation Pay	17,416	-	20,820	-	24,486	-		
222-42260-114	Holiday Pay	8,226	-	9,987	-	11,083	-		
222-42260-115	Sick Pay	4,816	-	5,139	-	1,341	-		
222-42260-116	Staff Contingency	-	50,400	-	55,951	-	-		
222-42260-121	PERA	26,749	26,823	27,297	27,875	29,975	31,509	40,671	
222-42260-122	FICA	21,406	24,527	23,393	30,172	25,413	31,655	34,239	
222-42260-124	Fire Pens Contrib	140,000	144,900	144,900	152,145	152,145	159,800	167,800	
222-42260-124	2% Fire State Aid flow through	136,848	132,521	159,771	135,834	182,007	167,860	185,525	
222-42260-131	Employer Paid Health	18,750	24,450	15,300	30,900	16,200	30,600	40,800	
222-42260-133	Employer Paid Dental	1,014	1,147	613	1,191	612	1,262	1,570	
222-42260-134	Employer Paid Life	82	27	82	28	122	126	153	
222-42260-135	Health Care Saving Pl	2,400	2,600	2,400	2,700	2,400	2,400	3,000	
222-42260-137	LTD	882	1,034	949	1,054	1,037	1,133	1,492	
222-42260-140	Unemployment Compensation	93	-	404	-	311	-	-	
222-42260-151	Worker s Comp Insurance Prem	38,753	45,000	49,716	51,703	45,868	53,253	42,630	
222-42260-170	Fire Chief-Officer Pay	37,270	39,700	43,550	43,900	45,650	52,900	55,800	
222-42260-175	Fire Duty-Officer Pay	23,725	-	23,870	-	24,437	-	-	
222-42260-180	Fire-Drill Pay	13,560	20,800	15,940	22,880	19,552	24,960	26,936	
222-42260-185	Maintenance Pay	14,746	22,680	18,093	24,360	14,122	25,620	25,344	
222-42260-190	Fire-Monthly Salaries	107,004	169,820	118,366	193,800	126,849	202,560	219,700	
	Total Payroll Related	771,874	903,410	839,147	975,218	900,506	1,010,035	1,126,071	11.49%
222-42260-200	Office Supplies	2,148	1,500	1,092	1,600	731	1,600	1,600	
222-42260-202	Duplicating and copying supply	711	1,200	1,119	1,200	733	1,200	1,500	
222-42260-205	Computer Hardware/Software	4,486	1,500	2,409	3,000	8,524	1,800	2,400	
222-42260-208	Instructional Supplies	114	900	6,558	900	1,037	1,200	1,200	
222-42260-210	Operating Supplies	23,407	22,000	23,098	26,000	34,832	26,400	27,000	
222-42260-212	Motor Fuels	10,986	9,000	10,758	10,000	10,415	10,560	10,560	
222-42260-216	Cleaning Supplies	734	720	250	720	592	900	900	
222-42260-217	Fire Prevention Supplies	1,996	1,920	2,667	1,920	3,197	2,400	2,400	
222-42260-219	Safety supplies	14,181	28,480	4,014	92,860	83,458	30,000	31,200	
222-42260-300	Professional Srvs	-	3,000	1,750	3,400	10,125	10,600	7,737	
222-42260-301	Auditing and Acct g Services	5,025	5,100	5,371	5,100	5,211	6,000	6,200	
222-42260-305	Medical Services	6,993	5,400	7,483	5,400	10,581	6,200	6,200	
222-42260-307	Admin/Finance/Computer Chgs	16,171	16,656	16,656	18,322	18,322	19,238	20,392	
222-42260-308	Building Inspection Fees	-	4,000	-	5,000	-	2,400	2,400	
222-42260-315	Service Charges	-	1,600	-	1,600	95	1,600	1,600	
222-42260-321	Telephone, Cells, & Radios	33,533	34,600	32,431	42,600	43,840	43,600	44,400	
222-42260-322	Postage	332	600	427	600	341	600	600	
222-42260-325	Pagers-Fire Dept.	12,067	5,400	5,644	5,400	6,150	5,400	5,400	
222-42260-331	Use of personal auto	-	600	-	600	46	600	600	

		2022	2023	2023	2024	2024	2025	2026	Percentage
Account Number	Description	Actual	Budget	Actual	Budget	Actual	Budget	Proposed	Change
222-42260-361	General Liability Ins	13,673	14,500	15,047	16,596	15,370	17,094	18,663	
222-42260-381	Electric Utilities	19,666	17,400	20,360	19,200	15,928	19,200	19,200	
222-42260-383	Gas Utilities	11,842	10,200	11,300	14,400	7,886	12,600	12,960	
222-42260-384	Refuse/Garbage Disposal	1,426	1,500	1,252	1,800	1,278	1,980	1,800	
222-42260-401	Building Repairs	1,635	6,000	15,909	7,000	2,943	7,000	7,500	
222-42260-402	Building Maintenance	6,340	6,000	15,491	7,000	12,005	7,000	7,500	
222-42260-409	Other Equipment Repair	15,963	24,000	20,727	24,000	29,807	24,000	24,800	
222-42260-412	Building Rentals	282,940	-	-	-	-	-	-	
222-42260-430	Miscellaneous	894	1,200	1,151	1,200	834	1,200	1,200	
222-42260-431	Meeting Expense	192	400	130	400	225	400	400	
222-42260-433	Dues and Subscriptions	4,070	4,920	4,500	5,040	4,052	11,000	11,520	
222-42260-434	Conference & Training	22,918	19,200	28,253	19,200	21,108	19,800	19,800	
222-42260-438	Licenses and Taxes	-	-	10	-	285	-	300	
222-42260-440	Other Contractual Services	23,135	12,600	14,845	13,200	13,720	13,800	13,800	
222-42260-460	Janitorial Services	4,239	4,200	3,926	4,200	4,002	4,500	4,500	
222-42260-500	Capital Outlay FA	113,384	675,554	810,651	82,208	103,347	-	-	
222-42260-525	Other Capital Improvements	-	35,100	-	-	-	14,000	16,000	
222-42260-590	Facility Replacement Reserve	-	20,000	-	-	-	20,000	-	
222-42260-600	Debt Srv Principal	115,000	170,000	170,000	175,000	175,000	175,000	185,000	
222-42260-611	Bond Interest	20,650	17,800	17,800	14,350	14,350	10,850	7,250	
222-42260-620	Fiscal Agent s Fees	175	150	400	150	510	150	150	
	TOTAL EXPENDITURES	1,562,900	2,088,310	2,112,626	1,606,384	1,561,386	1,541,907	1,652,703	7.19%
			Excl. Capital						
	CHANGE IN FUND BALANCE	(127,879)	(675,554)	(542,395)	-	173,637	-	-	
BEGINNING FUND BALANCE		1,070,927	943,048	943,048	400,653	400,653	400,653	574,290	
INCREASE / (DECREASE) IN FUND BALANCE		(127,879)	(675,554)	(542,395)	-	173,637	-	-	
ENDING FUND BALANCE		943,048	267,494	400,653	400,653	574,290	400,653	574,290	

2026
BUDGET RECAP

OPERATING COSTS	1,090,978
CAPITAL OUTLAY	208,400
FIREMAN'S RELIEF PENSION	<u>167,800</u>
TOTAL 2026 FIRE COSTS	<u>1,467,178</u>

2026 OPERATING COST BREAKDOWN FOR EACH CONTRACTING CITY

MINNETRISTA	1,467,178	x	27.40%	402,007
SHOREWOOD	1,467,178	x	2.30%	33,745
SPRING PARK	1,467,178	x	13.27%	194,695
MOUND	1,467,178	x	<u>57.03%</u>	<u>836,732</u>
TOTAL			<u>100.00%</u>	<u>1,467,178</u>

	2026 BUDGET BREAKDOWN							
	DEPT BUDGET	RELIEF ASSN CONT	CAPITAL AND RESERVES	BUILDING PAYMENT	FUND BALANCE CREDIT	2026 COST	2025 COST	2024 COST
MINNETRISTA	298,928	45,977	57,102	0	0	402,007	376,764	403,225
SHOREWOOD	25,092	3,859	4,793	0	0	33,745	29,817	32,646
SPRING PARK	144,773	22,267	27,655	0	0	194,695	184,122	197,936
MOUND	<u>622,185</u>	<u>95,696</u>	<u>118,851</u>	<u>0</u>	<u>0</u>	<u>836,732</u>	<u>783,344</u>	<u>836,743</u>
	<u>1,090,978</u>	<u>167,800</u>	<u>208,400</u>	<u>0</u>	<u>0</u>	<u>1,467,178</u>	<u>1,374,047</u>	<u>1,470,550</u>

AREA FIRE SERVICE FUND

	<u>2026</u>	<u>2025</u>	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
MINNETRISTA	402,007	376,764	403,225	348,224	340,207	322,204	317,662
SHOREWOOD	33,745	29,817	32,646	27,653	27,267	24,560	25,029
SPRING PARK	194,695	184,122	197,936	172,448	168,477	164,749	158,831
MOUND	<u>836,732</u>	<u>783,344</u>	<u>836,743</u>	<u>731,910</u>	<u>715,059</u>	<u>704,349</u>	<u>684,669</u>
Total	<u>1,467,178</u>	<u>1,374,047</u>	<u>1,470,550</u>	<u>1,280,235</u>	<u>1,251,010</u>	<u>1,215,862</u>	<u>1,186,191</u>
Percent Increase	6.78%	-6.56%	14.87%	2.34%	2.89%	2.50%	

		2022	2023	2023	2024	2024	2025	2026	Percentage
Account Number	Description	Actual	Budget	Actual	Budget	Actual	Budget	Proposed	Change
Commons Docks									
281-45210-34725	Dock Permits	182,025	180,000	181,015	202,000	205,155	226,860	226,860	
281-45210-34745	Wait List Fee	4,859	4,800	4,920	7,400	6,780	8,685	8,685	
281-45210-36200	Miscellaneous Revenues	100	-	133	-	111	-	-	
281-45210-33400	EAB Tree Removal Grant	-	-	-	-	9,891		-	
281-45210-36210	Interest Earnings	4,319	-	15,800	-	16,008	-	-	
	TOTAL REVENUES	191,303	184,800	201,868	209,400	237,945	235,545	235,545	0.00%
Commons Docks									
281-45210-101	F T Empl Regular	45,000	55,000	55,000	60,000	60,000	63,600	69,000	
281-45210-103	Part-Time Empl Inspector/Parks	21,440	31,448	26,473	36,028	31,534	35,570	37,570	
281-45210-151	Worker s Comp Insurance Prem		75	83	86	76	89	60	
	Payroll Related	66,440	86,523	81,556	96,114	91,610	99,259	106,630	7.43%
281-45210-200	Office Supplies	33	100	-	100	-	100	100	
281-45210-202	Duplicating and copying supply	279	200	252	300	393	300	300	
281-45210-210	Operating Supplies	2,292	2,500	-	3,500	127	3,500	1,000	
281-45210-212	Motor Fuels	1,000	1,000	1,000	3,125	1,250	1,500	1,250	
281-45210-220	Equip. Parts, Repair/Maintenance Supply	8,578	2,000	1,821	2,500	214	2,500	500	
281-45210-300	Professional Svcs	-	-	5,411	-	3,731	2,500	1,500	
281-45210-301	Auditing and Acct Services	1,256	1,300	1,369	1,300	1,329	1,400	1,500	
281-45210-307	Admin/Finance/Computer Chgs	8,961	9,230	9,230	10,153	10,153	10,660	11,300	
281-45210-315	Service Charges	-	400	-	200	13	200	100	
281-45210-322	Postage	339	500	414	500	432	500	500	
281-45210-331	Use of personal auto	215	300	211	300	190	300	250	
281-45210-351	Legal Notices Publishing	50	500	-	100	-	100	50	
281-45210-361	General Liability Ins	2,301	1,000	1,037	2,665	2,161	1,500	1,467	
281-45210-381	Electric Utilities	375	500	650	625	650	625	625	
281-45210-383	Gas Utilities	563	900	500	1,000	750	750	750	
281-45210-384	Refuse/Garbage Disposal	225	500	500	750	500	750	750	
281-45210-400	Repairs & Maintenance-Dock Rehab	625	10,000	11,438	10,000	7,389	12,000	8,000	
281-45210-404	Machinery/Equip Repairs/Maint-Stairways	1,438	1,500	1,500	6,125	1,600	5,225	10,000	
281-45210-433	Conference, Training, Dues, Subs. & Misc	476	1,290	476	505	735	505	500	
281-45210-439	LMCD	5,908	6,000	5,908	6,000	5,908	6,000	6,000	
281-45210-440	Other Contractual Services - In & Out	27,000	18,000	19,720	22,000	19,676	30,000	32,000	
281-45210-500	Capital Outlay	-	30,000	34,200	35,000	22,994	35,000	35,000	
281-45210-533	City Tree Removal	6,240	5,000	61,325	60,000	49,410	80,000	50,000	
	TOTAL EXPENDITURES	134,594	179,243	238,518	262,862	221,215	295,174	270,071	-8.50%
	CHANGE IN FUND BALANCE	56,709	5,557	(36,650)	(53,462)	16,730	(59,629)	(34,526)	
BEGINNING FUND BALANCE		341,932	398,641	398,641	361,991	361,991	378,721	319,092	
INCREASE / (DECREASE) IN FUND BALANCE		56,709	5,557	(36,650)	(53,462)	16,730	(59,629)	(34,526)	
ENDING FUND BALANCE		398,641	404,198	361,991	308,529	378,721	319,092	284,566	

		2022	2023	2023	2024	2024	2025	2026	Percentage
Account Number	Description	Actual	Budget	Actual	Budget	Actual	Budget	Proposed	Change
Harbor/Transit District/HRA									
285-46300-31010	Current Ad Valorem Taxes - HRA Levy	72,405	71,150	71,150	68,550	68,550	67,300	66,200	
285-46300-34737	Lost Lake Slip Revenues	92,050	85,100	90,650	85,100	90,650	85,100	94,600	
285-46300-39210	Interest Earnings	4,424	-	12,294	-	14,575	-	-	
285-46300-36240	Refunds and Reimbursements	-	-	529	-	315	-	-	
	TOTAL REVENUES	168,879	156,250	174,623	153,650	174,090	152,400	160,800	5.51%
Harbor/Transit District/HRA									
285-46388-103	Part-Time Employee	-	-	-	-	-	5,000	3,000	
285-46388-210	Operating Supplies	828	1,500	1,208	1,000	1,947	2,000	2,500	
285-46388-300	Professional Svcs	7,910	-	3,303	7,000	2,485	7,000	4,500	
285-46388-301	Auditing and Acctg Services	838	880	927	880	899	951	1,000	
285-46388-307	Admin/Finance/Computer Chgs	4,017	4,138	4,138	4,552	4,552	4,780	5,067	
285-46388-361	General Liability Ins	8,256	6,000	7,226	6,840	6,335	7,045	6,892	
285-46388-381	Electric Utilities	25,398	19,000	24,634	26,000	20,014	26,000	26,000	
285-46388-400	Repairs & Maintenance	64	5,500	58	5,500	4,559	5,500	10,000	
285-46388-430	Miscellaneous (LMCD)	1,784	3,000	1,826	1,800	1,688	1,800	1,800	
285-46388-440	Other Contractual Services	16,304	8,000	31,256	20,000	24,666	25,000	27,000	
285-46388-500	Transit Center Parking Lot Repair	-	-	-	-	175,822	-	-	
	TOTAL EXPENDITURES	65,399	48,018	74,576	73,572	242,967	85,076	87,759	3.15%
	CHANGE IN FUND BALANCE	103,480	108,232	100,047	80,078	(68,877)	67,324	73,041	
BEGINNING FUND BALANCE		193,931	297,411	297,411	397,458	397,458	328,581	395,905	
INCREASE / (DECREASE) IN FUND BALANCE		103,480	108,232	100,047	80,078	(68,877)	67,324	73,041	
ENDING FUND BALANCE		297,411	405,643	397,458	477,536	328,581	395,905	468,946	

		2022	2023	2023	2024	2024	2025	2026	Percentage
Account Number	Description	Actual	Budget	Actual	Budget	Actual	Budget	Proposed	of Op Rev
Liquor Store									
	TOTAL NONOPERATING REVENUES	7,928	-	30,891	-	39,677	-	-	
	TOTAL SALES (OP REVENUE)	3,820,757	3,780,000	3,857,129	3,850,000	3,881,104	3,930,000	3,600,000	
	TOTAL COST OF SALES	2,721,381	2,797,200	2,757,972	2,810,500	2,705,563	2,829,600	2,592,000	
	GROSS PROFIT	1,099,376	982,800	1,099,157	1,039,500	1,175,541	1,100,400	1,008,000	72.00%
	GROSS PROFIT - %	28.77%	26.00%	28.50%	27.00%	30.29%	28.00%	28.00%	
Liquor Store									
609-49750-101	F T Empl Regular	99,458	102,584	73,313	107,873	137,757	192,277	194,155	
609-49750-103	Part-Time Employees	155,089	206,426	185,385	209,842	157,240	165,500	166,000	
609-49750-113	Vacation Pay	6,336	-	13,732	-	18,280	-	-	
609-49750-114	Holiday Pay	3,998	-	5,586	-	8,203	-	-	
609-49750-115	Sick Pay	522	-	877	-	8,343	-	-	
609-49750-116	Severance Pay	4,178	-	-	-	-	-	-	
609-49750-121	PERA	19,176	22,529	20,002	23,829	23,561	26,833	26,894	
609-49750-122	FICA	18,889	22,980	19,827	24,305	22,615	27,370	27,432	
609-49750-131	Employer Paid Health	17,910	16,200	16,200	17,400	30,800	34,800	36,000	
609-49750-133	Employer Paid Dental	618	529	612	529	1,122	1,262	1,287	
609-49750-134	Employer Paid Life	48	12	42	12	112	126	122	
609-49750-135	Emp Health Care Saving Plan	1,400	1,200	1,200	1,200	2,200	2,400	2,400	
609-49750-137	LTD	461	493	447	517	736	911	1,002	
609-49750-140	Unemployment Comp	6,972	1,500	1,782	1,500	150	1,500	1,500	
609-49750-151	Workers Comp Insurance	10,657	12,000	13,257	13,787	12,231	15,166	10,259	
	Total Payroll Related	345,712	386,454	352,262	400,795	423,350	468,145	467,052	-0.23%
609-49750-200	Office Supplies	1,196	1,000	790	1,000	611	1,000	1,000	
609-49750-202	Duplicating and copying supply	1,225	1,200	1,125	1,200	1,722	1,200	1,500	
609-49750-205	Computer Hardware/Software	2,450	2,500	2,850	2,500	2,298	3,000	4,500	
609-49750-210	Operating Supplies	11,874	10,000	12,621	10,000	11,717	13,000	13,000	
609-49750-218	Clothing and Uniforms	1,407	1,000	1,038	1,500	355	1,500	1,500	
609-49750-300	Professional Svcs	1,501	-	200	-	2,378	1,500	1,500	
609-49750-301	Auditing and Acct g Services	6,804	7,000	7,372	7,000	7,153	7,700	8,000	
609-49750-305	Medical Services	1,840	1,000	1,475	1,000	421	1,600	1,600	
609-49750-307	Admin/Finance/Computer Chgs	34,814	35,858	35,858	45,444	45,444	47,716	50,579	
609-49750-315	Service Charges	440	2,000	440	500	653	1,400	900	
609-49750-321	Telephone, Cells & Radios	3,009	3,400	3,508	3,400	4,653	3,400	4,500	
609-49750-322	Postage	117	-	69	-	-	-	-	
609-49750-328	Employment Advertising	410	800	-	800	-	500	500	
609-49750-331	Use of personal auto	373	500	396	500	349	500	500	
609-49750-340	Advertising/Marketing	9,848	10,000	9,507	10,000	7,928	10,000	10,000	
609-49750-351	Legal Notices Publishing	107	200	-	200	153	200	200	
609-49750-361	General Liability Ins	21,649	19,000	19,717	21,660	21,660	23,826	22,426	
609-49750-381	Electric Utilities	21,432	20,000	21,774	23,000	17,902	23,000	22,000	
609-49750-382	Water Utilities	856	1,000	1,252	1,200	878	1,500	1,200	
609-49750-383	Gas Utilities	4,409	3,500	4,417	4,500	3,556	5,000	5,000	
609-49750-400	Building Repairs/Maintenance	15,070	15,000	8,218	15,000	7,464	15,000	15,000	
609-49750-405	Depreciation Expense	39,411	39,411	39,411	39,330	39,327	39,330	37,733	
609-49750-412	Building Rentals	19,020	14,000	17,726	20,000	22,469	23,000	24,000	
609-49750-431	Meeting Expense	249	500	486	500	226	500	500	
609-49750-433	Dues and Subscriptions	2,700	2,800	2,720	2,800	2,720	2,800	3,000	
609-49750-434	Conference & Training	600	1,400	1,380	1,400	1,688	1,600	1,700	
609-49750-440	Other Contractual Services	6,095	10,000	9,255	8,000	6,065	8,000	8,000	
609-49750-460	Janitorial Services	-	1,000	-	-	-	-	-	
609-49750-485	Credit Card Charges	133,988	98,280	154,870	105,000	98,134	105,000	100,000	
609-49750-700	Transfers to Water Fund	-	-	-	-	165,000	165,000	225,000	
609-49750-700	Transfers to Street Maintenance Fund	250,000	300,000	300,000	300,000	135,000	135,000	135,000	
609-49750-700	Transfers to Community Investment	-	-	-	60,000	60,000	60,000	-	
	TOTAL EXP BEFORE TRANSFERS	688,606	688,603	710,737	728,229	896,274	810,917	807,391	-0.43%

		2022	2023	2023	2024	2024	2025	2026	Percentage
Account Number	Description	Actual	Budget	Actual	Budget	Actual	Budget	Proposed	of Op Rev
Liquor Store									
	OPERATING INCOME/(LOSS)	410,770	293,997	388,420	311,271	279,267	289,483	200,609	
	CHANGE IN NET POSITION BEFORE TRANSFERS	418,698	293,997	419,311	311,271	318,944	289,483	200,609	
	CHANGE IN NET POSITION AFTER TRANSFERS	168,698	(6,003)	119,311	(48,729)	123,944	(70,517)	(159,391)	
	BEGINNING NET POSITION	1,995,636	2,164,334	2,164,334	2,283,645	2,283,645	2,407,589	2,337,072	
	INCREASE / (DECREASE) IN NET POSITION	168,698	(6,003)	119,311	(48,729)	123,944	(70,517)	(159,391)	
	ENDING NET POSITION	2,164,334	2,158,331	2,283,645	2,234,916	2,407,589	2,337,072	2,177,682	



Harbor
Wine & Spirits

HISTORY OF PERFORMANCE

YEAR	GP%	NET INCOME		SALES
		% BEFORE TRANSFERS	TRANSFERS	
2025	TBD	TBD	\$ 360,000	TBD
2024	30.29%	12.47%	\$ 360,000	\$3.9M
2023	28.50%	10.87%	\$ 300,000	\$3.8M
2022	28.77%	10.96%	\$ 250,000	\$3.8M
2021	28.85%	11.98%	\$ 200,000	\$3.8M
2020	28.08%	11.53%	\$ 175,000	\$3.8M
2019	26.60%	8.43%	\$ 175,000	\$3.1M
*2018	25.79%	6.60%	\$ 125,000	\$3.1M
2017	26.27%	7.54%	\$ 125,000	\$3.2M
2016	25.48%	6.77%	\$ 50,000	\$3.1M
2015	26.33%	7.86%	\$ 50,000	\$3.0M
2014	26.08%	7.55%	\$ 50,000	\$2.9M
2013	25.59%	7.04%	\$ 50,000	\$2.9M
2012	24.66%	6.32%	\$ 50,000	\$2.8M
2011	25.36%	4.03%	\$ -	\$2.7M
2010	26.30%	3.88%	\$ -	\$2.7M
2009	25.22%	3.35%	\$ -	\$2.7M
2008	24.27%	-1.92%	\$ -	\$2.7M
2007	26.55%	-2.16%	\$ -	\$2.5M
* BUILDING BOND PAID OFF				

		2022	2023	2023	2024	2024	2025	2026	Percentage
Account Number	Description	Actual	Budget	Actual	Budget	Actual	Budget	Proposed	Change
Water Utility									
601-49400-33100	Federal Grants and Aids	332,432	-	344,609	-		-	-	
601-49400-36240	Refunds and Reimbursements	14,268	-	4,902	-	8,047	-	-	
601-49400-37100	Water Sales	1,742,671	2,090,900	1,802,273	2,154,000	1,767,685	2,461,300	2,786,097	
601-49400-37101	Water Sales - Commercial	256,797	-	265,028	-	249,616	-	-	
601-49400-37144	Sales of Meters & Reader	8,140	-	15,620	-	5,484	-	-	
601-49400-37160	Water Penalty Charge	40,181	-	42,058	-	42,834	-	-	
601-49400-37170	State fee - Water	188	-	362	-		-	-	
601-49400-37185	Inspection Fees	585	-	350	-	210	-	-	
601-49400-37190	Connection Fees	12,218	-	11,518	-	13,850	-	-	
601-49400-37195	Watermain Assessment	-	-	60,000	-	4,000	-	-	
601-49400-39101	Sales of General Fixed Assets	799	-	26	-	1,382	-	-	
601-49400-38060	Franchise Fees	-	-	-	-	-	-	288,000	
601-49400-39203	Transfer from Liquor Fund		-		-		165,000	225,000	
	TOTAL REVENUES	2,408,279	2,090,900	2,546,746	2,154,000	2,093,108	2,626,300	3,299,097	25.62%
Water Utility									
601-49400-101	F T Empl Regular	123,047	171,546	136,813	232,776	177,525	247,144	257,340	
601-49400-101	Paid Leave Law	-	-	-	-	-	-	1,285	
601-49400-102	F T Empl Overtime	30,099	22,000	27,100	30,000	25,806	30,000	30,000	
601-49400-103	Part-Time Employees	2,659	6,500	1,620	6,500	2,835	4,000	4,680	
601-49400-112	Comp Time Pay	6,647	-	4,024	-	6,651	-	-	
601-49400-113	Vacation Pay	6,407	-	6,425	-	9,152	-	-	
601-49400-114	Holiday Pay	7,191	-	7,846	-	9,690	-	-	
601-49400-115	Sick Pay	21,038	-	5,386	-	8,159	-	-	
601-49400-116	Severance Pay	5,827	-	-	-	1,457	-	-	
601-49400-121	PERA	14,845	14,516	13,926	19,708	17,065	20,786	21,551	
601-49400-122	FICA	15,514	15,304	14,237	20,600	17,702	21,507	22,340	
601-49400-131	Employer Paid Health	31,880	29,190	21,862	32,610	24,736	38,100	41,700	
601-49400-133	Employer Paid Dental	1,362	1,217	1,341	1,455	1,539	1,727	1,761	
601-49400-134	Employer Paid Life	180	28	159	34	236	173	168	
601-49400-135	Employer Health Care Saving Pl	3,056	2,760	2,662	3,300	3,031	3,300	3,300	
601-49400-137	LTD	834	511	781	506	975	517	1,364	
601-49400-140	Unemployment Comp	318	-	1,618	-	-	-	-	
601-49400-151	Worker s Comp Insurance Prem	14,532	18,000	19,886	18,958	17,947	20,854	14,106	
	Total Payroll Related	285,436	281,572	265,686	366,447	324,506	388,108	399,594	2.96%
601-49400-200	Office Supplies	189	50	212	50	35	250	250	
601-49400-202	Duplicating and copying supply	344	100	248	400	382	500	500	
601-49400-205	Computer HW/Software/Scada	2,894	6,000	2,508	3,500	5,218	3,500	3,500	
601-49400-210	Operating Supplies	39,163	65,000	82,003	55,000	109,676	65,000	80,000	
601-49400-212	Motor Fuels	9,515	9,000	10,909	12,000	7,408	10,000	9,000	
601-49400-218	Clothing and Uniforms	2,417	3,000	3,586	3,000	3,415	5,000	5,000	
601-49400-220	Equip. Parts, Repair/Maint. Supply	16,076	15,000	18,826	15,000	16,948	22,000	23,000	
601-49400-227	Chemicals	6,486	8,000	9,149	12,000	9,660	15,000	15,000	
601-49400-300	Professional Srvs	28,679	20,000	34,033	35,000	81,804	35,000	35,000	
601-49400-301	Auditing and Acct g Services	3,298	3,400	3,580	3,400	3,474	3,670	3,850	
601-49400-305	Medical Services	361	550	125	550	183	550	550	
601-49400-307	Admin/Finance/Comp/OPUS Chgs	52,577	53,300	53,800	56,468	57,062	58,212	63,407	
601-49400-315	Service Charges	418	2,000	427	500	553	500	600	
601-49400-321	Telephone, Cells & Radios	5,128	6,500	7,405	6,500	7,946	10,000	9,000	
601-49400-322	Postage	4,958	5,000	5,440	5,000	5,623	6,000	6,000	
601-49400-328	Employment Advertising	-	100	-	100	-	100	100	
601-49400-351	Legal Notices Publishing	548	1,100	1,137	1,100	332	1,200	1,200	
601-49400-361	General Liability Ins	9,547	15,000	15,565	17,100	15,838	18,810	17,230	
601-49400-381	Electric Utilities	55,175	42,000	53,345	57,000	43,847	59,000	55,000	
601-49400-383	Gas Utilities	3,918	6,000	3,177	5,000	3,054	5,000	5,000	
601-49400-384	Refuse/Garbage Disposal	668	1,000	940	1,000	1,309	777	900	

		2022	2023	2023	2024	2024	2025	2026	Percentage
Account Number	Description	Actual	Budget	Actual	Budget	Actual	Budget	Proposed	Change
Water Utility									
601-49400-395	Gopher One-Call	797	1,300	790	1,300	838	1,000	1,000	
601-49400-400	Building Repairs and Maintenance	7,963	8,000	9,233	8,000	6,455	10,000	10,000	
601-49400-404	Machinery/Equip Repairs/Maint Trucks	31,515	20,000	20,682	30,000	8,023	25,000	15,000	
601-49400-405	Depreciation Expense	866,147	860,000	865,543	887,000	885,020	897,000	917,000	
601-49400-430	Miscellaneous	187	100	126	100	262	100	300	
601-49400-433	Dues and Subscriptions	771	750	884	1,000	2,038	1,000	2,000	
601-49400-434	Conference & Training	4,397	7,000	5,520	7,000	4,144	7,000	7,000	
601-49400-438	Licenses and Taxes	777	500	468	500	6,848	1,000	2,000	
601-49400-440	Infrastruct. Repairs/Contractual Serv.	107,669	150,000	236,253	150,000	176,465	230,000	155,000	
601-49400-455	Permits	2,153	3,000	2,277	3,000	-	3,000	3,000	
601-49400-460	Janitorial Services	1,072	2,000	1,529	2,000	1,430	2,000	2,000	
601-49400-470	Water Samples	1,614	2,000	2,139	2,000	2,338	2,300	2,500	
601-49400-500	Capital Outlay FA - Equip Only	-	-	-	45,000	-	52,000	36,250	
601-49400-611	Bond Interest	324,048	309,000	294,000	263,690	269,780	276,000	246,994	
601-49400-620	Fiscal Agent s Fees	2,415	2,500	2,775	3,000	2,110	3,000	3,000	
601-49400-621	Discount on Bonds Issued	-	-	-	-	20,255	-	33,392	
	TOTAL EXPENDITURES	1,879,320	1,909,822	2,014,320	2,059,705	2,084,279	2,218,577	2,170,118	-2.18%
	CHANGE IN FUND BALANCE	528,959	181,078	532,426	94,295	8,829	407,723	1,128,979	
BEGINNING FUND BALANCE		2,704,001	3,232,960	3,232,960	3,765,386	3,765,386	3,774,215	4,181,938	
INCREASE / (DECREASE) IN FUND BALANCE		528,959	181,078	532,426	94,295	8,829	407,723	1,128,979	
ENDING FUND BALANCE		3,232,960	3,414,038	3,765,386	3,859,681	3,774,215	4,181,938	5,310,917	

		2022	2023	2023	2024	2024	2025	2026	Percentage
Account Number	Description	Actual	Budget	Actual	Budget	Actual	Budget	Proposed	Change
Sewer Utility									
602-49450-31010	Current Ad Valorem Taxes	180,000	360,000	360,000	360,000	360,000	360,000	360,000	
602-49450-33400	State Grants and Aids	-	-	53,640	-	-	-	-	
602-49450-36210	Interest Earnings	11,974	-	30,996	-	37,016	-	-	
602-49450-36240	Refunds and Reimbursements	14,795	-	9,384	-	5,523	-	-	
602-49450-37197	Sewermain Assessment	-	-	60,000	-	4,000	-	-	
602-49450-37200	Sewer Sales	2,051,800	2,630,000	2,134,716	2,710,000	2,140,463	2,909,000	3,133,844	
602-49450-37201	Sewer Sales - Commercial	523,507	-	525,383	-	535,775	-	-	
602-49450-37250	Sewer Connect/Reconnect Fee	149	-	745	-	25	-	-	
602-49450-37255	Sewer Inspection Fee	1,225	-	1,120	-	1,400	-	-	
602-49450-37259	Sewer Connection Fee	960	-	12,720	-	3,200	-	-	
602-49450-37260	Swr Penalty	43,206	-	47,208	-	48,360	-	-	
602-49450-38070	Franchise Fees	-	-	-	-	-	-	288,000	
602-49450-39101	Sales of General Fixed Assets	728	-	7,163	-	-	-	-	
	TOTAL REVENUES	2,828,344	2,990,000	3,243,075	3,070,000	3,135,762	3,269,000	3,781,844	15.69%
Sewer Utility									
602-49450-101	F T Empl Regular	123,048	171,546	139,821	240,706	184,875	255,649	266,316	
602-49450-101	Paid Leave Law	-	-	-	-	-	-	1,285	
602-49450-102	F T Empl Overtime	30,098	22,000	27,268	30,000	25,982	30,000	30,000	
602-49450-103	Part-Time Employees	2,660	8,000	1,620	8,000	2,835	4,000	4,680	
602-49450-112	Comp Time Pay	6,647	-	4,038	-	7,239	-	-	
602-49450-113	Vacation Pay	6,407	-	6,425	-	8,733	-	-	
602-49450-114	Holiday Pay	7,192	-	8,004	-	10,093	-	-	
602-49450-115	Sick Pay	21,038	-	5,420	-	8,447	-	-	
602-49450-116	Severance Pay	5,827	-	-	-	1,457	-	-	
602-49450-121	PERA	14,845	14,516	14,120	20,303	17,669	21,424	22,224	
602-49450-122	FICA	15,514	15,418	14,428	21,321	18,279	22,158	23,026	
602-49450-131	Employer Paid Health	31,880	29,190	22,341	34,350	26,360	39,840	43,500	
602-49450-133	Employer Paid Dental	1,362	1,482	1,359	1,508	1,598	1,788	1,824	
602-49450-134	Employer Paid Life	180	28	161	35	241	180	174	
602-49450-135	Employer Health Care Saving Pl	3,056	2,760	2,698	3,420	3,147	3,420	3,420	
602-49450-137	LTD	835	414	791	526	1,012	539	1,411	
602-49450-140	Unemployment Comp	318	-	1,618	-	-	-	-	
602-49450-151	Worker s Comp Insurance Prem	12,110	15,000	16,572	18,958	15,690	20,854	14,106	
	Total Payroll Related	283,017	280,355	266,684	379,128	333,657	399,851	411,965	3.03%
602-49450-200	Office Supplies	-	50	179	50	35	200	200	
602-49450-202	Duplicating and copying supply	178	100	68	400	101	200	200	
602-49450-205	Computer HW/Software/Scada	2,984	6,500	2,812	3,500	5,217	6,000	6,000	
602-49450-210	Operating Supplies	5,952	7,000	10,664	7,000	8,096	10,000	10,000	
602-49450-212	Motor Fuels	9,515	10,000	9,038	12,000	7,665	10,000	9,000	
602-49450-218	Clothing and Uniforms	1,944	3,000	5,152	3,000	2,840	5,000	5,000	
602-49450-220	Equip. Parts, Repair/Maint. Supply	12,604	15,000	21,803	18,000	18,098	23,000	23,000	
602-49450-300	Professional Srvs	15,924	30,000	36,554	32,000	60,734	40,000	35,000	
602-49450-301	Auditing and Acct g Services	3,297	3,400	3,580	3,400	3,474	3,670	3,850	
602-49450-305	Medical Services	248	400	730	400	125	500	501	
602-49450-307	Admin/Finance/Comp/OPUS Chgs	44,710	45,547	45,697	47,933	48,149	49,230	53,864	
602-49450-315	Service Charges	418	1,000	428	500	593	500	600	
602-49450-321	Telephone, Cells & Radios	6,019	9,000	8,370	9,000	8,900	10,000	11,000	
602-49450-322	Postage	4,645	5,000	5,067	5,000	5,166	6,000	6,000	
602-49450-328	Employment Advertising	-	300	-	300	-	300	300	
602-49450-351	Legal Notices Publishing	548	500	322	500	332	500	500	
602-49450-361	General Liability Ins	21,648	25,000	25,943	28,500	26,396	31,350	28,717	
602-49450-381	Electric Utilities	31,031	40,000	34,750	35,000	29,287	38,000	38,000	
602-49450-383	Gas Utilities	11,754	13,000	9,687	13,000	12,298	13,000	15,000	
602-49450-384	Refuse/Garbage Disposal	723	1,000	940	1,000	1,309	1,000	1,000	

		2022	2023	2023	2024	2024	2025	2026	Percentage
Account Number	Description	Actual	Budget	Actual	Budget	Actual	Budget	Proposed	Change
Sewer Utility									
602-49450-388	Waste Disposal-MCES	863,304	806,647	806,647	825,265	825,264	887,966	1,035,567	16.62%
602-49450-395	Gopher One-Call	797	1,300	790	1,300	838	1,000	1,000	
602-49450-400	Building Repairs and Maintenance	8,133	3,500	9,232	8,000	5,031	10,000	10,000	
602-49450-404	Machinery/Equip Repairs/Maint	29,035	11,000	45,240	35,000	25,607	40,000	40,000	
602-49450-405	Depreciation Expense	593,815	605,000	624,167	632,000	628,140	630,000	650,000	
602-49450-430	Miscellaneous	187	-	125	-	463	-	-	
602-49450-433	Dues and Subscriptions	116	300	119	300	550	-	-	
602-49450-434	Conference & Training	2,902	7,000	1,927	5,000	8,310	7,000	7,000	
602-49450-438	Licenses and Taxes	187	400	56	400	106	200	200	
602-49450-440	Infrastruct. Repairs/Contractual Serv.	71,878	75,000	97,380	90,000	82,836	105,000	90,000	
602-49450-455	Permits	-	500	-	500	-	500	500	
602-49450-460	Janitorial Services	1,497	2,000	1,529	2,000	1,430	2,000	2,000	
602-49450-500	Capital Outlay FA	6,150	-	-	-	-	71,000	85,250	
602-49450-611	Bond Interest	214,441	217,000	197,004	176,950	212,032	325,000	317,000	
602-49450-620	Fiscal Agent s Fees	1,150	1,000	1,436	1,000	1,360	2,000	2,000	
602-49450-621	Discount on Bonds Issued	-	-	-	-	100,273	-	29,572	
	TOTAL EXPENDITURES	2,250,751	2,226,799	2,274,120	2,377,326	2,464,712	2,729,967	2,929,786	7.32%
	CHANGE IN FUND BALANCE	577,593	763,201	968,955	692,674	671,050	539,033	852,058	
BEGINNING FUND BALANCE		3,886,477	4,464,070	4,464,070	5,433,025	5,433,025	6,104,075	6,643,108	
INCREASE / (DECREASE) IN FUND BALANCE		577,593	763,201	968,955	692,674	671,050	539,033	852,058	
ENDING FUND BALANCE		4,464,070	5,227,271	5,433,025	6,125,699	6,104,075	6,643,108	7,495,166	

		2022	2023	2023	2024	2024	2025	2026	Percentage
Account Number	Description	Actual	Budget	Actual	Budget	Actual	Budget	Proposed	Change
Storm Water Utility									
675-49425-37270	Storm Sewer Revenue	68,818	140,000	69,299	140,000	82,263	228,000	254,000	
675-49425-37271	Storm Sewer - Commercial	68,862	-	70,288	-	70,173	-	-	
675-49425-37275	Storm Sewer Penalty	933	-	954	-	1,025	-	-	
	TOTAL REVENUES	138,613	140,000	140,541	140,000	153,461	228,000	254,000	11.40%
Storm Water Utility									
675-49425-301	Auditing and Acct g Services	838	880	926	880	897	950	970	
675-49425-307	Admin/Finance/Computer Chgs	20,600	21,218	21,218	23,340	23,340	24,507	15,000	
675-49425-405	Depreciation Expense	234,957	235,000	234,947	234,950	235,483	233,876	234,000	
675-49425-433	Dues and Subscriptions	1,640	-		-	13	-	-	
675-49425-611	Bond Interest	74,520	73,000	67,348	59,945	59,776	61,100	55,000	
675-49425-620	Fiscal Agent Fees	625	1,000	900	1,000	975	1,000	1,000	
	TOTAL EXPENDITURES	333,180	331,098	325,339	320,115	320,484	321,433	305,970	-4.81%
	CHANGE IN FUND BALANCE	(194,567)	(191,098)	(184,798)	(180,115)	(167,023)	(93,433)	(51,970)	
BEGINNING FUND BALANCE		(204,785)	(399,352)	(399,352)	(584,150)	(584,150)	(751,173)	(844,606)	
INCREASE / (DECREASE) IN FUND BALANCE		(194,567)	(191,098)	(184,798)	(180,115)	(167,023)	(93,433)	(51,970)	
ENDING FUND BALANCE		(399,352)	(590,450)	(584,150)	(764,265)	(751,173)	(844,606)	(896,576)	

		2022	2023	2023	2024	2024	2025	2026	Percentage
	Description	Actual	Budget	Actual	Budget	Actual	Budget	Proposed	Change
Recycling Utility									
670-49500-33160	Grants from other Govt. Units	18,661	14,725	18,642	18,000	21,927	18,000	20,000	
670-49500-36200	Organics Program Bucket Sales	197	-	90	-	87	-	-	
670-49500-36210	Interest Earnings	1,762	100	6,001	-	6,530	-	-	
670-49500-37280	Recycling Sales	234,407	228,000	232,684	234,000	233,784	243,360	243,360	
670-49500-37285	Recycling Penalty	4,039	-	4,484	-	4,528	-	-	
	TOTAL REVENUES	259,066	242,825	261,901	252,000	266,856	261,360	263,360	0.77%
Recycling Utility									
	Total Payroll Related	381	576	566	576	611	576	576	0.00%
670-49500-202	Duplicating and copying supply	-	10	-	10		10	10	
670-49500-210	Operating Supplies	2,175	-	-	-	-	1,000	1,000	
670-49500-301	Auditing and Acct g Services	838	880	927	880	900	950	970	
670-49500-315	Service Charges	-	-	-	-	15	-	-	
670-49500-370	Admin/Finance/Computer Chgs	8,632	8,891	8,891	9,780	9,780	10,269	10,885	
670-49500-430	Misc (Leaf drop - organics)	15,631	13,300	15,383	16,000	15,872	16,000	16,200	
670-49500-440	Other Contractual Services	223,808	219,035	223,810	224,000	224,131	224,000	224,500	
	TOTAL EXPENDITURES	251,465	242,692	249,577	251,246	251,309	252,805	254,141	0.53%
	CHANGE IN FUND BALANCE	7,601	133	12,324	754	15,547	8,555	9,219	
BEGINNING FUND BALANCE		246,260	253,861	253,861	266,185	266,185	281,732	290,287	
INCREASE / (DECREASE) IN FUND BALANCE		7,601	133	12,324	754	15,547	8,555	9,219	
ENDING FUND BALANCE		253,861	253,994	266,185	266,939	281,732	290,287	299,506	

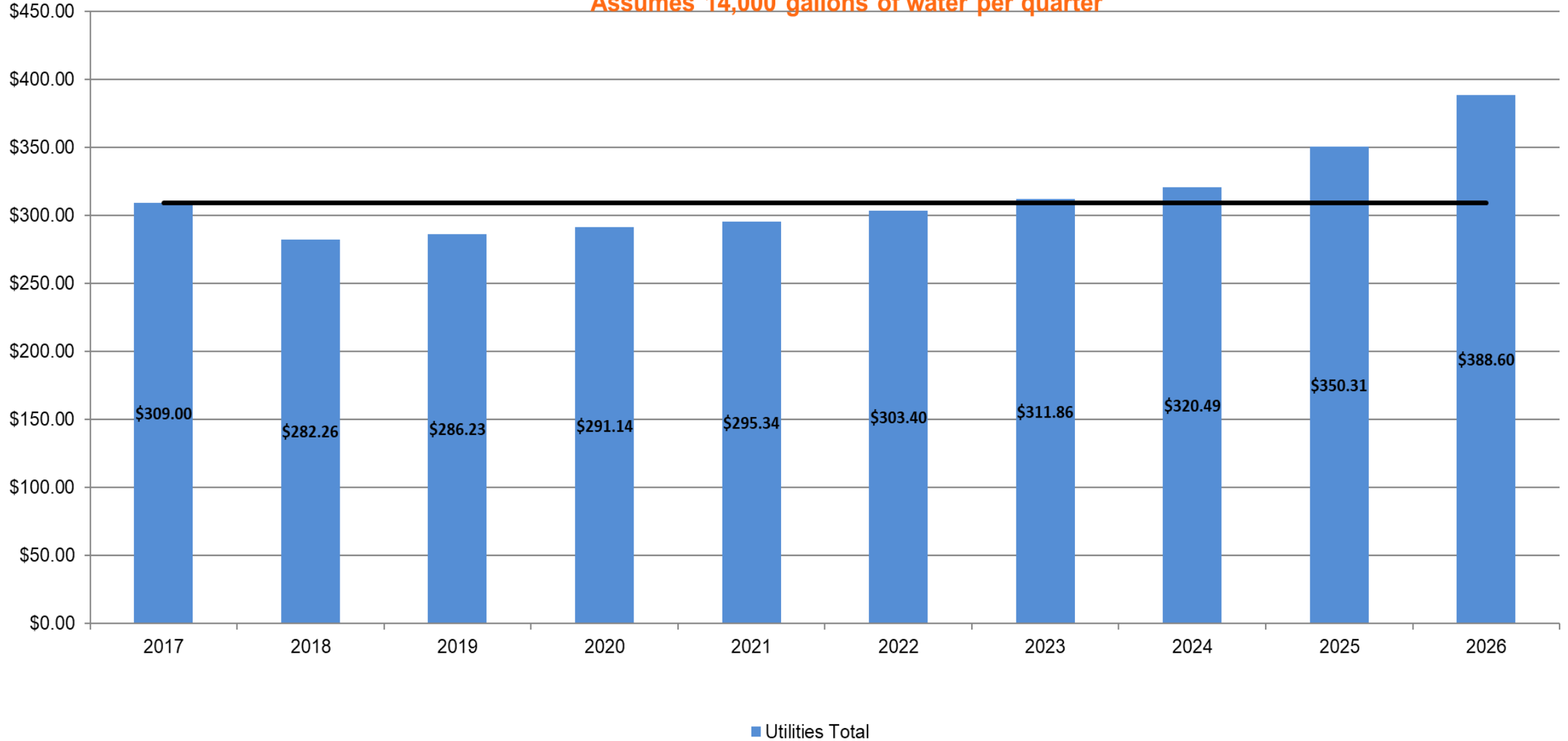
CITY OF MOUND
2026 Utility Rates

WATER RATES			
RESIDENTIAL (QUARTERLY)		2025	2026
Quarterly Base Rate Charge	\$	63.00	\$ 72.45
TIER 1 Per 1,000 gallons (1,000-8,000 gallons)	\$	5.75	\$ 6.61
TIER 2 Per 1,000 gallons (8,001-14,000 gallons)	\$	7.00	\$ 8.05
TIER 3 Per 1,000 gallons (14,001 gallons +)	\$	8.75	\$ 10.06
Two-Family/Duplex Charges: Quarterly base rate and usage charges are computed on a per unit basis.			
MULTI-FAMILY (QUARTERLY)		2025	2026
Quarterly Base Rate Charge Per Unit	\$	63.00	\$ 72.45
TIER 1 Per 1,000 gallons (1,000-8,000 gallons) per unit	\$	5.75	\$ 6.61
TIER 2 Per 1,000 gallons (8,001-14,000 gallons) per unit	\$	7.00	\$ 8.05
TIER 3 Per 1,000 gallons (14,001 gallons +) per unit	\$	8.75	\$ 10.06
COMMERCIAL (MONTHLY)		2025	2026
Monthly Base Rate Charge	\$	21.00	\$ 24.15
TIER 1 Per 1,000 gallons (1,000-3,000 gallons)	\$	5.75	\$ 6.61
TIER 2 Per 1,000 gallons (3,001-9,000 gallons)	\$	7.00	\$ 8.05
TIER 3 Per 1,000 gallons (9,001 gallons +)	\$	8.75	\$ 10.06
MINNESOTA DEPART. OF HEALTH CONNECTION FEE (PASSTHROUGH TO STATE)		2025	2026
Quarterly Accounts	\$	2.43	\$ 3.81
Monthly Accounts	\$	0.81	\$ 1.27
SEWER RATES			
RESIDENTIAL (QUARTERLY)		2025	2026
Quarterly Base Rate up to 10,000 gallons	\$	135.00	\$ 145.14
Per 1,000 gallons used over 10,000 gallons	\$	8.75	\$ 9.41
Connection to sewer, but not water	\$	206.21	\$ 221.68
Two-Family/Duplex Charges: Quarterly base rate and usage charges are computed on a per unit basis.			
MULTI-FAMILY (QUARTERLY)		2025	2026
Quarterly Base Rate up to 10,000 gallons per unit	\$	135.00	\$ 145.14
Per 1,000 gallons used Quarterly over 10,000 gallons per unit	\$	8.75	\$ 9.41
COMMERCIAL (MONTHLY)		2025	2026
Monthly Base Rate up to 3,000 gallons	\$	45.00	\$ 48.38
Per 1,000 gallons used over 3,000 gallons	\$	8.75	\$ 9.41
STORM WATER RATES			
SINGLE FAMILY/TWO-FAMILY RESIDENTIAL (QUARTERLY)		2025	2026
Quarterly Per Lot Storm Water Charge	\$	9.00	\$ 10.50
NON-SINGLE/TWO- FAMILY RESIDENTIAL (MONTHLY & QUARTERLY)		2025	2026
Cemeteries (acre/month)	\$	4.07	\$ 4.38
Parks and Railroads (acre/month)	\$	12.41	\$ 13.13
Public and Private Schools/Institutional Use (acre/month)	\$	20.72	\$ 21.88
Churches (acre/month)	\$	20.72	\$ 21.88
Multi-family Residential Uses (acre/month) - billed quarterly	\$	49.77	\$ 52.50
Commercial/Industrial/Warehouse Use (acre/month)	\$	83.45	\$ 87.50
RECYCLING RATES			
RECYCLING HOUSEHOLD CHARGE (QUARTERLY)		2025	2026
Quarterly Per Household Recycling Charge	\$	16.38	\$ 16.38
STREET LIGHTING			
SINGLE/TWO- FAMILY/MULTI-FAMILY RESIDENTIAL (QUARTERLY)		2025	2026
Charge per Unit	\$	1.50	\$ 1.50
COMMERCIAL AND OTHER ACCOUNTS (MONTHLY)		2025	2026
Charge per Account	\$	1.50	\$ 1.50

City of Mound – Utility Bill Comparisons – Residential

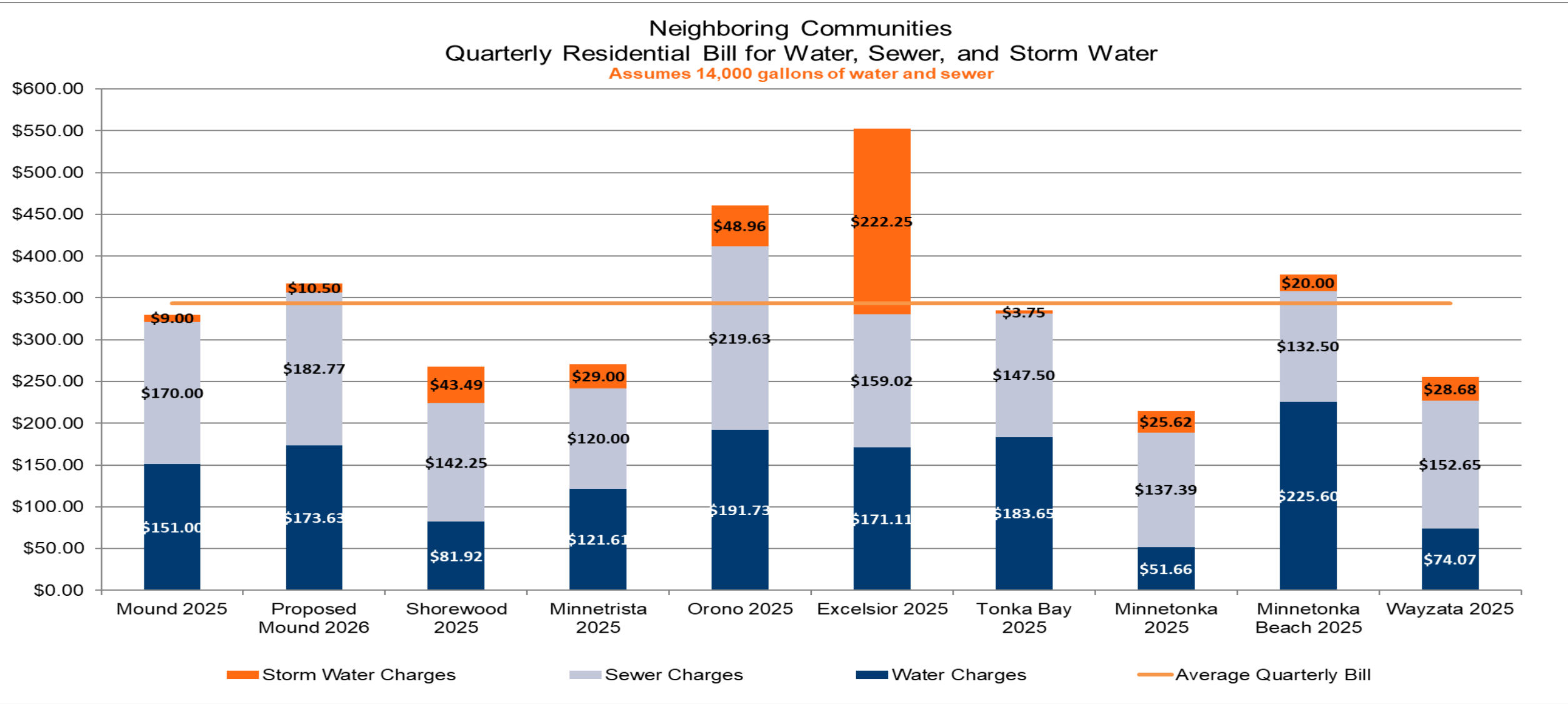
CITY OF MOUND				
QUARTERLY UTILITY BILL CHARGES				
ALL SERVICES	2017	2024	2025	2026
0 Usage - Base Charge	\$ 208.02	\$ 209.07	\$ 227.31	\$ 249.78
Increase % from 2025				9.89%
Annualized Increase % from 2017				2.05%
8,000 Usage - 44%	\$ 249.60	\$ 253.17	\$ 273.31	\$ 302.66
Increase % from 2025				10.74%
Annualized Increase % from 2017				2.16%
14,000 Usage - 78%	\$ 309.00	\$ 320.49	\$ 350.31	\$ 388.60
Increase % from 2025				10.93%
Annualized Increase % from 2017				2.58%
20,000 Usage - 92%	\$ 381.12	\$ 403.47	\$ 455.31	\$ 505.42
Increase % from 2025				11.01%
Annualized Increase % from 2017				3.19%
26,000 Usage - 95%	\$ 454.08	\$ 487.35	\$ 560.31	\$ 622.24
Increase % from 2025				11.05%
Annualized Increase % from 2017				3.56%
32,000 Usage - 97%	\$ 531.24	\$ 575.73	\$ 665.31	\$ 739.06
Increase % from 2025				11.09%
Annualized Increase % from 2017				3.74%

City of Mound 2017-2026
Total Quarterly Residential Bill - All Services
Assumes 14,000 gallons of water per quarter



Community Comparison - Neighbors

Does not include recycling or street lights. Note: Services are not consistent amongst communities



**CITY OF MOUND
RESOLUTION NO. 25-99**

**RESOLUTION APPROVING A LEVY OF \$250,000
FOR THE PURPOSE OF DEFRAYING THE COST
OF OPERATION PURSUANT TO THE PROVISIONS OF MSA 469 OF THE
HOUSING AND REDEVELOPMENT AUTHORITY OF, AND FOR, THE
CITY OF MOUND FOR THE YEAR 2026**

WHEREAS, the City Council of the City of Mound is the governing body of the City of Mound; and

WHEREAS, the City Council has received a resolution from the Housing and Redevelopment Authority of, and for, the City of Mound entitled “Resolution Authorizing The Levy of a Special Benefit Levy Pursuant to Minnesota Statutes Section 469.033, Subdivision 6 and Approval of a Budget for Fiscal Year 2026”; and

WHEREAS, the City Council, pursuant to the provisions of MSA 469, must by resolution consent to the proposed tax levy of the Housing and Redevelopment Authority of the City of Mound.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mound, Minnesota, that a special tax be levied upon real and personal property within the City of Mound in the amount of \$250,000.

BE IT FURTHER RESOLVED that the said levy, of \$250,000, is approved by this Council to be used for the operation of the Mound Housing and Redevelopment Authority pursuant to the provisions of MSA 469 and shall be certified as a tax levy to the County Auditor of Hennepin County on or before December 26, 2025.

Adopted by the City Council this 9th day of December, 2025.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk

Taxing Jurisdiction of **CITY OF MOUND HRA**

2026 FINAL LEVY CERTIFICATION
HRA/EDA

I, **KEVIN KELLY** Clerk of **CITY OF MOUND HRA** hereby certify that a resolution establishing the levy upon taxable property in said Taxing Jurisdiction was passed by the governing body at a duly convened meeting held on **December 9**, 2025.

On motion it was resolved that the following sums of money be raised by tax upon the taxable property in said Taxing Jurisdiction for the following purposes for the current year:

LEVY ITEM	CERTIFIED LEVY*
Mound Housing and Redevelopment Authority (HRA)	250,000.00
A. TOTAL TAX CAPACITY BASED LEVY	250,000.00
B. MARKET VALUE BASED REFERENDUM LEVY***	
TOTAL TAX CAPACITY AND MARKET VALUE BASED LEVIES	\$ 250,000.00

* The levy amount by line item should already be reduced by Local Government Aid (LGA) and other resources used to finance your taxing jurisdiction's budget.

** Provide a breakdown of the certified levy by individual bond on page 2.

*** Per M.S. 275.61, Levies for the payment of debt obligations that are approved by voters after June 30, 2008 must be levied on net tax capacity.

I further certify that I have compared the foregoing with the original entry of the minutes of the meeting so held on **December 9**, 2025 as the same are recorded in the Book of Records of said Taxing Jurisdiction, and that the same is a correct transcript therefrom.
Given under my hand on this **10th** day of **December**, 2025.

Taxing Jurisdiction Clerk

HENNEPIN COUNTY
MINNESOTA

Levy Schedule for 2026

Nov. 21, 2025

Special District Mound HRA		Date	Original Amount Issued	Levy Scheduled for 2026
8520	General Obligation (Series 2015B)	9 /10/2015	\$2,590,000.00	\$250,000.00

Special District Mound HRA Total:	\$250,000.00
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City of Mound Cash and Investment Balances - October 31, 2025

	As of 03-31-25	As of 04-30-25	As of 05-31-25	As of 06-30-25	As of 07-31-25	As of 08-31-25	As of 09-30-25	As of 10-31-25
General Fund (101)	\$ 3,208,633	\$ 3,038,630	\$ 2,854,494	\$ 4,115,928	\$ 3,955,923	\$ 3,661,777	\$ 3,409,203	\$ 3,182,540
Area Fire Services (222)	657,036	649,324	569,274	702,226	720,518	725,136	859,433	860,192
Dock Fund (281)	590,338	593,997	581,668	576,233	573,916	573,353	527,340	510,191
Transit District/Harbor District (285)	394,635	390,076	382,998	413,148	396,669	392,921	386,886	383,695
Debt Service Funds (3XX) *	2,503,470	2,504,802	2,506,567	2,815,691	3,355,893	3,219,242	3,224,606	3,227,049
Capital Project Reserve Funds								
401- Infrastructure/Street Replacement	2,307,032	2,238,073	2,139,908	2,680,852	2,344,746	2,321,013	2,291,684	1,745,148
403-Cap Reserve - Vehicles & Equip	397,418	396,648	397,652	522,587	497,091	497,091	383,178	383,178
404-Community Investment Fund	479,264	475,648	464,094	617,656	586,643	554,258	542,689	530,672
405-Cap Reserve City Buildings	388,191	374,838	374,838	444,838	448,894	448,844	448,844	448,844
427-Street Maintenance Fund	1,158,591	1,159,931	1,159,466	1,127,281	1,172,062	1,171,768	1,171,768	1,056,024
454-TIF 1-1 Harrison Bay	55,180	55,180	55,180	55,180	61,445	61,445	61,394	61,395
Subtotal Capital Funds	4,785,676	4,700,318	4,591,138	5,448,394	5,110,881	5,054,419	4,899,557	4,225,261
Enterprise Funds								
Liquor (609)	900,159	952,135	932,337	1,090,749	1,091,818	1,227,491	1,181,943	1,176,967
Water (601)	(5,942,864)	(5,804,295)	(5,982,564)	(6,251,898)	(6,335,332)	(6,217,283)	(6,139,466)	(5,876,150)
Sewer (602)	3,527,311	3,674,218	3,629,512	3,828,917	3,749,972	3,793,945	3,822,324	4,014,016
Storm (675)	(2,313,479)	(2,294,051)	(2,280,065)	(2,255,440)	(2,263,282)	(2,247,957)	(2,234,398)	(2,210,138)
Recycling (670)	209,850	208,527	206,107	204,187	204,536	203,638	202,892	208,311
Subtotal Enterprise Funds	(3,619,023)	(3,263,466)	(3,494,673)	(3,383,485)	(3,552,288)	(3,240,166)	(3,166,705)	(2,686,994)
Unallocated Interest Income (884)	119,347	148,402	180,030	213,056	254,096	294,109	331,959	358,568
TOTAL ALL FUNDS - CASH & INVESTMENT								
BALANCE	8,640,112	8,762,083	8,171,496	10,901,191	10,815,608	10,680,791	10,472,279	10,060,502
* Debt Service Fund Balance - prepaid special assessments								

**CITY OF MOUND
EXPENSES - BUDGET REPORTING
OCTOBER 2025**

Percentage of Budget **83.33%**

FUND	BUDGET	OCTOBER 2025 EXPENSE	YTD EXPENSE	VARIANCE	PERCENT EXPENDED	AUGUST	SEPTEMBER	OCTOBER
GENERAL FUND								
Council	85,967	10,112	72,667	13,300	84.53%	3,002	4,060	10,112
Promotions	41,500	1,006	29,664	11,836	71.48%	2,150	537	1,006
City Manager / City Clerk	224,508	24,456	185,093	39,415	82.44%	16,999	16,841	24,456
Elections	3,100	40	367	2,733	11.84%	30	58	40
Finance	584,433	48,881	480,679	103,754	82.25%	34,740	39,923	48,881
Legal	199,470	25,783	131,606	67,864	65.98%	3,904	30,680	25,783
Centennial Building	59,676	8,179	41,148	18,528	68.95%	3,328	1,432	8,179
City Hall - Wilshire	69,519	12,794	62,982	6,537	90.60%	4,408	2,317	12,794
Computer	47,000	6,728	38,920	8,080	82.81%	9,719	5,492	6,728
Police	2,128,150	834	2,127,147	1,003	99.95%	845	343	834
Emergency Preparedness	60,753	5,047	45,385	15,368	74.70%	3,432	3,341	5,047
Planning & Inspections	570,030	60,586	518,498	51,532	90.96%	36,413	52,728	60,586
Streets	1,237,629	96,076	837,475	400,154	67.67%	67,368	66,408	96,076
Parks	897,405	85,170	707,200	190,205	78.80%	110,151	57,207	85,170
Transfers	692,242	57,687	576,872	115,370	83.33%	57,687	57,687	57,687
Other	9,000	620	10,348	(1,348)	114.98%	1,378	-	620
TOTALS	6,910,382	443,999	5,866,051	1,044,331	84.89%	355,554	339,054	443,999
OTHER FUNDS								
Area Fire Services	1,541,907	305,370	1,342,972	198,935	87.10%	84,730	77,939	305,370
Docks	295,174	21,549	116,249	178,925	39.38%	7,610	46,203	21,549
Transit District Maintenance	85,076	3,241	69,435	15,641	81.62%	4,925	6,035	3,241
Capital Projects	-	549,680	1,434,778	(1,434,778)	n/a	10,577	29,328	549,680
Capital Replacement - Equipment	353,000	-	286,287	66,713	81.10%	-	113,913	-
Community Investment Reserve	-	12,017	110,552	(110,552)	n/a	31,445	11,569	12,017
Capital Replacement - Buildings	30,000	-	24,347	5,653	n/a	50	-	-
Sealcoating	-	115,744	150,640	(150,640)	n/a	294	-	115,744
TIF 1-1-Harrison Bay	-	-	56,438	(56,438)	n/a	-	50	-
Water Utility	2,218,577	135,601	1,770,646	447,931	79.81%	139,622	130,674	135,601
Sewer Utility	2,729,967	193,590	2,295,710	434,257	84.09%	250,101	275,529	193,590
Liquor Store	810,917	95,071	640,126	170,791	78.94%	55,794	58,451	95,071
Recycling Utility	252,805	19,889	195,035	57,770	77.15%	19,884	19,663	19,889
Storm Water Utility	321,433	21,533	275,402	46,031	85.68%	21,833	21,531	21,533

**CITY OF MOUND
REVENUE - BUDGET REPORTING
OCTOBER 2025**

Percentage of Budget						83.33%		
FUND	BUDGET	OCTOBER 2025 REVENUE	YTD REVENUE	VARIANCE	PERCENT RECEIVED	AUGUST	SEPTEMBER	OCTOBER
GENERAL FUND								
Property Taxes	5,338,592	-	2,816,614	2,521,978	52.76%	-	-	-
Business Licenses & Permits	36,700	-	41,140	(4,440)	112.10%	700	1,100	-
Non-Business Licenses & Permits	211,200	60,272	288,416	(77,216)	136.56%	27,692	20,769	60,272
Intergovernmental	30,000	-	30,000	-	100.00%	-	-	-
Charges for Services	295,990	50,019	303,664	(7,674)	102.59%	28,866	23,545	50,019
City Hall Rent	35,400	-	28,656	6,744	80.95%	-	3,833	-
Fines & Forfeitures	32,000	2,823	22,154	9,846	69.23%	4,110	2,268	2,823
Special Assessments	12,000	-	1,762	10,238	14.68%	-	-	-
Street Lighting Fees	32,500	1,944	24,348	8,152	74.92%	2,054	3,421	1,944
Franchise Fees	648,000	86,034	452,884	195,116	69.89%	-	48,549	86,034
Miscellaneous	238,000	1,588	226,688	11,312	95.25%	7,772	511	1,588
TOTALS	6,910,382	202,680	4,236,326	2,674,056	61.30%	71,194	103,996	202,680
OTHER FUNDS								
Area Fire Services	1,541,907	290,458	1,504,542	37,365	97.58%	66,949	197,908	290,458
Docks	235,545	4,400	247,720	(12,175)	105.17%	1,140	190	4,400
Transit District Maintenance	152,400	50	124,550	27,850	81.73%	-	-	50
Water Utility	2,626,300	187,247	2,348,398	277,902	89.42%	195,876	286,760	187,247
Sewer Utility	3,269,000	203,516	2,623,834	645,166	80.26%	211,532	348,966	203,516
Liquor Store	3,930,000	306,987	3,017,770	912,230	76.79%	351,824	294,024	306,987
Recycling Utility	261,360	19,700	203,966	57,394	78.04%	20,887	20,809	19,700
Storm Water Utility	228,000	18,127	203,356	24,644	89.19%	17,268	23,922	18,127
Investments	-	37,470	371,559	(371,559)	n/a	42,143	37,850	37,470



2025 VS 2024

YEAR TO DATE SUMMARY

	Sales			Customer			Avg Ticket		
	2025	2024		2025	2024		2025	2024	
January	242,580	244,805	-1%	8,483	8,555	-1%	29	29	0%
February	238,136	296,813	-20%	7,577	9,052	-16%	31	33	-4%
March	250,597	277,884	-10%	9,078	9,458	-4%	28	29	-6%
FIRST QTR	731,313	819,502	-11%	25,138	27,065	-7%	29	30	-4%
April	263,362	284,860	-8%	9,391	9,584	-2%	28	30	-6%
May	333,070	373,424	-11%	11,040	11,698	-6%	30	32	-5%
June	332,177	365,411	-9%	10,787	11,461	-6%	31	32	-3%
SECOND QTR	928,609	1,023,695	-9%	31,218	32,743	-5%	30	31	-5%
July	391,094	408,712	-4%	11,958	12,236	-2%	33	33	-2%
August	351,785	363,803	-3%	11,343	11,475	-1%	31	32	-2%
September	293,917	313,732	-6%	10,381	10,641	-2%	28	29	-4%
THIRD QTR	1,036,796	1,086,247	-5%	33,682	34,352	-2%	31	32	-3%
October	309,769	305,907	1%	10,675	10,430	2%	29	29	-1%
November	309,738	306,261	1%	10,160	10,095	1%	30	30	0%
FOURTH QTR	619,507	612,168	1%	20,835	20,525	2%	30	30	0%
TOTAL - YTD	3,316,225	3,541,612	-6%	110,873	114,685	-3%	30	31	-3%

GROSS PROFIT %

MONTHLY*	2025	2024
January	31%	30%
February	32%	31%
March	32%	31%
April	32%	31%
May	31%	30%
June	32%	31%
July	32%	31%
August	31%	31%
September	32%	31%
October	32%	31%
November	32%	31%

*Does not include third party freight charges